# Meeting Notice and Tentative Agenda

**DATE:** May 20, 2022  
**TIME:**  
- 8:00 a.m. – Application Review Committee (Electronic Meeting pursuant to Minn. Stat. 13D.021, subd. 1; all Board members will participate electronically due to the COVID-19 pandemic)  
- 9:30 a.m. – Board Meeting (Electronic meeting pursuant to Minn. Stat. 13D.021, subd. 1, all Board members will participate electronically due to the COVID-19 pandemic)

**LOCATION:** Electronic Meeting  
**Room:** Electronic Meeting

### Meeting access information for the public:
- Members of the public wishing to join the 9:30 Board Meeting using video & audio use this link:  
  - [https://minnesota.webex.com/minnesota/j.php?MTID=mde4bc17a94d5fad7acbe50ebf196043](https://minnesota.webex.com/minnesota/j.php?MTID=mde4bc17a94d5fad7acbe50ebf196043)  
  - Meeting number: 24966547673  
  - Password: eBaVjK3m63

Please turn off your camera and mute your speaker upon entry to the meeting.

Members of the public wishing to join the 9:30 Board Meeting using audio only dial 1-415-655-0003 or 1-855-282-6330 (toll-free) and enter Meeting #249 665 47673. Please mute your line upon entry to the meeting.

Video & audio may be turned on if participating in PUBLIC COMMENT portion of meeting.

### Call to Order

### Consider & Approve Proposed Agenda

### Introductions/Roll Call

### Consent Agenda: (ACTION ITEM)
- Approval of Minutes of March 25, 2022 Board meeting
- Financial Reports (as of May 1, 2022)
- Application and Licensure Reports (March and April 2022)

### Administrative Report
- MFT National Exam Report (March and April 2022)
- HPSP Reports (March and April 2022)

### Variances: (ACTION ITEM)
- V-2022-8: Seeking one-year extension of LAMFT licensure term
- V-2022-9: Seeking two-year extension of LAMFT licensure term
- V-2022-10: Seeking a two-year extension of LAMFT licensure term

### 2021 Board Statistical Reports
- Application Review
- Licensure Report (LAMFT and LMFT State Examination)
- Continuing Education
- Complaint Review
- LMFT Licensure Renewal (for 2022)

### English Language Learner fees for additional testing time - Update

### Elections (ACTION ITEM)
- Board Officers – Chair, Vice Chair, Secretary/Treasurer
- AMFTRB Delegate and Alternate
- HPSP Program Committee Representative and Alternate
| XII. | Rules Committee Report  
| | - March 28 Meeting Summary |
| XIII. | COVID-19 Health Emergency - Update on Board Operations  
| | - State of MN – COVID Vaccination/Testing Requirements for Staff & Vendors/Board Members  
| | - Board Meeting Requirements – Electronic meetings through 5/31/2022  
| | - Electronic Supervision – 50-hour limitation waived through 12/31/2022  
| | - LMFT State Examination – To be administered as written exam through 12/31/2022 |
| XIV. | Public Comment *(Please turn on camera and/or unmute your microphone and wait to be recognized by Board Chair)* |
| XV. | Other Items / Announcements |
| XVI. | Adjournment |
Minutes of the Regular Board Meeting  
March 25, 2022

MEMBERS PRESENT:
Katy Graves, Chair  
Jessie Everts, Vice Chair  
Ukasha Dakane, Secretary  
Shonda Craft  
John Seymour  
Andrea Hendel

STAFF PRESENT:
Jennifer Mohlenhoff, Executive Director

GUESTS PRESENT:
Former Board Member, Herb Grant, Ph.D., LMFT  
Public attendees participated in the call electronically; attendees’ names not listed.

I. CALL TO ORDER
Chair Katy Graves called the meeting to order at 9:34 a.m., conducted electronically pursuant to Minn. Stat. 13D.021, subd. 1 due to COVID-19 health pandemic.

II. CONSIDER AND APPROVE PROPOSED AGENDA
The agenda was approved with the addition of Executive Committee Report on Executive Director Performance Appraisal.

III. INTRODUCTIONS / ROLL CALL
Board member roll call and introductions were made.

IV. CONSENT AGENDA
   A. JANUARY 21, 2022 BOARD MEETING MINUTES
   B. JANUARY AND FEBRUARY 2022 FINANCIAL REPORTS (BUDGET/REVENUE/VENDOR PAYMENT)
   C. JANUARY AND FEBRUARY 2022 APPLICATION AND LICENSURE REPORTS (See Attachment A.)

Jessie Everts made a motion to approve the Consent Agenda items. Andrea Hendel seconded the motion. The motion passed (6-0) on a roll call vote.
V. ADMINISTRATIVE REPORT

Members reviewed the Executive Director's Administrative report as follows:

a. MFT National Exam Reports for January and February 2022 were reviewed.

b. HPSP Reports for January and February 2022 were reviewed.

VI. RECOGNITION OF SERVICE TO THE MN BOARD OF MARRIAGE AND FAMILY THERAPY

Members expressed gratitude and respect to Dr. Herbert Grant, Ph.D., LMFT and Dr. John Seymour, Ph.D., LMFT, for their service as members on the Board since being appointed on June 6, 2006.

VII. VARIANCES:

V-2022-06: Seeking Board-Approved Supervisor status prior to meeting rule requirements. Shonda Craft made a motion to APPROVE the request. John Seymour seconded the motion.
Roll call vote: Yes – 6; No - 0. The motion passed.

V-2022-07: Seeking extension until May 31, 2022 to complete CE requirements for 2020-2021 reporting period. Jessie Everts made a motion to APPROVE the request. Ukasha Dakane seconded the motion.
Roll call vote: Yes – 4 (Dakane, Everts, Graves, Seymour); No – 2 (Craft, Hendel). The motion passed.

VIII. LICENSURE REPORT

Termination of LMFT and LAMFT Licensed for Nonrenewal

Members reviewed a report of LMFTs and LAMFTs who failed to renew their license prior to expiration date. See Attachment B.

Andrea Hendel made a motion to terminate licenses listed in Attachment B (18 LMFT; 5 LAMFT)
Ukasha Dakane seconded the motion.
Roll call vote: Yes – 6; No - 0. The motion passed.

IX. ENGLISH LANGUAGE LEARNER FEES FOR ADDITIONAL TESTING TIME – UPDATE

Jennifer Mohlenhoff reported that a State contract between the Board, Professional Testing Corporation, and AMFTRB for the Board to pay additional testing fees for approved ELL candidates is underway and anticipates it will be finalized and fully executed by the end of Fiscal Year 2022.

X. 2022 MN LEGISLATIVE SESSION

Jennifer Mohlenhoff gave an overview of active bills in the current legislative session that could have impact on the Board and licensees. See Attachment C.
XI. EXECUTIVE COMMITTEE REPORT

Chair Katy Graves reported that the Executive Committee (Graves, Everts) met with Jennifer Mohlenhoff for her 2021 Performance Review. Mohlenhoff’s performance was satisfactory with no issues noted in the review.

XII. RULES COMMITTEE REPORT

Jennifer Mohlenhoff reported that the Rules Committee met on February 7th and February 28, 2022, with the main focus being on supervision rules and structure, and the timing and format of licensure exams. Draft rules documents were provided for review. The Committee is scheduled to meet again on March 28th.

XIII. COVID-19 / PEACETIME EMERGENCY – NO NEW BOARD ACTIONS

- Jennifer Mohlenhoff reported that State buildings have been instructed to re-open to the public on April 22, 2022. Health screenings of visitors will no longer be required.


- State of MN – COVID-19 Vaccination/Testing Requirements for Staff & Vendors/Board Members – Jennifer Mohlenhoff reported that effective September 8, 2021, vaccination requirements took effect for all MN State employees and vendors (including Board members). Those affected must attest to full Covid-19 vaccination status or engage in regular Covid-19 testing through a State designated testing facility. Health screenings of all employees and Board members remain in place.


XIV. PUBLIC COMMENT

Members of the public were recognized. There were no public comments.

XV. OTHER ITEMS/ANNOUNCEMENTS

No other items or announcements.
XVI. ADJOURNMENT

John Seymour made a motion to adjourn the meeting; Ukasha Dakane seconded the motion. The motion passed (6-0) on a voice vote. Chair Katy Graves adjourned the meeting at 11:25 a.m.

I hereby attest that these minutes were read and approved by the Board of Marriage and Family Therapy on May 20, 2022.

____________________________
Ukasha Dakane, Board Secretary
ATTACHMENT A

APPLICATION REVIEW COMMITTEE REPORT:

The Application Review Committee met on January 21 and February 18, 2022.

- Final Applications for LMFT Licensure: 20
- Initial Applications (Non-COAMFTE or COAMFTE requiring Committee review) approved: 2
- Initial Applications (COAMFTE) approved by Board staff per delegated authority: 23
- Applications approved for LMFT licensure by Reciprocity: 3
- English Language Learner Special Arrangement Request: 0

LMFT Licenses Issued:

January 12, 2022:
12 applicants sat for the LMFT State exam. Upon successful completion, licenses were issued to the following:
1. Baker, Nicole
2. Coplan, Emalie
3. Johnson, Kelly Ann
4. Kesler, Terese
5. Olson, Jacob
6. Peterson, Becky
7. Snoddy, Brianna
8. Snyder, Hallie
9. Suggs, Leisha
10. Wescott, Jeana
11. Wimmer, Stephanie

February 9, 2022:
12 applicants sat for the LMFT State exam. Upon successful completion, licenses were issued to the following:
1. Bird, Erin
2. Chapdelaine, Cara
3. Chedda, Mary
4. Eback, Carrie
5. Farrell, Jeannie
6. Hein, Madison
7. Ingracia, Christina
8. Jones, Kristin
9. Keppe, Jason
10. Keyes Voeler, Delaney
11. Sawyer, Gregory
12. Sego, Lewis II

February 16, 2022:
Four (4) applicants sat for the LMFT State exam. Upon successful completion, licenses were issued to the following:
1. Banks, Diane
2. Boyd, Jenifer
3. Finn, Cade
4. Thorsgaard, Christina
ATTACHMENT B

MINNESOTA
BOARD OF MARRIAGE
AND FAMILY THERAPY

To: MFT Board

From: Jennifer Mohlenhoff, Executive Director

Date: March 25, 2022

RE: Termination of LMFT & LAMFT Licenses for Non-Renewal

<table>
<thead>
<tr>
<th>Last Name</th>
<th>First Name</th>
<th>License No.</th>
<th>Status</th>
<th>Expiration Date</th>
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<tbody>
<tr>
<td>Barron</td>
<td>Deborah K.</td>
<td>1191 (issued 12/19/2003)</td>
<td>Expired</td>
<td>12/31/2021</td>
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<tr>
<td>Barton</td>
<td>Bruce W.</td>
<td>322 (issued 08/04/1989)</td>
<td>Expired</td>
<td>12/31/2021</td>
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<tr>
<td>Coleman</td>
<td>Melvin D.</td>
<td>54 (issued 04/21/1989)</td>
<td>Expired</td>
<td>12/31/2021</td>
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<tr>
<td>Conley</td>
<td>Chris J.</td>
<td>948 (issued 03/16/2001)</td>
<td>Expired</td>
<td>12/31/2021</td>
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<tr>
<td>Downing</td>
<td>Kristi L.</td>
<td>3423 (issued 10/20/2017)</td>
<td>Expired</td>
<td>12/31/2021</td>
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<tr>
<td>Dyrud</td>
<td>Alva D.</td>
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<td>Ingram-Jones</td>
<td>Guineveva F.</td>
<td>4112 (issued 1/22/2021)</td>
<td>Expired</td>
<td>12/31/2021</td>
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<tr>
<td>Lewis</td>
<td>Valerie M.</td>
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<td>Expired</td>
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<td>McMahlil</td>
<td>James V.</td>
<td>3888 (issued 07/17/2019)</td>
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<td>12/31/2021</td>
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<td>Munson</td>
<td>Daniel C.M.</td>
<td>1159 (issued 10/18/2002)</td>
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<td>12/31/2021</td>
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<tr>
<td>Nelson</td>
<td>Duane T.</td>
<td>841 (issued 02/17/1995)</td>
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<td>12/31/2021</td>
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<td>Repp</td>
<td>Patrick J.</td>
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<td>Rohde</td>
<td>Rita E.</td>
<td>2459 (issued 03/14/2012)</td>
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<td>12/31/2021</td>
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<td>Sanford</td>
<td>Katerri J.</td>
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<td>Scholl</td>
<td>Samuel R.</td>
<td>213 (issued 06/16/1989)</td>
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<td>Windahl</td>
<td>Julie R.</td>
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<td>Zak</td>
<td>Victoria</td>
<td>3007 (issued 11/19/2014)</td>
<td>Expired</td>
<td>12/31/2021</td>
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<th>Expiration Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>Friedman</td>
<td>Pamela B.</td>
<td>2994 (issued 10/21/2014)</td>
<td>Expired</td>
<td>1/31/2022</td>
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<tr>
<td>Hubbard</td>
<td>Aimee K.</td>
<td>3754 (issued 10/01/2018)</td>
<td>Expired</td>
<td>1/31/2022</td>
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<tr>
<td>Lantz</td>
<td>Sarah</td>
<td>3643 (issued 01/31/2018)</td>
<td>Expired</td>
<td>1/31/2022</td>
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<tr>
<td>Njah</td>
<td>Meriam</td>
<td>4076 (issued 12/03/2020)</td>
<td>Expired</td>
<td>1/31/2022</td>
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<tr>
<td>Nkosi</td>
<td>Laurina A.</td>
<td>3002 (issued 11/06/2014)</td>
<td>Expired</td>
<td>1/31/2022</td>
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</table>
To: Board Members

From: Jennifer Mohlenhoff, Executive Director

Date: March 25, 2022

RE: 2022 Legislative Session

The MN Legislature convened on Monday, January 31, 2022 for a non-budget session. The first committee deadline is Friday, March 25. There are numerous bills impacting behavioral health licensing and behavioral health professionals:

- **HF2743/SF3543** modifies supervision requirements for applicants seeking LP, LPCC, LMFT and social work licenses
- **HF3172/SF2597** creates LGBTQIA Council; establishes working group comprised of behavioral health licensing boards to create a working definition of conversion therapy and then prohibits any health care professional from engaging in conversion therapy with a client younger than 18 year or with a vulnerable adult.
- **HF3403/SF3036** creates a preliminary application procedure for individuals seeking professional licensure requiring licensing entity to accept pre-application for license applicant, to gather information relating to criminal convictions or other record of alleged misconduct from the preliminary applicant, and then provide a binding determination whether pre-applicant would be ineligible to receive the license.
- **HF3418/SF3406** makes additional mental health professional eligible for the state’s health professional education loan forgiveness program; establishes a grant program in the MN Dept. of Health to fund supervision of interns and clinical trainees working toward becoming a licensed mental health professional. Grant funds may be used to pay for direct supervision hours for interns/clinical trainees; to establish a program to provide supervision to multiple interns/clinical trainees; or to pay licensing application and exam fees for those seeking mental health professional licensure. The bill also establishes a mental health professional scholarship grant program to provide tuition reimbursement for master’s level program costs and related child care and transportation costs.
- **SF1257/HF1512** exempts MN DHS from conducting a criminal background study of an individual who has completed the required background study as part of an application for a health-related license where the license has been issued by the MN board.
- **SF2845/HF3086** creates a Department of Behavioral Health and transfers duties currently held by MDH and DHS to oversee services provided under medical assistance, MinnesotaCare, chemical dependency services and related initiatives.

- **SF3811/HF4354** modifies the Health Professional Loan Forgiveness Program; creates a supervision grant program in MDH to subsidize costs incurred in meeting supervision requirements necessary to obtain a mental health professional license; requires that any supervision required to obtain a mental health professional license can be obtained electronically.

- **SF4292** retroactively authorizes the temporary practice in Minnesota by a health care provider licensed in another state at all times when a national emergency is declared by the US president in response to the COVID-19 pandemic.

If there are additional topics or bills of interest, please let me know and I can provide an update as to status.