

Minnesota School for Feeble-Minded

FARIBAULT.

A. C. ROGERS, M. D., Superintendent.

Faribault, Minn., Nov. 1st, 1894.

Dear _____

It has been, as you are aware, our custom to send a brief note at the first of each month (except July and August) concerning the welfare of each child in the Institution. From the nature of the case, nine-tenths of these reports are merely formal notices and can not be otherwise. It has seemed to me that all parents and friends would be much better pleased with a distinct report of the progress and condition of their children that are with us, covering the entire school year, soon after it is completed, than to receive these formal monthly notices, and I feel that the clerical work involved would thus be expended to better purpose. Therefore from this time the following plan will be pursued in reference to

REPORTS AND CORRESPONDENCE.

1. During the first year of the residence of every child in the Institution, while the parents feel the most anxiety over its absence, a monthly notice will be sent as usual.
2. Letters of inquiry will always be promptly answered at any time.
3. A full report of the standing and progress of every child in the School and Training Department will be prepared as soon as possible after June 30th each year and parents desiring a report of their children will be supplied with the same.
4. In case of serious sickness or injury, a notice of the same will be promptly sent to the last address of the parents or friends, which has been furnished us.
5. In all cases where children have been here one year or over, no reports will be sent except as above.

Very respectfully,



Superintendent.