Development Partnership
Development Partnership grants provide funds for research, planning, education and development-based initiatives that support the long-term economic growth of northeastern Minnesota.

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Eligible Applicants: Economic development partners and organizations. Multi-organization collaboration is welcomed and encouraged.

Eligible Projects: Collaborations and partnerships within the agency’s service area that support the agency’s mission.

Funding:
• Development Partnership is funded at $1,000,000 for FY2022.
• The agency requires a 1:1 match per project.
• In-kind materials and/or labor are not eligible towards the project match.

Diversity, Equity & Inclusion:
• The Department of Iron Range Resources & Rehabilitation works to improve economic opportunities in support of diversity, equity and inclusion in our service area.
• Diverse populations served by this program include economically distressed communities, tribal nations, black, indigenous and people of color (BIPOC), veterans, low to moderate income neighborhoods and disabled individuals.
• Additional consideration may be provided to projects that serve a diverse population as listed above or utilize state certified Targeted Group (TG), Economically Disadvantaged (ED) area or Veteran-Owned (VO) vendors.

Evaluation Criteria
Address all criteria in the project narrative.

1. Job creation.
   • Describe how the project supports job creation or retention, if any that will result from this project. (Minnesota Statute 298.22 subd. 13)
   • Explain wages and benefits, and whether the jobs created are full time, part time, temporary or permanent.

2. Enhances livable communities.

3. Maximizes collaborations and partnerships.

4. Strengthens businesses and worker education.

5. Diversity, equity and inclusion.
   • Project incorporates a state certified targeted group, economically disadvantaged area or veteran owned vendor.
   • Project serves an underserved community/population.
   • Diverse populations that include:
     o BIPOC.
Application Checklist:

- **Project narrative.**
  - Narrative must address evaluation criteria.
  - Narrative must list funding sources and contribution amounts.
  - Include a scope of work and identification of deliverables.

- **IRS Form W-9 – Request for Taxpayer ID Number and Certification**

- **Financial documents.**
  - IRS 990 Form – For organizations with an annual revenue below $750,000, a most recent IRS 990 form must be uploaded.
  - Certified Financial Audit - For organizations with an annual revenue of over $750,000 a most recent certified financial audit must be uploaded.

- **Funding sources.**
  - Letters of commitment and/or support.

- **Certified cost estimates for any service contract and/or materials must follow the state contracting and bidding requirements below:**

  **Non-Governmental Entity**

<table>
<thead>
<tr>
<th>Contract or Cost of Material or Service</th>
<th>Quotes/Cost estimates</th>
</tr>
</thead>
<tbody>
<tr>
<td>Under $10,000</td>
<td>Not required</td>
</tr>
<tr>
<td>$10,000 - $24,999</td>
<td>Two - upload with application or provide verbal quote detail in project narrative</td>
</tr>
<tr>
<td>$25,000 - $99,999</td>
<td>Three – upload with application or provide verbal quote detail in project narrative</td>
</tr>
<tr>
<td>$100,000 or more</td>
<td>Must undergo formal notice and bidding process</td>
</tr>
</tbody>
</table>

  **Municipality**

<table>
<thead>
<tr>
<th>Contract or Cost of Material or Service</th>
<th>Quotes/Cost estimates</th>
</tr>
</thead>
<tbody>
<tr>
<td>Under $25,000</td>
<td>Two – may be upon quotation or open market</td>
</tr>
<tr>
<td>$25,000 - $175,000</td>
<td>Two – may use competitive bidding process or direct negotiation</td>
</tr>
<tr>
<td>Over $175,000</td>
<td>Sealed bids shall be solicited by public notice in the manner and subject to the requirements of the law governing contracts by the particular municipality or class thereof</td>
</tr>
</tbody>
</table>

- Resolution authorizing applicant to apply for and accept funds.

- Other documentation to support the application.
Application and Award Process:

- **Application process:**
  - Applications must be submitted through the FLUXX grants portal.
  - A short pre-application is required to determine eligibility of project.
  - Once eligibility is determined, a full application will be available in FLUXX.

- **Application deadline:**
  - Applications are accepted July 1, 2021 through June 30, 2022.
  - Applications are awarded on a rolling basis throughout the fiscal year subject to the availability of remaining program funds.
  - Notify grant program administrator of any changes to application after final submission.

- **Application review:**
  - Applications are reviewed by the grant administrator and recommended on an individual basis.

- **Application award:**
  - Applicants will be notified by email within 30 days following application review.
  - Grant award is subject to the Commissioner’s final approval and must meet objectives, priorities and policies established by the Commissioner.

Grant Outcome Expectations:

- Project CANNOT begin prior to execution of a grant contract.
- The agency reserves the right to require signage/logo acknowledging financial assistance from the Department of Iron Range Resources & Rehabilitation. Details are outlined in the grant agreement.
- Awarded projects must meet the Minnesota Prevailing Wage Statutes and the agency’s board policy as stated in the grant agreement.
- Spending within the agency’s service area is encouraged.

Reporting Requirements:

- A progress report is required once per year minimum.
- A monitoring report will be conducted by the program administrator if the grant is over $50,000.
- A site visit may be conducted by the program administrator.
- A final report is required before final payment.
- A close out acknowledgement form may be required if there is a remaining grant balance.

Public Information:

- All application information submitted is presumed to be public information pursuant to the Minnesota Data Practices Act, Minnesota Statute Chapter 13.