Install and Use a Hardware Token for VPN

Connect Your Computer to Wi-Fi

Step 1

Login to your computer with your username and password.

Step 2

Find the Wi-fi icon on your taskbar:

The icon may also look like this:

Step 3

From the WiFi window, select your home’s network.

Step 4

If you get a prompt window, enter the password for your home’s WiFi network and select Connect.

Step 5

Test your internet connection. Open a web browser, and go to a site like Google at https://maps.google.com/.

Step 6

When you’ve verified that you’re connected to the internet, log out of the computer to return to the initial login screen.

- Select the Windows Start Button.
- Select the User Icon (the icon at the top), then choose Sign Out.
Connect to the AnyConnect VPN

Step 1

At the login screen, select the “Network Sign-In” icon in the lower right corner of the screen.

Step 2

- The AnyConnect prompt window will open. It should automatically include the connection address.
  - If it does not, select the address for your agency from the dropdown menu, and select Connect.
  - If there is still no address, enter https://vpn.mnit.state.mn.us in the text field and select Connect.
Step 3

- Once you are connected, select the appropriate **VPN Group** for your agency.
- Enter your User ID.
  - Note: typically, this is the username you use to login to your computer. However, sometimes the service desk may assign you a different User ID to use only with the RSA SecurID Software Token app. Make sure you remember it.
- Enter the **6-digit code** displayed on your RSA SecurID token as the Passcode.
- Then select **OK**.
Step 4

- Create and enter a 4-8 digit PIN and select **Continue**.
- The PIN you create will be used **each time** you log in from now on. You can use all numbers, all letters, or a combination of numbers and letters.

Step 5

- Re-enter the **PIN** for verification and select **Continue**.
Step 6

- You will see the PIN accepted screen (below). **Wait for the code on your token to change**, then select **Continue**.

Step 7

Enter the **PIN** you just created followed by the **next RSA SecurID 6-digit code** displayed on the token.

**Example:** If your PIN is **1234** and the code is **159759**, you will enter **1234159759**
Select **Continue**.

**Step 8**

In the next popup window, select **Accept**, and then your computer will create a secure connection.

**Get Help**

If you have a technical issue, [please contact the MNIT service desk](#).