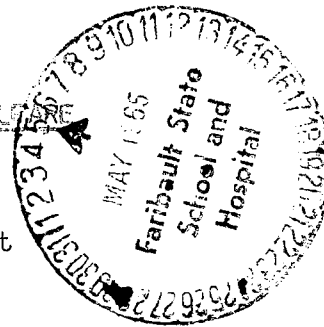


65-SEI-DJV
State Inst Gen

DEPARTMENT OF PUBLIC WELFARE



MAY 30, 1965

TO : Dr. E. J. Engberg, Superintendent
Melville Krafve, Assistant Superintendent
FROM : DAVID J. VAIL, M.D.

SUBJECT : SELF-EVALUATION OF INSTITUTIONS

FIRST I WOULD LIKE TO THANK ALL OF YOU FOR THE UNDEMANDED COOPERATION THAT YOU HAVE
MR. LUSTRO ON HIS RECENT TOUR THROUGH YOUR INSTITUTION TO CONSTRUCT THE SCALES TO BE
MENTIONED LATER IN THIS MEMORANDUM.

WE ARE EMBARKING ON A HISTORIC MILESTAKE IN THE HISTORY OF MINNESOTA INSTITUTIONS. WE
ARE ABOUT TO ATTEMPT OUR FIRST STATE-WIDE OBJECTIVE SELF-EVALUATION. ENCLOSED YOU WILL
FIND COPIES OF TWO DIFFERENT SCALES -- INSTITUTIONAL CAREER I AND PHYSICAL AND OTHER
GENERAL ASPECTS OF WARD OR COTTAGE. THE INSTITUTIONAL CAREER I SCALE IS TO BE FILLED
OUT BY ONE NURSE OR PSYCHIATRIC TECHNICIAN FOR EVERY PATIENT ON EACH WARD IN YOUR
INSTITUTION, SAME FOR THE FOLLOWING CATEGORIES OF PATIENTS: MORE OVER 65; THOSE WHO
ARE BEHINDERS; AND THOSE WHO BEAR A DIAGNOSIS OF EITHER BRAIN DAMAGE OR MENTAL RETAR-
DATION. THE SECOND SCALE - PHYSICAL AND OTHER GENERAL ASPECTS OF WARD OR COTTAGE - IS
TO BE FILLED OUT ON EVERY LIVING UNIT IN YOUR INSTITUTION -- AGAIN BY WARD PERSONNEL.
BOTH SCALES MUST BE FILLED OUT DURING THE WEEK BEGINNING MONDAY, MAY 10TH AND MAILED
BACK TO ME NO LATER THAN FRIDAY, MAY 14TH.

THE PURPOSE OF THIS EVALUATION IS TO HELP IN HOSPITAL PLANNING, AND THE RESULTS WILL
BE TAKEN UP SOLELY BETWEEN MEMBERS OF A PARTICULAR INSTITUTION'S STAFF AND APPROPRIATE
MEMBERS OF MY STAFF AND MYSELF. ABSOLUTELY NO CONFARIENCE WILL BE MADE BETWEEN
INSTITUTIONS.

I KNOW THAT THIS IS ASKING FOR A GREAT DEAL OF WORK FROM ALL OF YOU. I COULD NOT ASK
THIS IF I WERE NOT CONVINCED THAT THIS WILL BE OF GREAT AID TO ALL OF US IN WORKING
TOWARD OUR COMMON GOALS.

DJVES

P.S.: Please return all unused copies.
Obviously you will not fill out Institutional
Career I.

cc -- DR. RUSSELL BARTON
MEDICAL POLICY COMMITTEE
HUMAN PRACTICES COMMITTEE

Jo. B. Vail
4/17/65