

September 13, 1965

SUBJECT: Revised Area (Grounds and Off-campus) Privileges

Effective immediately, this subject will be governed by the following revised regulations as recommended by the Patient Program Committee and should replace those dated June 3, 1965:

1. Area privilege shall mean granting to patients the opportunity to go about certain prescribed areas unattended while otherwise unassigned.
2. Three types of area privilege shall be recognized:

A. Cottage

- 1) This shall refer to the specified, limited area in the vicinity of the patient's cottage.
- 2) Each building's rules shall specify the boundaries of its outside area for privilege purposes.
- 3) All patients shall possess area privileges unless specifically denied by the physician in charge.

B. Campus

- 1) Certain selected patients shall be granted campus privilege, which privilege shall continue as long as institution rules and proper behavior are observed.
 - a) The male campus shall consist of those areas west and south of Circle Drive, south of Rogers Road and Springdale Road and east of Maple Drive that lie within the main campus area.
 - b) The female campus shall consist of those areas east of Circle Drive, west of 10th Avenue S.E. and north of Rogers Road that lie within the main campus area.
 - c) The area bounded by Circle Drive shall be available to both males and females having campus privilege during the daylight hours until 8 P.M.
 - d) The Hospital, Administration Building, Rogers Memorial Center, Wylie Hall, Central Playground and all service areas including the Piggery, greenhouse and incinerator shall not be visited by those having campus privilege, except with special permission.

C. Off-campus

- 1) From among those patients who already possess campus privileges, certain ones shall be selected to exercise off-campus privilege.
- 2) Off-campus privilege shall be operative only for the time and purpose specified with the direct approval of the Psych. Tech. in charge of the building and notification of Division Office.

- 3) Off-campus privilege shall not be beyond 10 P.M., except if the Division Supervisor has granted an extension beyond that time, but in no event extending past midnight.
 - 4) Even calendar dates are allotted to females and odd calendar dates to males for the exercise of off-campus privilege, except that Sundays are available to both sexes for morning church attendance only. Further designation of dates shall be made only on order of the physician in charge.
 - 5) Each patient going off campus shall carry in his possession a dated permit giving the following information: Name, building, destination, purpose, time of departure, time due back. This permit shall be signed by the building charge. A copy of the permit shall be retained in the building. Upon return to the building the patient shall surrender the permit and the time of return entered.
 - 6) The fishpond and river area south of the Dairy shall be considered off-campus and special permission will be required from the Division Office.
3. The organization and supervision of area and off-campus privileges shall be the responsibility of each building team, whose members shall be responsible for the actual classification of patients according to the degree of privilege they should possess.

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Approved by E. J. Engberg, M.D.
9-13-65