INFORMATION MEMORANDUM

TO: Directors, State Administering Agencies
    Executive Directors, State Planning Councils
    Chairpersons, State Planning Councils

SUBJECT: Fiscal Years 1987-1989 Three Year State Plan Amendment for the Basic State Grant Program

LEGAL AND RELATED REFERENCES: Public Law 100-146 Developmental Disabilities Assistance and Bill of Rights Act Amendments of 1987 - Section 122 and 124


DISCUSSION: The purpose of this memorandum is to remind and inform States that annual amendments to the Fiscal Years 1987-1989 State Plan are required to be submitted to the appropriate Regional Office (See attached listing) by August 15, 1988.

Section 122(b)(D), of the Developmental Disabilities Assistance and Bill of Rights Act Amendments of 1987, P.L. 100-146, requires that each State "for each fiscal year, assess and describe the extent and scope of Federal and State priority area activities which are addressed under the plan during the fiscal year".

The Fiscal Year 1989 amendments to the 1987-1989 State Plan must reflect compliance requirements Nos. 12 and 13 described in the attached copy of ADD-PI-88-2, dated January 5, 1988:

12) Requirement that the State Planning Council have the authority to prepare and approve a budget using the amounts paid to the State under the Basic State Grant Program to hire such staff and obtain the services of such professional, technical, and clerical personnel consistent with State law as the State Planning Council determines to be necessary to carry out its function. (Section 124(c)(1).
13) Requirement that the staff and other personnel of a State Planning Council while working for the State Planning Council, shall be responsible solely for assisting the State Planning Council in carrying out its duties, and shall not be assigned duties by the designated State agency or any other agency or office of the State. (Section 124 (c)(2).

Also, the State Plan Amendment should describe a process and timetable for the completion, by January 1, 1990, of the reviews, analysis, and final report as described in Section 122(3), subsection f. The update to the plan for Fiscal Year 1989 should also discuss any difficulties States are encountering in the completion of this process to date.

Additionally, given the redirection in the Act away from the delivery of direct services and the move toward capacity building and service coordination, ADD would be interested in the State's experience in making this transition, including any successes, problems encountered, or technical assistance needed in addressing this issue in Fiscal Year 1989.

Please submit the required information along with your Fiscal Year 1989 budget.

ATTACHMENTS:
A. ADD PI-88-2
B. Regional Office Listing

EFFECTIVE DATE: Date of Issuance

INQUIRIES TO: Regional Administrators, OHDS
Regions III, VI, VII, IX
Shirley Redmond 245-2898

Carolyn Doppelt Gray
Commissioner, Administration on Developmental Disabilities