This paper was prepared pursuant to the Bi-Regional T&TA Project Grant from HEW Region IX in response to a request from the California State Council on Developmental Disabilities. Grantees undertaking such projects under government sponsorship are encouraged to express freely their judgments in professional and technical matters. Points of view or opinions do not, therefore, necessarily represent official DDO, HEW position or policy. Phyllis Berlin performed the primary research for this project.
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INTRODUCTION

The purpose of this report is to respond to a Technical Assistance request generated by the California State Council on Developmental Disabilities. The California Council request was to secure and report the following information on as many State Councils as possible:

a. Size and composition of Councils;
b. Frequency of meetings;
c. If less than monthly Council meetings, what mechanism to conduct business;
d. Committee structure, and extent of delegation of Council authority.

The last time a national survey was conducted for information concerning the construct of DD Councils was in the spring of 1976. The survey at that time was performed by DD/TAS at the University of North Carolina.

However, with the passage of PL 95-602 and with the new Council mandate requirements, it is appropriate that we again look at the overall composition of DD Councils throughout the nation. This report contains the results of an investigation into the construct of each of the DD Councils.

The Appendix of this report contains the data request form used to collect the information. The information was collected during the month of February, 1980. The Appendix also contains a current listing, as of March, 1980, of the Council Staff Directors in the fifty-four States and Territories.
COUNCIL COMPOSITION

PL 95-602 requires each State Planning Council to have the following composition:

STATE PLANNING COUNCILS

Sec. 137(a)(1) Each State which receives assistance under this part shall establish a State Planning Council which will serve as an advocate for persons with developmental disabilities (as defined in section 102(7)). The members of the State Planning Council of a State shall be appointed by the Governor of the State from among the residents of that State. The Governor of each State shall make appropriate provisions for the rotation of membership on the Council of his respective State. Each State Planning Council shall at all times include in its membership representatives of the principal State agencies, higher education training facilities, local agencies, and nongovernmental agencies and groups concerned with services to persons with developmental disabilities in that State.

(2) At least one-half of the membership of each such Council shall consist of persons who--
(A) are persons with developmental disabilities or parents or guardians of such persons, or
(B) are immediate relatives or guardians of persons with mentally impairing developmental disabilities,
who are not employees of a State agency which receives funds or provides services under this part, who are not managing employees (as defined in section 1126(b) of the Social Security Act) of any other entity which receives funds or provides services under this part, and who are not persons with an ownership or control interest (within the meaning of section 1124(a)(3) of the Social Security Act) with respect to such an entity.

(3) Of the members of the Council described in paragraph (2)--
(A) at least one-third shall be persons with developmental disabilities, and
(B) (i) at least one-third shall be individuals described in subparagraph (B) of paragraph (2), and (ii) at least one of such individuals shall be an immediate relative or guardian of an institutionalized person with a developmental disability.
SIZE OF COUNCILS

Councils range in size from 8 to 41 members, with an average being 22 members.

<table>
<thead>
<tr>
<th>Members</th>
<th>Number of Councils</th>
</tr>
</thead>
<tbody>
<tr>
<td>5 - 9</td>
<td>2 Councils</td>
</tr>
<tr>
<td>10 - 14</td>
<td>3 Councils</td>
</tr>
<tr>
<td>15 - 19</td>
<td>10 Councils</td>
</tr>
<tr>
<td>20 - 24</td>
<td>14 Councils</td>
</tr>
<tr>
<td>25 - 29</td>
<td>11 Councils</td>
</tr>
<tr>
<td>30 - 34</td>
<td>6 Councils</td>
</tr>
<tr>
<td>35 - 39</td>
<td>6 Councils</td>
</tr>
<tr>
<td>40 - 45</td>
<td>2 Councils</td>
</tr>
</tbody>
</table>
COUNCIL REPRESENTATIVES

There are 1,311 Council members on the 54 State and Territory DD Planning Councils in the United States. These 1,311 Council members are divided into the following representative categories:

<table>
<thead>
<tr>
<th>Category</th>
<th>Number of Council Members</th>
<th>% of Council</th>
</tr>
</thead>
<tbody>
<tr>
<td>Representatives of State Agencies</td>
<td>350</td>
<td>27</td>
</tr>
<tr>
<td>Representatives of Non-State Agencies</td>
<td>308</td>
<td>23</td>
</tr>
<tr>
<td>Primary Consumer Representatives</td>
<td>216</td>
<td>17</td>
</tr>
<tr>
<td>Representatives of Consumers</td>
<td>437</td>
<td>33</td>
</tr>
</tbody>
</table>

**Representatives of State Agencies**

<table>
<thead>
<tr>
<th>Number of Council Members</th>
<th>Number of Councils</th>
</tr>
</thead>
<tbody>
<tr>
<td>0</td>
<td>1 Council</td>
</tr>
<tr>
<td>1 - 3</td>
<td>6 Councils</td>
</tr>
<tr>
<td>4 - 6</td>
<td>23 Councils</td>
</tr>
<tr>
<td>7 - 9</td>
<td>17 Councils</td>
</tr>
<tr>
<td>10 - 12</td>
<td>5 Councils</td>
</tr>
<tr>
<td>13 - 15</td>
<td>2 Councils</td>
</tr>
</tbody>
</table>
### Representatives of Non-State Agencies

<table>
<thead>
<tr>
<th>Number of Council Members</th>
<th>Number of Councils</th>
</tr>
</thead>
<tbody>
<tr>
<td>0</td>
<td>3 Councils</td>
</tr>
<tr>
<td>1 - 3</td>
<td>13 Councils</td>
</tr>
<tr>
<td>4 - 6</td>
<td>21 Councils</td>
</tr>
<tr>
<td>7 - 9</td>
<td>11 Councils</td>
</tr>
<tr>
<td>10 - 12</td>
<td>5 Councils</td>
</tr>
<tr>
<td>13 - 15</td>
<td>1 Council</td>
</tr>
</tbody>
</table>

### Primary Consumer Representatives

<table>
<thead>
<tr>
<th>Number of Council Members</th>
<th>Number of Councils</th>
</tr>
</thead>
<tbody>
<tr>
<td>0</td>
<td>1 Council</td>
</tr>
<tr>
<td>1 - 3</td>
<td>22 Councils</td>
</tr>
<tr>
<td>4 - 6</td>
<td>24 Councils</td>
</tr>
<tr>
<td>7 - 9</td>
<td>5 Councils</td>
</tr>
<tr>
<td>10 - 12</td>
<td>2 Councils</td>
</tr>
</tbody>
</table>

### Representatives of Consumers

<table>
<thead>
<tr>
<th>Number of Council Members</th>
<th>Number of Councils</th>
</tr>
</thead>
<tbody>
<tr>
<td>0</td>
<td>3 Councils</td>
</tr>
<tr>
<td>1 - 3</td>
<td>14 Councils</td>
</tr>
<tr>
<td>4 - 6</td>
<td>21 Councils</td>
</tr>
<tr>
<td>7 - 9</td>
<td>12 Councils</td>
</tr>
<tr>
<td>10 - 12</td>
<td>2 Councils</td>
</tr>
<tr>
<td>13 - 15</td>
<td>2 Councils</td>
</tr>
<tr>
<td>16 - 18</td>
<td>2 Councils</td>
</tr>
</tbody>
</table>
STATE AUTHORITY

In addition to the Federal authority of PL 95-602, the majority of Councils, 46, operate on Executive Order of the Governor. There are only 8 States which have State Statutes under which the State DD Planning Council is organized. These 8 States are:

Alaska
California
Colorado
Hawaii
Idaho
New Jersey
North Dakota
Rhode Island
FREQUENCY OF COUNCIL MEETINGS

Frequency of Council meetings varies from quarterly (4 times per year) to monthly (12 times per year). There are two Councils which meet 8 times per year. The majority, 25, of the Councils meet quarterly.

<table>
<thead>
<tr>
<th>Meetings</th>
<th>Number of Councils</th>
</tr>
</thead>
<tbody>
<tr>
<td>Monthly</td>
<td>17 Councils</td>
</tr>
<tr>
<td>8 times per year</td>
<td>2 Councils</td>
</tr>
<tr>
<td>Bi-monthly</td>
<td>10 Councils</td>
</tr>
<tr>
<td>Quarterly</td>
<td>25 Councils</td>
</tr>
</tbody>
</table>
METHOD BY WHICH COUNCILS CONDUCT
BUSINESS BETWEEN MEETINGS

There are 37 Councils which do not meet monthly. Of the
37 Councils, 34 rely on the Committee structure to conduct
business between meetings. The other three Councils conduct
business by mail and telephone between meetings.
STANDING COMMITTEES

The number of standing committees ranges from no standing committees for three Councils to nine standing committees for one Council. The average number of standing committees per Council is 4.

<table>
<thead>
<tr>
<th>Number of Standing Committees</th>
<th>Number of Councils</th>
</tr>
</thead>
<tbody>
<tr>
<td>0</td>
<td>3 Councils</td>
</tr>
<tr>
<td>1</td>
<td>7 Councils</td>
</tr>
<tr>
<td>2</td>
<td>7 Councils</td>
</tr>
<tr>
<td>3</td>
<td>3 Councils</td>
</tr>
<tr>
<td>4</td>
<td>8 Councils</td>
</tr>
<tr>
<td>5</td>
<td>11 Councils</td>
</tr>
<tr>
<td>6</td>
<td>7 Councils</td>
</tr>
<tr>
<td>7</td>
<td>6 Councils</td>
</tr>
<tr>
<td>8</td>
<td>1 Council</td>
</tr>
<tr>
<td>9</td>
<td>1 Council</td>
</tr>
</tbody>
</table>
There are 38 different names for standing committees used by State Councils. Nineteen names of standing committees appear only once. Seven of the names of standing committees appear in two Councils. Forty-two of the Councils have an Executive Committee as a standing committee.

<table>
<thead>
<tr>
<th>Name of Standing Committee</th>
<th>Number of Councils</th>
</tr>
</thead>
<tbody>
<tr>
<td>Executive</td>
<td>42</td>
</tr>
<tr>
<td>Planning</td>
<td>31</td>
</tr>
<tr>
<td>Monitoring and Evaluation</td>
<td>24</td>
</tr>
<tr>
<td>Legislative</td>
<td>19</td>
</tr>
<tr>
<td>Public Awareness</td>
<td>18</td>
</tr>
<tr>
<td>Advocacy</td>
<td>13</td>
</tr>
<tr>
<td>Grants Review</td>
<td>9</td>
</tr>
<tr>
<td>Budget</td>
<td>7</td>
</tr>
<tr>
<td>Membership and Nominating</td>
<td>7</td>
</tr>
<tr>
<td>Goals and Objectives</td>
<td>3</td>
</tr>
<tr>
<td>Deinstitutionalization</td>
<td>3</td>
</tr>
<tr>
<td>Service Systems</td>
<td>3</td>
</tr>
</tbody>
</table>

Names of standing committees which appeared in two (2) Councils:

Human Rights
By-Laws
Residential Services
Child Development
Area Planning
Community Services
Inter-Agency

Names of standing committees which appeared in one (1) Council:

Education
Curriculum Development
Statewide Coordination
Special Studies and Projects
Early Intervention
Legal Rights & Opportunities
Screening
State Plan Review
Research and Prevention
Administrative Rules
Program Review
Agency Facilitation
Certification
Minority Affairs
Consumer Task Force
Implementation Strategies
Resource
Training and Manpower
Education and Training
There are 19 Councils which have no committees or task forces other than the standing committees. There is one Council which has 7 committees in addition to its standing committees.

<table>
<thead>
<tr>
<th>Number of Committees</th>
<th>Number of Councils</th>
</tr>
</thead>
<tbody>
<tr>
<td>0</td>
<td>19 Councils</td>
</tr>
<tr>
<td>1</td>
<td>11 Councils</td>
</tr>
<tr>
<td>2</td>
<td>8 Councils</td>
</tr>
<tr>
<td>3</td>
<td>3 Councils</td>
</tr>
<tr>
<td>4</td>
<td>6 Councils</td>
</tr>
<tr>
<td>5</td>
<td>3 Councils</td>
</tr>
<tr>
<td>6</td>
<td>3 Councils</td>
</tr>
<tr>
<td>7</td>
<td>1 Council</td>
</tr>
</tbody>
</table>
AUTHORITY OF COMMITTEES

Only 14 of the Councils have given committees authority to act independently between Council meetings. The rest of the Councils use committees only as advisory and require committees to receive approval from the full Council.
DATA AND INFORMATION

BY STATE
ALABAMA

1. Number of Council Members: 18

2. State Agencies Represented:
   - Education of Handicapped
   - Voc. Rehab. and Crippled Children
   - Social Ser. and Public Assistance
   - Medical Assistance
   - Maternal and Child Health
   - MH, MR and DD Services

   Non-State Agencies and Programs:
   - UAF
   - DD Advocacy Project
   - Community Program

3. Number of Primary Consumers: 4
   Number of Consumer Representatives: 5

4. Council Authority: Executive Order

5. Frequency of Council Meetings: Quarterly

6. Business Conduct Between Meetings: Mail and Telephone

7. Council Standing Committees:
   - Planning 5 members
   - Budget 5 members

8. Other Committees or Task Forces: Nominating 3 members

9. Authority of Committees: Advisory only
1. Number of Council Members: 20

2. State Agencies Represented: Maternal & Child Health
Crippled Children
Health Planning & Development
Public Assistance
Social Services
MH and DD
Voc. Rehab.
Special Education

Non-State Agencies and Programs: Day Care
School Board

3. Number of Primary Consumers*: 4
Number of Consumer Representatives*: 8
(*May also represent State or non-State Agencies)

4. Council Authority: State Statute

5. Frequency of Council Meetings: Quarterly

6. Business Conduct Between Meetings: Committees and Telephone
Conference Calls

7. Council Standing Committees: Executive 5 members
Education 7 members
Finance 5 members
Legislative 6 members
Membership & Nominating 3 members
Plan Develop.& 6 members
Program Eval.
Public Awareness 6 members

8. Other Committees or Task Forces: Regulations 9 members
Vision & Hearing 12 members
Screening T.F.

9. Authority of Committees: That which is specifically
given by the Council
1. Number of Council Members: 28

2. State Agencies Represented: Educational Security (6 Human Service Divisions)
   Education
   Health Services
   Rehabilitative Services
   Higher Education

   Non-State Agencies and Programs: Handicapped Center
   Community Hospital
   Childrens Evaluation Center
   Pre-school & Adult Day Program
   Rehab. Foundation for Handicapped

3. Number of Primary Consumers: 4
   Number of Consumer Representatives: 9

4. Council Authority: Executive Order

5. Frequency of Council Meetings: Monthly

6. Business Conduct Between Meetings: Committees

7. Council Standing Committees:
   Executive 8 members
   Service Systems 10 members
   Planning 7 members
   Human Rights 10 members

8. Other Committees or Task Forces:
   Legislative T.F. 6 members
   Search 6 members

9. Authority of Committees: Council gives authority
1. Number of Council Members: 24

2. State Agencies Represented:
   - Voc Rehab.
   - Comp. Health Planning
   - MR & DD
   - Educ. for Handicapped
   - Maternal & Child Health
   - MH
   - Public Asst.
   - Medical Asst.
   - Social Serv.
   - 1 member
   - Crippled Children

   Non-State Agencies and Programs: Community (5)

3. Number of Primary Consumers: 4

   Number of Consumer Representatives: 8

4. Council Authority: Governor

5. Frequency of Council Meetings: Quarterly

6. Business Conduct Between Meetings: Committees

7. Council Standing Committees:
   - Advocacy: 2 members
   - By-Laws: 4 members
   - Executive: 5 members
   - Goals & Objectives: 5 members
   - Grants Review: 7 members
   - Monitoring & Eval.: 7 members
   - Planning: 6 members
   - Public Awareness & Influencing: 7 members
   - Service: 7 members

8. Other Committees or Task Forces:
   - DD State Plan Impl.: 4 members
   - Legal Conference: 7 members
   - DD Location: 12 members
   - Needs Assessment: 4 members
   - Special Education: 7 members

9. Authority of Committees: Standing committees have authority to conduct business between Council meetings
1. Number of Council Members: 14

2. State Agencies Represented:
   - Developmental Services
   - Education
   - Health & Welfare

   Non-State Agencies and Programs:
   - County Supervisors Assn.
   - Organization of Area Boards
   - Epilepsy Fnd.
   - United Cerebral Palsy Assn.
   - Public Member

3. Number of Primary Consumers: 1
   Number of Consumer Representatives: 5

4. Council Authority: State

5. Frequency of Council Meetings: Monthly

6. Business Conduct Between Meetings: Committees

7. Council Standing Committees:
   - State Plan 8 members
   - Budget & Finance 4 members

8. Other Committees or Task Forces:
   - Respite Care T.F. 9 members
   - Adult Needs & Ser. 6 members
   - Data System T.F. 6 members
   - Infant Development 8 members
   - Licensing, Zoning & Placement 13 members
   - Legislative 6 members
   - Regional Ctr.Study T.F. 17 members

9. Authority of Committees: Advisory
COLORADO

1. Number of Council Members: 21

2. State Agencies Represented:
   Health
   Social Services
   Institutions
   Education

   Non-State Agencies and Programs:
   Community Center Board
   Committee for Disabled
   Home & Training School
   UAF
   Other (2)

3. Number of Primary Consumers: 4
   Number of Consumer Representatives: 7

4. Council Authority: State Statute

5. Frequency of Council Meetings: Monthly

6. Business Conduct Between Meetings: Committees

7. Council Standing Committees:
   Executive 5 members
   Public Awareness & Advocacy 8 members

8. Other Committees or Task Forces:
   Education T.F. 9 members
   Prevention Coalition 8 members
   Future Role Steering 11 members
   MH/DD T.F. 9 members

9. Authority of Committees: Council gives authority
1. Number of Council Members: : 40

   MR (3)  
   MH  
   Education  
   Children & Youth Serv.  
   Health Serv. for Hand. Children  
   Comprehensive Health Planning  
   Income Maintenance

   Non-State Agencies and Programs : Foster Grandparents Program  
   Epilepsy Fnd.  
   Community Health Care  
   ARC  
   Sch. for Blind & Handicapped  
   Apartment Residence (3 vacancies)

3. Number of Primary Consumers: : 11

   Number of Consumer Representatives : 10

4. Council Authority : Governor

5. Frequency of Council Meetings : Quarterly

6. Business Conduct Between Meetings : Committees

7. Council Standing Committees: : Executive 4 members  
   Advocacy 10 members  
   Evaluation 10 members  
   Planning 10 members  
   Public Infor.& Educ. 10 members

8. Other Committees or Task Forces : Convened to accomplish specific goals

9. Authority of Committees : Council gives authority
1. Number of Council Members: 26

2. State Agencies Represented:
   - Mental Health
   - Comprehensive Health Planning
   - Social Services
   - Medical Assistance
   - MR
   - Educ. of Handicapped
   - Public Assistance
   - Maternal & Child Health & Crippled Children
   - Voc. Rehab.

   Non-State Agencies and Programs:
   - Curative Workshop
   - Easter Seal
   - United Way
   - Legal Aid
   - Concerned Citizens (2)

3. Number of Primary Consumers: 5
   Number of Consumer Representatives: 6

4. Council Authority: Governor

5. Frequency of Council Meetings: Every other month

6. Business Conduct Between Meetings: Executive Committee meets on off month

7. Council Standing Committees:
   - Executive 6 members
   - Advocacy 16 members
   - Membership 8 members
   - State Planning 14 members
   - Grant Overview 15 members
   - Sub-Comm. Evaluation 9 members
   - Sub-Comm. Application 10 members
   - Review

8. Other Committees or Task Forces: Law 4 members

9. Authority of Committees: Advisory
1. Number of Council Members: 33

2. State Agencies Represented:
   Educ. of Handicapped
   Social Rehab.
   Higher Education
   M&CH & Crippled Children
   Recreation
   Health Coordinating Council
   Labor

   Non-State Agencies and Programs:
   City Council
   MH & MR Services
   Ctr. for Sickle Cell Disease
   UCP
   Joseph P. Kennedy Inst.
   Regional Resource Ctr.
   United Planning Organization
   D.C. Assn. for Retarded Citizens
   Georgetown University
   Other

3. Number of Primary Consumers: 7
   Number of Consumer Representatives: 8

4. Council Authority: Mayor

5. Frequency of Council Meetings: Every 2 months

6. Business Conduct Between Meetings:
   Weekly staff meeting, committees, telephone

7. Council Standing Committees:
   Executive 9 members
   Legislative 10 members
   Monitoring & Eval. 7 members
   Projects Grants Review 8 members
   Deinstitutionalization 10 members
   Inst. Reform
   Curriculum Develop., 1 member
   Editing & Review (new comm.)

8. Other Committees or Task Forces: None

9. Authority of Committees: Council gives authority
1. Number of Council Members: 20
   Non-State Agencies and Programs: UAF, Governor's Office (vacant), UCP, Autistic Society, Epilepsy, MR
3. Number of Primary Consumers: Governor has recommendations for appointments which fulfill new definition
   Number of Consumer Representatives: 2
4. Council Authority: Governor
5. Frequency of Council Meetings: Quarterly
6. Business Conduct Between Meetings: Committees and staff
7. Council Standing Committees: Executive 7 members, Priorities & Activities 6 members, Legislative & Public Infor. 6 members, Evaluation 6 members
8. Other Committees or Task Forces: Members of Council represent Council on State Task Forces
9. Authority of Committees: Advisory
1. Number of Council Members: 37

2. State Agencies Represented:
   - MH & MR
   - Advocacy
   - Special Education
   - Voc. Rehab.
   - Family & Children Serv.
   - Medical Assistance
   - M&CH & Crippled Children
   - Health Planning
   - Labor
   - Offender Rehab.
   - Institutions
   - Special Education

   Non-State Agencies and Programs
   - Exceptional Children
   - UAF
   - Training Center
   - Assn. Retarded Citizens
   - CP
   - General Assembly member
   - Special Educ.

3. Number of Primary Consumers: 5
   Number of Consumer Representatives: 13

4. Council Authority: Executive Order Governor

5. Frequency of Council Meetings: Quarterly

6. Business Conduct Between Meetings: 4 major committees based on plan objectives

7. Council Standing Committees: Executive 6 members

8. Other Committees or Task Forces:
   - Case Management 11 members
   - Employment Services 8 members
   - Advocacy & Protection 9 members
   - Community Education 8 members
   - By-Laws T.F. 5 members
   - Legislative T.F. 10 members

9. Authority of Committees: Advisory
1. Number of Council Members: 15

2. State Agencies Represented: Education (2) Voc. Rehab. Handicapped Special Education Youth Program

Non-State Agencies and Programs: Community (2)

(*In process of re-appointments. Membership will be 26 min. with all State Agencies represented)

3. Number of Primary Consumers: 1

Number of Consumer Representatives: 6


5. Frequency of Council Meetings: Monthly

6. Business Conduct Between Meetings: Telephone & correspondence

7. Council Standing Committees: None

8. Other Committees or Task Forces: None

9. Authority of Committees: N/A
1. Number of Council Members: 15


Non-State Agencies and Programs: Higher Education Local government ARC

3. Number of Primary Consumers: 3
Number of Consumer Representatives: 5

4. Council Authority: State Law

5. Frequency of Council Meetings: Monthly

6. Business Conduct Between Meetings: Committees

7. Council Standing Committees: Executive 4 members Planning 4 members Residential Serv. 4 members Priority Impl. 4 members Nomination 4 members

8. Other Committees or Task Forces: Evaluation 3 members + ad hoc

9. Authority of Committees: Advisory
1. Number of Council Members: : 20
2. State Agencies Represented: : Health & Welfare
   Education
   Voc. Rehab.
   Non-State Agencies and Programs : Rehabilitation Facility
   Community Development
   Interested Persons (6)
3. Number of Primary Consumers : 3
   Number of Consumer Representatives : 6
4. Council Authority : State Law
5. Frequency of Council Meetings : Quarterly
7. Council Standing Committees: : Executive 7 members
   Residential Serv. 5 members
   Child Develop. 5 members
   Influencing 6 members
   Awareness 3 members
8. Other Committees or Task Forces : None
9. Authority of Committees : Advisory
1. Number of Council Members: 33

2. State Agencies Represented:
   - Human Services
   - MH/DD
   - Rehab. Serv.
   - Board of Education
   - Public Health
   - Crippled Children Serv.
   - Child & Family Serv.
   - Public Aid
   - Higher Education (2)

   Non-State Agencies and Programs:
   - UCP (2)
   - ARC (2)
   - Community Center
   - United Way
   - Epilepsy (2)

3. Number of Primary Consumers: 4
   Number of Consumer Representatives: 11

4. Council Authority: Executive Order

5. Frequency of Council Meetings: Every other month

6. Business Conduct Between Meetings: Committees

7. Council Standing Committees:
   - Executive 6-7 members
   - Statewide Coor. 6-7 members
   - Public Infor. & Legis. 6-7 members
   - Special Studies & Proj. 6-7 members
   - Evaluation 6-7 members
   - State Planning 6-7 members
   - Sub-Comm. Regional & Sub-Regional Planning

8. Other Committees or Task Forces:
   - Definitional Study of 95-602
   - Advisory Committee. Committees and Task Forces as needed.

9. Authority of Committees: Advisory
1. Number of Council Members: 17

2. State Agencies Represented: Social Services Health Rehab. Serv. Mental Health Public Welfare Public Instruction

   Non-State Agencies and Programs: MR Center MR Organization UAF

3. Number of Primary Consumers*: 2
   Number of Consumer Representatives*: 7
   (*May also represent State or non-State Agencies)

4. Council Authority: Governor

5. Frequency of Council Meetings: Monthly

6. Business Conduct Between Meetings: Committees

7. Council Standing Committees: Planning 10 members
   Evaluation 5 members

8. Other Committees or Task Forces: None

9. Authority of Committees: Advisory
1. Number of Council Members: 24


Non-State Agencies and Programs: Civil Rights, UAF, Easter Seal, Board of Regents, Gov.'s Comm. on Handicapped, Technical consumers-Advocates (3), Other (2)

3. Number of Primary Consumers: 4

Number of Consumer Representatives: 5

4. Council Authority: Executive Order Governor

5. Frequency of Council Meetings: Quarterly

6. Business Conduct Between Meetings: Committees

7. Council Standing Committees:
   - Executive: 6 members
   - Area Planning: 9 members
   - Advocacy: 5 members
   - Evaluation: 5 members
   - Project Grants Review: 6 members
   - Public Infor., Educ. & Training: 5 members
   - State Plan: 5 members

8. Other Committees or Task Forces: 4 ad hoc committees per year

9. Authority of Committees: Council gives authority
1. Number of Council Members: 15

2. State Agencies Represented: Education
   Health & Health Planning
   MH & MR
   Higher Education

   Non-State Agencies and Programs: DD Facility
   Housing Facility
   Rehab. Facility

3. Number of Primary Consumers: 3
   Number of Consumer Representatives: 5

4. Council Authority: Governor

5. Frequency of Council Meetings: 8 per year

6. Business Conduct Between Meetings: Executive committee
   Sub-committee meetings
   Correspondence

7. Council Standing Committees:
   Executive 5 members
   Evaluation 3 members + ad hoc
   Integrative Serv. 6 members + ad hoc
   (6 Sub-Comm.)
   Trng. & Manpower 3 members
   Legislative 4 members
   State Plan 4 members + ad hoc
   Finance, Budget & Grant Review 3 members + ad hoc

8. Other Committees or Task Forces: Reg.Council T.F. 1 member + ad hoc
   NCDD 1 member + ad hoc

9. Authority of Committees: Advisory
1. Number of Council Members: 31

2. State Agencies Represented:
   - Social Services
   - Educ. for Exceptional Children
   - Public Instruction
   - M&CH & Crippled Children
   - MH/MR
   - Health Services
   - Housing, Bldg. & Construction
   - Rehab. Services
   - Social Insurance

   Non-State Agencies and Programs:
   - UAF
   - Soc. for Autistic Children
   - Residential Care
   - Special Education
   - Epilepsy
   - Assn. Retarded Citizens
   - Private service provider - neurologist

3. Number of Primary Consumers: 5
   Number of Consumer Representatives: 10

4. Council Authority: Executive Order

5. Frequency of Council Meetings: Every other month

6. Business Conduct Between Meetings:
   - Executive committee
   - Committee structure

7. Council Standing Committees:
   - Planning 10 members
   - Monitoring & Eval. 10 members
   - Educ. & Advocacy 10 members

8. Other Committees or Task Forces: None

9. Authority of Committees: Advisory
1. Number of Council Members: 41

2. State Agencies Represented:
   - Medical Assistance
   - State Planning
   - Special Programs
   - MH & Addictions
   - Human Resources
   - Aging
   - Health & Mental Hygiene
   Non-State Agencies and Programs:
   - Gifted & Handicapped School
   - State University
   - County Public School System
   - Special Education
   - MR Center
   - Handicapped Inst.
   - Community Agency under Dept.Educ.
   - Private Residential Center
   - Epilepsy
   - Residential Alternative Living
   - Attorney General's Office
   - Senator
   - Archdiocese of MD

3. Number of Primary Consumers: 10
   Number of Consumer Representatives: 11

4. Council Authority: Executive Order Governor

5. Frequency of Council Meetings: 6 per year

6. Business Conduct Between Meetings: 4 Task Forces which address goals & objectives of Council in 4 priority areas

7. Council Standing Committees:
   - Executive 7 members
   - Nominating 5 members

8. Other Committees or Task Forces:
   - Legal & Human Rights 13 members
   - Programs & Services 10 members
   - Eval. & Planning 7 members
   - Communications & Infor. 8 members

9. Authority of Committees: Advisory
MAINE

1. Number of Council Members: : 29

2. State Agencies Represented: : MH & Corrections
MR
Advocacy
Education
Human Services (4)

Non-State Agencies and Programs : ARC
Speech Pathology
CP
Easter Seal
MR Adult Program
Higher Education
Special Education

3. Number of Primary Consumers : 3
Number of Consumer Representatives : 11

4. Council Authority : Governor

5. Frequency of Council Meetings : Monthly

6. Business Conduct Between Meetings : Committees

7. Council Standing Committees: : Executive 8 members

8. Other Committees or Task Forces : Legislative 6-8 members
Planning & Develop. 6-8 members
Public Educ. & Infor. 6-8 members
Project Review & Eval. 6-8 members

9. Authority of Committees : Advisory
1. Number of Council Members: 39
2. State Agencies Represented: Human Services
   Elder Affairs
   Rehabilitation
   Higher Education (6)

   Non-State Agencies and Programs: Maine ARC
   Local ARC
   Tubular Sclerosis
   CP
   Handicapped Coalition
   Civil Rights
   Attorney General's Office
   Senator
   Representative
   Local agency

3. Number of Primary Consumers: 8
   Number of Consumer Representatives: 11
4. Council Authority: Governor
5. Frequency of Council Meetings: Monthly
6. Business Conduct Between Meetings: Committees
7. Council Standing Committees:
   Community services 13 members + ad hoc
   Early Intervention 6 members + ad hoc
   Legal Rights & Oppor. 9 members + ad hoc
   Legislative 11 members + ad hoc
   Monitoring & Eval. 13 members + ad hoc
   Public Awareness 13 members + ad hoc
   Screening 7 members + ad hoc
   Human Rights 3 members + ad hoc
8. Other Committees or Task Forces: None
9. Authority of Committees: Advisory
1. Number of Council Members: 21

2. State Agencies Represented:
   - Mental Health
   - Educ. of Handicapped
   - Voc. Rehab.
   - Rep. by Public Asst-Medical Asst
   - 5 persons
   - Social Services
   - M&CH-Crippled Children
   - Comprehensive Health Plan.
   - Institutionalized MR Serv.

3. Number of Primary Consumers: 4
   Number of Consumer Representatives: 7

4. Council Authority: Executive Order

5. Frequency of Council Meetings: Monthly

6. Business Conduct Between Meetings: Committees

7. Council Standing Committees:
   - Executive: 4 members
   - Plan Develop.: 6 members
   - Educ. & Trng.: 3 members
   - Legislative: 3 members

8. Other Committees or Task Forces:
   - Roles & Respons.: 6 members
   - of RICCS (Inter-Agency Coor.)

9. Authority of Committees: Advisory
1. Number of Council Members: 27


Non-State Agencies and Programs:
- Activity Centers
- Residential Facilities
- Interested Persons

3. Number of Primary Consumers: 5

   Number of Consumer Representatives: 9

4. Council Authority: Executive Order

5. Frequency of Council Meetings: Monthly

6. Business Conduct Between Meetings: Committees

7. Council Standing Committees:
   - Executive: 7-9 members
   - Public Infor.: 7-9 members
   - Advocacy: 7-9 members
   - Governmental Oper.: 7-9 members
   - Grant Review: 5 members

8. Other Committees or Task Forces:
   - Comprehensive Plan: 7-9 members
   - Prevention: 7-9 members
   - Regionalism: 7-9 members
   - Council Impact: 7-9 members

9. Authority of Committees: Advisory
MISSISSIPPI

1. Number of Council Members: 21

2. State Agencies Represented: Educ. for Handicapped
Voc. Rehab.
Public Asst-Medical Asst-Soc.Serv.
M&CH-Crippled Children-Comp,Health
Mental Health

Non-State Agencies and Programs: UAF
Special Education
Epilepsy
UCP
Institutionalized MR Ser.
Advocacy for DD

3. Number of Primary Consumers*: 5

Number of Consumer Representatives*: 8

(*May also represent State or non-State Agencies)

4. Council Authority: Governor

5. Frequency of Council Meetings: Quarterly

6. Business Conduct Between Meetings: Planner meets with President
Committees

7. Council Standing Committees: Planning 6 members
Public Awareness 5 members
Evaluation 5 members
State Plan Review 5 members

8. Other Committees or Task Forces: None

9. Authority of Committees: Advisory
1. Number of Council Members: 19
2. State Agencies Represented:
   - Special Education
   - Family Services
   - Voc. Rehab.
   - Health
   - Mental Health
   - Elderly & Handicapped/Div. Transit

   Non-State Agencies and Programs:
   - UAF
   - UCP
   - Interested Persons
3. Number of Primary Consumers: 3
   Number of Consumer Representatives: 5
4. Council Authority: Executive Order
5. Frequency of Council Meetings: Monthly
6. Business Conduct Between Meetings: Committees
7. Council Standing Committees:
   - Executive: 4 members
   - Community Serv.: 11 members
   - Evaluation: 3 members
   - Institutional Serv.: 3 members
   - Legislative: 4 members
   - Planning & Coor.: 4 members
   - Research & Prevention: 4 members
8. Other Committees or Task Forces:
   - Community Placement T.F.: 4 members
   - Transportation T.F.: 4 members
   - Autism: 4 members
   - Emotionally Disturbed: 6 members
   - MR Persons
   - Elderly MR: 5 members
   - MR Offenders: 4 members
9. Authority of Committees: Advisory
1. Number of Council Members: 22

2. State Agencies Represented: SRS
   Health & Environmental Sci.
   Institutions
   Public Instruction
   Special Education
   Legislators (4)
   Physician
   Attorney
   Psychologist
   Social Worker

3. Number of Primary Consumers: 1
   Number of Consumer Representatives: 8

4. Council Authority: Governor

5. Frequency of Council Meetings: 6 per year

6. Business Conduct Between Meetings: Committee structure

7. Council Standing Committees:
   Executive 6 members
   Planning 5 members
   Evaluation 5 members
   Finance 5 members
   Advocacy 5 members
   Administrative Rules 5 members

8. Other Committees or Task Forces:
   Diagnosis, Eval. & Case Mgt. 4 members
   By-Laws 3 members
   Prevention 5 members
   Committees 3 members
   Legislative 5 members

9. Authority of Committees: Advisory
NEBRASKA

1. Number of Council Members: 15

2. State Agencies Represented:
   Maternal & Child Health
   Comprehensive Planning
   Welfare
   Public Institutions

   Non-State Agencies and Programs:
   Higher Learning
   March of Dimes
   Local MR agencies

3. Number of Primary Consumers: 3
   Number of Consumer Representatives: 4

4. Council Authority: Executive Order Governor

5. Frequency of Council Meetings: Monthly

6. Business Conduct Between Meetings: Committee structure

7. Council Standing Committees:
   - Executive 6 members
   - Reg. Council Coor. 13 members
   - Grant Review 12 members
   - Leg. & Advocacy 10 members
   - Planning 19 members

8. Other Committees or Task Forces:
   - Definition of DD T.F. 8 members
   - Family Support T.F. 15 members
   - In-Home Community Support 15 members
   - Autism T.F. 8 members

9. Authority of Committees: Advisory
NEVADA

1. Number of Council Members: 11
2. State Agencies Represented: Human Resources, Education
   Non-State Agencies and Programs: Rural School Districts, ARC
   Local MR agencies
3. Number of Primary Consumers: 2
   Number of Consumer Representatives: 4
4. Council Authority: Governor
5. Frequency of Council Meetings: Quarterly
6. Business Conduct Between Meetings: Committees, memo, telephone
7. Council Standing Committees: Executive 4 members, Legislative 6 members, By-Laws 4 members
8. Other Committees or Task Forces: State Plan T.F. (New), Ad hoc as needed
9. Authority of Committees: Council gives authority
1. Number of Council Members: : 6
2. State Agencies Represented: : Education
   Health & Welfare
   Non-State Agencies and Programs : Interested Person
3. Number of Primary Consumers : 1
   Number of Consumer Representatives : 2
4. Council Authority : Governor
5. Frequency of Council Meetings : 6 per year
6. Business Conduct Between Meetings : Telephone
7. Council Standing Committees: : None
   By-Laws are being revised.
8. Other Committees or Task Forces : None
9. Authority of Committees : N/A
NEW JERSEY

1. Number of Council Members: 30

2. State Agencies Represented: MR
   MH
   Youth & Family Serv.
   Voc. Rehab.
   Community Affairs
   Public Advocate
   Comprehensive Health Planning
   M&CH-Health Serv. for Children
   Special Education
   Medicaid
   Public Welfare
   Higher Education
   Health Professions
   Public Advocate
   Community Affairs

   Non-State Agencies and Programs: None

3. Number of Primary Consumers: 6
   Number of Consumer Representatives: 9

4. Council Authority: State Statute

5. Frequency of Council Meetings: Every other month

6. Business Conduct Between Meetings: Committee - staff

7. Council Standing Committees:
   Executive 7 members
   Legislative 3-7 members
   Planning, Priority Setting & Eval. 3-7 members
   Public Infor. 3-7 members
   Advocacy 3-7 members
   SCRIPP (Advisory) 3-7 members

8. Other Committees or Task Forces: None

9. Authority of Committees: Advisory
1. Number of Council Members: 22

2. State Agencies Represented:
   - Health Serv.
   - MR
   - Special Education
   - Behavioral Health
   - Voc. Rehab.
   - Human Services
   - Health Planning

Non-State Agencies and Programs:
   - Coalition of DD Providers
   - Coalition of MH Providers
   - Medical & Early Identification & Intervention
   - CP

3. Number of Primary Consumers: 3
   Number of Consumer Representatives: 8

4. Council Authority: Executive Order

5. Frequency of Council Meetings: Quarterly

6. Business Conduct Between Meetings: Executive Committee Committees

7. Council Standing Committees:
   - Executive 8 members
   - State Planning 5 members

8. Other Committees or Task Forces:
   - Legislative 5 members
   - Systems Advocacy 6 members

9. Authority of Committees: Council gives authority
NEW YORK

1. Number of Council Members:  :  22

2. State Agencies Represented: : Social Services
   Health
   Youth Div.
   MR & DD
   Voc. Rehab.

   Non-State Agencies and Programs : Dental program
   Community residences
   UCP
   Assn. for Learning Disabled
   Other

3. Number of Primary Consumers :  4

   Number of Consumer Representatives :  7

4. Council Authority : Governor

5. Frequency of Council Meetings : Quarterly

6. Business Conduct Between Meetings : Executive Committee
   Committees - Staff

7. Council Standing Committees: : Executive 6 members
   Protection & Advocacy 5 members
   Planning 6 members
   Public Education 4 members
   Evaluation 5 members

8. Other Committees or Task Forces : By-Laws 4 members

9. Authority of Committees : Advisory
1. Number of Council Members: 29

2. State Agencies Represented:
   - Div. Aging
   - Health Planning & Develop.
   - Social Services
   - Serv. for Blind
   - Public Instruction
   - Health Services
   - Voc. Rehab.
   - Asst. Secy, for Children
   - Corrections
   - Youth Serv.
   - MH/MR & Substance Abuse

   Non-State Agencies and Programs:
   - UAF
   - ARC
   - UCP
   - Epilepsy
   - Autistic Citizens
   - Legislators (3)
   - Other (2)

3. Number of Primary Consumers: 1
   Number of Consumer Representatives: 7

4. Council Authority: Governor

5. Frequency of Council Meetings: Quarterly

6. Business Conduct Between Meetings: Committees - Correspondence

7. Council Standing Committees:
   - Executive 7 members
   - Planning 7 members
   - Program Review 8 members
   - & Strategies
   - Public Awareness 7 members
   - Evaluation 5 members
   - Legislation 8 members

8. Other Committees or Task Forces:
   - Cast Mgt. T.F. 9 members

9. Authority of Committees: Advisory
1. Number of Council Members: : 35

2. State Agencies Represented: : Institutions
Special Education
State Inst. for Retarded
Social Service
M&CH - State Health
Job Service
Higher Learning

Non-State Agencies and Programs : Council Special Educ.
MH & Retarded & Human Serv.
Vocational Adjustment Job Adv.
Vocational Education
Assn. County Social Service Boards
Legal Aid to the DD
Legislators (4)

3. Number of Primary Consumers : 6
Number of Consumer Representatives : 12


5. Frequency of Council Meetings : Every other month

6. Business Conduct Between Meetings : Committees

7. Council Standing Committees: : Executive 6 members
Governmental Affairs 7 members
Agency Facilitation 9 members
Public Educ. & Aware. 5 members
Eval. & Advocacy 6 members
Certification 3 members
Minority Affairs 4 members

8. Other Committees or Task Forces : Ad hoc as needed

9. Authority of Committees : Council gives authority
1. Number of Council Members: 20

2. State Agencies Represented:
   Health
   Special Education
   Public Welfare
   Rehab. & Corrections
   MH & MR
   Rehab. Services Commission

   Non-State Agencies and Programs:
   UAF
   UCP
   Epilepsy
   MR Board

3. Number of Primary Consumers: 4
   Number of Consumer Representatives: 6

4. Council Authority: Governor

5. Frequency of Council Meetings: Monthly

6. Business Conduct Between Meetings: Committees

7. Council Standing Committees:
   Executive 8 members
   Inter-Agency 9 members
   Alternative Community 13 members
   Living Arrangements
   Child Development 11 members

8. Other Committees or Task Forces:
   Public Images 15 members
   Legislative varied

9. Authority of Committees: Advisory
1. Number of Council Members: 36
2. State Agencies Represented:
   - Education
   - Rehab. Services
   - Public Assistance
   - Medical Assistance
   - Social Services
   - Health
   - Crippled Children Serv.
   - Health Planning
   - Vocational Education
   - Employment Security
   - MH
   - Institutional MR
   - DD

   Non-State Agencies and Programs: UAF
   - Citizens with Advocacy Interests (4)
3. Number of Primary Consumers: 9
   Number of Consumer Representatives: 9
4. Council Authority: Executive Order
5. Frequency of Council Meetings: Quarterly
6. Business Conduct Between Meetings: Chairperson and Staff
7. Council Standing Committees:
   - Budget Review 3 members
   - Monitoring & Eval. 3 members
8. Other Committees or Task Forces: None
9. Authority of Committees: Advisory
1. Number of Council Members: 11

2. State Agencies Represented: Human Resources Education
   Non-State Agencies and Programs: UAF Senator ARC Rep. by UCP 1 person Epilepsy

3. Number of Primary Consumers: 2
   Number of Consumer Representatives: 4

4. Council Authority: Executive Order

5. Frequency of Council Meetings: Quarterly

6. Business Conduct Between Meetings: Telephone - correspondence

7. Council Standing Committees: Executive 3 members

8. Other Committees or Task Forces: Ad hoc as needed

9. Authority of Committees: Council gives authority to act
PENNSYLVANIA

1. Number of Council Members: 22

2. State Agencies Represented: Public Welfare
   Education
   Health
   Voc. Rehab.

   Non-State Agencies and Programs: UAF
   ARC
   Epilepsy
   Soc. Autistic Children
   UCP
   Other

3. Number of Primary Consumers: 3
   Number of Consumer Representatives: 8

4. Council Authority: Governor

5. Frequency of Council Meetings: Monthly

6. Business Conduct Between Meetings: Committees

7. Council Standing Committees: Executive 5 members

8. Other Committees or Task Forces: Planning 14 members
   Implementation 10 members
   & Review
   Legislative 19 members
   Prevention 12 members
   Public Awareness 4 members

9. Authority of Committees: Advisory
1. Number of Council Members:  : 27
2. State Agencies Represented:  : Labor
   Health
   Education
   Social Services
   Rehabilitation
   Family Services
   Mental Health
   Crippled Children

   Non-State Agencies and Programs  : Various community
3. Number of Primary Consumers  : 3
   Number of Consumer Representatives  : 10
4. Council Authority  : Executive Order Governor
5. Frequency of Council Meetings  : Monthly
6. Business Conduct Between Meetings  : Committees
7. Council Standing Committees:  : Planning  4-5 members
                                 : Monitoring  4-5 members
                                 : Evaluation  4-5 members
                                 : Liaison P&A Sys.  4-5 members
                                 : Proposal  4-5 members
8. Other Committees or Task Forces  : None
9. Authority of Committees  : Advisory
RHODE ISLAND

1. Number of Council Members: 27

2. State Agencies Represented:
   - MH, Retardation & Hosp. Health
   - Education
   - Voc. Rehab.
   - Budget

   Non-State Agencies and Programs:
   - Easter Seal
   - UCP
   - Behavioral Development Ctr.
   - Exec. Directors for ARC's
   - ARC
   - Rehabilitation Ctr.
   - Attorney General's Office
   - Diocesan Apostolate for Hand.
   - Child Development Ctr.

3. Number of Primary Consumers: 5
   Number of Consumer Representatives: 8

4. Council Authority: Legislative

5. Frequency of Council Meetings: Quarterly

6. Business Conduct Between Meetings: Committee Structure

7. Council Standing Committees:
   - Executive 7 members
   - Legislative 6 members
   - Planning, Monitoring & Evaluation 7 members
   - Public Infor. & Educ. 5 members
   - Membership 3 members
   - Consumer Task Force 13 members

8. Other Committees or Task Forces: None

9. Authority of Committees: Advisory
1. Number of Council Members: : 38
2. State Agencies Represented: : Education
   Health & Environment
   MH
   MR
   Social Services
   Voc Rehab.
   Corrections
   Youth Services
   Higher Education
   
   Non-State Agencies and Programs : UAF
   Governor's Office
   Commission for Blind
   School for Deaf & Blind
   Other

3. Number of Primary Consumers : 7
   Number of Consumer Representatives : 13
4. Council Authority : Governor
5. Frequency of Council Meetings : Quarterly
6. Business Conduct Between Meetings : Executive Committee
   Standing Committees
7. Council Standing Committees: : Executive 10 members
   Membership 3 members
   Advocacy 7 members
   Legislative 8 members
   Monitoring & Eval. 7 members
   Planning 7 members
   Public Awareness 9 members
8. Other Committees or Task Forces : Deinstitutionalization 13 members
   T.F.
9. Authority of Committees : Advisory
1. Number of Council Members: 19


   Non-State Agencies and Programs: Assn. County Commissioners (UAF – Consultant)

3. Number of Primary Consumers: 2

   Number of Consumer Representatives: 9

4. Council Authority: Executive Order

5. Frequency of Council Meetings: Quarterly

6. Business Conduct Between Meetings: Executive Committee and Communication

7. Council Standing Committees: Executive 5 members

8. Other Committees or Task Forces: None

9. Authority of Committees: Council gives authority
TENNESSEE

1. Number of Council Members: 29

2. State Agencies Represented:
   - Education Handicapped
   - Voc. Rehab.
   - Human Services
   - Public Health
   - Employment Security
   - MH & MR

   Non-State Agencies and Programs: None

3. Number of Primary Consumers: 5
   Number of Consumer Representatives: 18

4. Council Authority: Governor

5. Frequency of Council Meetings: Quarterly

6. Business Conduct Between Meetings: Executive Committee

7. Council Standing Committees:
   - Executive 6 members
   - State Agency 5 members
   - State Plan 7 members
   - Advocacy 3 members
   - Budget & Finance 5 members

8. Other Committees or Task Forces: None

9. Authority of Committees: Advisory
1. Number of Council Members: 25

2. State Agencies Represented: Rehab. Commission  
   MH & MR  
   Health  
   Human Resources  
   Commission for Blind  
   Education  
   Non-State Agencies and Programs: Epilepsy  
   MH/MR Center  
   Dentist  
   Higher Education

3. Number of Primary Consumers: 3  
   Number of Consumer Representatives: 12

4. Council Authority: Governor

5. Frequency of Council Meetings: Quarterly

6. Business Conduct Between Meetings: Committees

7. Council Standing Committees:  
   Executive 4 members

8. Other Committees or Task Forces:  
   Monitoring & Eval. 8 members  
   Planning 7 members  
   Systems Advocacy 8 members

9. Authority of Committees: Advisory
1. Number of Council Members: 30

2. State Agencies Represented: Education
   Social Services
   Rehab. Services
   Health
   Special Education
   DD/MR

   Non-State Agencies and Programs: UAF
   Other (2)

3. Number of Primary Consumers: 4

4. Number of Consumer Representatives: 17

4. Council Authority: Executive Order

5. Frequency of Council Meetings: Monthly

6. Business Conduct Between Meetings: Committees

7. Council Standing Committees: Executive 7 members
   Planning & Eval. 15 members
   Public Awareness 8 members
   Implementation 10-12 members
   Strategies

8. Other Committees or Task Forces: Project Review 6 members
   Transportation T.F. 20 members
   Monitoring new

9. Authority of Committees: Council gives authority
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<tr>
<td>1. Number of Council Members:</td>
<td>36</td>
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</table>
| 2. State Agencies Represented: | Special Education  
|   | Health  
|   | MH  
|   | Social & Rehab. Serv.  
|   | Special Welfare  
|   | Comprehensive Health Planning  
| Non-State Agencies and Programs | UAF  
|   | Local MH (3)  
|   | Hand. Opportunity Employment  
|   | Epilepsy  
|   | Developmental Center  
|   | Hand. Children achievement ctr.  
|   | Other  
| 3. Number of Primary Consumers | 7  
| Number of Consumer Representatives | 11  
| 4. Council Authority | Executive Order Governor  
| 5. Frequency of Council Meetings | Quarterly  
| 6. Business Conduct Between Meetings | Executive & other Committees  
| 7. Council Standing Committees: | Steering 7 members  
|   | Nominating 3 members  
| 8. Other Committees or Task Forces | Project Review 6 members  
|   | Human Rights 7 members  
| 9. Authority of Committees | Advisory  

1. Number of Council Members: 24

2. State Agencies Represented:
   - Education
   - Rehabilitative Serv.
   - Welfare
   - Health
   - MH & MR
   - Corrections
   - Commission Visually Hand.
   - Employment Commission

   Non-State Agencies and Programs:
   - Visual & Deaf School
   - Child Development Center
   - Special Education - Univ. VA
   - Special Education - Norfolk St.Univ.

3. Number of Primary Consumers: 4
   Number of Consumer Representatives: 8

4. Council Authority: Executive

5. Frequency of Council Meetings: Quarterly

6. Business Conduct Between Meetings: Interim Committee meetings

7. Council Standing Committees:
   - Steering: 7 members
   - Evaluation: 9 members
   - Advocacy & Awareness: 8 members
   - Planning & Impl.: 10 members

8. Other Committees or Task Forces:
   - By-Laws: 3 members
   - Nominating: 3 members
   - Providers T.F.: 8 members

9. Authority of Committees: Council gives authority
1. Number of Council Members: 18

2. State Agencies Represented: Welfare
   Social Services
   Public Health
   M&CH-Crippled Children
   Mental Health
   Voc. Rehab.
   Medical Assistance
   Educ. Handicapped
   Public Assistance

   Non-State Agencies and Programs: None

3. Number of Primary Consumers: 2
   Number of Consumer Representatives: 7

4. Council Authority: Governor

5. Frequency of Council Meetings: Quarterly

6. Business Conduct Between Meetings: Committee Structure

7. Council Standing Committees: Executive 5 members
   Public Awareness & Education 5 members
   Planning 7 members
   Resource 5 members

8. Other Committees or Task Forces: Barrier Free Comm. 6 members

9. Authority of Committees: Advisory
1. Number of Council Members: 26


   Non-State Agencies and Programs: UAF
   Childrens Orthopedic Hosp.
   UCP
   Exceptional Education
   Attorney
   Other

3. Number of Primary Consumers: 5
   Number of Consumer Representatives: 9

4. Council Authority: Executive Order

5. Frequency of Council Meetings: Monthly

6. Business Conduct Between Meetings: Committee Structure

7. Council Standing Committees: None

8. Other Committees or Task Forces: Executive 7-17 members Integrative Serv. 7-17 members Residential Serv. 7-17 members Education & Trng. 7-17 members Health & Prevention 7-17 members Employment 7-17 members

9. Authority of Committees: Advisory
WEST VIRGINIA

1. Number of Council Members: 25

2. State Agencies Represented: Welfare (4 Agencies)
   Maternal & Child Health
   Behavioral Health
   Voc. Rehab.

   Non-State Agencies and Programs: UAF
   County School System
   Other

3. Number of Primary Consumers: 5

   Number of Consumer Representatives: 10

4. Council Authority: Executive Order Governor

5. Frequency of Council Meetings: 6 per year

6. Business Conduct Between Meetings: Committee, telephone, memo

7. Council Standing Committees:
   Executive 4 members
   Legislative 4-5 members
   Review 5 members
   Planning 5 members
   Evaluation 4 members

8. Other Committees or Task Forces:
   Group Homes 20 members
   DD Serv.-MH/MR 20-25 members
   Centers

9. Authority of Committees: Advisory
1. Number of Council Members: 16

2. State Agencies Represented: Public Instruction
Health & Social Services
Industry, Labor & Human Relations

Non-State Agencies and Programs: Univ. Wisconsin System
DD Service Center
Neurology-Pediatrics
Group home
County DD Board
Other

3. Number of Primary Consumers: 3

Number of Consumer Representatives: 4

4. Council Authority: Governor

5. Frequency of Council Meetings: 8 per year

6. Business Conduct Between Meetings: Committees

7. Council Standing Committees:
   Executive 4 members
   Planning 12 members + non-Council
   Education-Infor. 3 members + non-Council
   Govt. Affairs 4 members + non-Council
   Evaluation

8. Other Committees or Task Forces: Impact Study 3 members + non-Council

9. Authority of Committees: Advisory
WYOMING

1. Number of Council Members: 8

2. State Agencies Represented: None
   Non-State Agencies and Programs:
   Governor's Office
   County government
   Community programs

3. Number of Primary Consumers: 1
   Number of Consumer Representatives: 3

4. Council Authority: Executive Order

5. Frequency of Council Meetings: Quarterly

6. Business Conduct Between Meetings: Sub-committees

7. Council Standing Committees:
   Planning 8 members
   Evaluation 8 members
   Advocacy 8 members

8. Other Committees or Task Forces:
   Deinstitutionalization 8 members T.F.

9. Authority of Committees: Advisory
CONCLUSIONS

The passage of PL 95-602 required substantial changes in the membership of a DD State Planning Council from that required in PL 94-103. The most radical change was that the new law requires that a Council have one-half consumers and/or consumer representatives in its membership. Also, the Council is to have separate representation for each of the nine Federally assisted programs plus separate representation for MR programs and DD programs. Additional required representation in the new law is for individuals representing higher education, local governmental agencies, non-governmental agencies, and providers of service.

If one counts the number of required members of the DD Council in the current Bureau of Developmental Disabilities distributed Guidelines for the three year plan, there are 15 required representatives. If one adds to these required individuals the one-half consumer representatives, then a DD Council must consist of at least 30 individuals.

However, one person may represent more than one program if the state plan contains a waiver that the person representing more than one program "has the knowledge and authority to speak for and act for those programs." (Page 6, footnote, of the Guidelines to the three year plan.)

Using the 30 or over number as necessary for a Council, the results of this project show that there are only 14 Councils which have over 30 members. If States have members who represent more than one program then the size of the Council might be 25 or more. If this is the case, then there are 25 Councils, almost one-half of the total number of Councils, which have 25 or more members.

There are 1,311 individuals who are members of DD State Planning Councils in the 50 States and four Territories which participate in the DD program. Of these 1,311 individuals, 217 or 17 percent are primary consumers and 436 or 33 percent are representatives of primary consumers. Therefore, one-half, fifty percent, of the total membership of DD State Planning Councils are either primary consumers or representatives of primary consumers.

About one-fourth of the members of State DD Councils, 27 percent, represent State Agencies, and 23 percent of the members represent programs and agencies which are non-State agencies.

There are eight States which have State Statutes for the operation of their DD State Planning Councils. All other Councils operate as a result of an Executive Order from the
Governor or, in the case of the District of Columbia, an Executive Order from the Mayor.

Most Councils meet quarterly. Only 17 Councils meet every month. Two Councils meet eight times a year and 10 Councils meet six times per year.

A fact which was reported in the survey is that of the 37 Councils which do not meet monthly, business is reported to be conducted by committees of the Council. However, doubt is cast on this element of the report by the fact that only 14 Councils give any authority to their committees to act without approval of the entire Council. Therefore, 20 Councils theoretically rely on the committees to act but the committees have no authority to act without Council approval.

One of the inefficiencies of the State Planning Council which the author has experienced in the last five years of providing technical assistance to State Planning Councils is the inefficient use of committees. Committees meet and work through a difficult and time consuming problem. The committee members come to a consensus and map out a plan for action. The committee chairperson takes the report to the Council. The Council then covers the identical ground that was covered by the committee, both in the discussion of the problem and the formulation of the action strategy, and then the Council votes on the action plan. There is generally an inefficient use and negative reinforcement in the abuse of the committees of DD Councils. This observation is verified in the fact that few Councils presently delegate any action authority to committees.

The standing committees which Councils have is an interesting study in various organizational philosophies. Every Council, with the exception of three, have at least one standing committee. The average number of standing committees is 4 per Council.

The types of standing committees which are retained by Councils show no clear universal organizational structure to State Planning Councils for the DD program. Almost every Council has an Executive Committee which usually functions as the business agent for the Council. Thirty-one of the Councils, or 57 percent, have a Planning Committee as one of their standing committees. Almost one-half, 24 Councils, have a Monitoring and Evaluation Committee as a standing committee. These three committees. Executive, Planning and Evaluation, are the only three upon which any agreement across Councils is apparent.

The next three standing committees which have any magnitude of acceptance by Councils are Legislative, 19 Councils, Public Awareness, 18 Councils and Advocacy, 13 Councils. Therefore these three committees are used in about one-third of the Councils as standing committees.
It is surprising that only 7 Councils have a Budget Committee as a standing committee. The fiscal aspects of the DD program, proper allocation of the DD resources and general operation of any organization would seem to require more Councils to see the Budget Committee as a requirement. However, some of the functions of a Budget Committee may be taken over by the Grants Review Committee, which exists in 9 Councils. Seven Councils maintain a Membership and Nominating Committee as a standing committee.

The other list of standing committees, of which there are 27 different types, are usually functional assignments which have been given to standing committees.

There are 35 Councils which use task forces or other committees in the conduct of the DD program. Eleven Councils have one such committee and 8 Councils have two such committees. There is little presentable information as to the functional activities of these committees or task forces across Councils.
RECOMMENDATIONS

There are several recommendations which I would like to make as a result of analyzing the data collected and reported in this project. I submit that these recommendations, if enacted, would increase the efficiency of the DD State Planning Councils and thereby aid the DD program in the several States and throughout the nation.

RECOMMENDATION NUMBER 1:

Develop and implement an effective training program in the responsibilities and activities of DD State Planning Council membership.

RECOMMENDATION NUMBER 2:

Study and develop a program for effective utilization and integration of primary consumers into the operation and organization of the State DD Planning Councils.

RECOMMENDATION NUMBER 3:

Develop an organizational profile of a State DD Planning Council which contains recommended standing committee structure and committee duties and responsibilities.

RECOMMENDATION NUMBER 4:

Develop a program and training which teaches effective utilization of the volunteer professional and lay person in the group process.

The DD State Planning Council is critical to the success of the Formula Grant Program in the nation. The State Council should be a decision making group which operates efficiently and effectively for the coordination of services to individuals with developmental disabilities. The fact that there is a lack of structural uniformity and no apparent delegation of authority to committees indicates that some improvement may be made in the organizational process of this group which plays such a crucial role in the program.

The GAO report also points to the structural function of the Council across States as a serious problem in the program. Therefore, I would recommend that in the immediate future the DD program looks into methods by which more uniformity of process and training of Council members can be accomplished nationwide to enhance the further successful implementation of the DD program and its intended activities.
APPENDIX A

INSTITUTE FOR COMPREHENSIVE PLANNING
STATE DEVELOPMENTAL DISABILITIES COUNCILS

1. How many Council members do you have? ________

2. How many Council members represent agencies or programs? ________
   What agencies/programs? (list)
   ____________________________
   ____________________________
   ____________________________
   ____________________________
   ____________________________

3. How many Council members are consumers or consumer representatives?
   How many primary consumers? ________
   How many representatives of consumers? ________

4. By what authority? ________

5. How often does your Council meet? ________

6. If less than monthly, how does the Council conduct business between meetings? Explain ________

7. How many standing committees does the Council have? ________
   (Mandated in the By-Laws) What are they? (list)

   Name                               No. of members
   ____________________________
   ____________________________
   ____________________________
   ____________________________
   ____________________________

8. How many other committees or task forces? What are they? ________
   (list)

   Name                               No. of members
   ____________________________
   ____________________________
   ____________________________
   ____________________________

9. What authority do the committees have to:
   Take action? ____________________________
   Spend money? ____________________________
   Do they have a budget? ____________________________
APPENDIX B

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