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State Inst Gen

DEPARTMENT OF PUBLIC WELFARE

April 25, 1967

TO: Faribault State Hospital
Attention: Medical Director

FROM: R. Joseph Lucero *RJL*
Research Coordinator

Three Central Office Personnel will be visiting your institution on May 5. They are: Miss Eleanor Steelsmith and Miss Jeanne Sulem, research analysts and Mr. John Scherber, informational writer. They will arrive about 9:30 a.m.

The purpose of this visit is to design a Ward Living Conditions Questionnaire more specifically suited for use in facilities for the mentally retarded. The questionnaire which we have been using in the past was constructed with facilities for the mentally ill in mind.

I would greatly appreciate it if you, or a person whom you designate, could meet with them in the morning for a discussion of pertinent issues for the new questionnaire, and arrange for them to individually tour several wards each in the afternoon. At the minimum, we would like to see each visit at least one ward of each kind, i.e., severely retarded male, severely retarded female, ambulatory, and so on.

Feel free to make any comments or explanations to them you wish. We greatly appreciate your cooperation in this project.