

MEMORANDUM

All those indicated below
received copies.

TO: ~

DATE: June 5, 1962 AJ

Superintendents at:

Cambridge State School & Hospital
Attention: George Boswell
Shirley Peterson
Don Kreis

Owatonna State School
Attention: Harry Halliday
Dorothy Eidem

Brainerd State School & Hospital
Attention: John Maher
Richard Kunz
Richard Endres

Faribault State School & Hospital
Attention: Donna Mae Danielson
Roy Welsamit
Herman Hornel
Dr. Smith
Ray Roach

St. Cloud Reformatory - Annex for
Defective Delinquents

Attention: Mr. Rosenberger

FROM: Ardo M. Wrobel, Consultant
Rehabilitation Therapies

SUBJECT: Minutes of the Fifth Meeting of the Institutions Industrial Programs
21 May 1962 - Centennial Building

Meeting chaired by Miss Frances Coakley and attended by Dr. Bartman.

Minutes approved as published except for some changes in the definitions of "institutions industrial programs." The definition is reprinted below in its corrected form.

INSTITUTIONS INDUSTRIAL PROGRAMS

DEFINITION

Institutions industrial program: an institutions organized series of procedures involving the use of industrial opportunities according to the patient's needs for therapy, education, and work - singly or in combination.

Industrial therapy: the use of industrial opportunities on a prescription basis to meet specific needs of the patient as determined by a clinical evaluation.

Industrial education: Use of industrial opportunities for the purposes of training.

Work: Use of industrial opportunity in which an individual expends physical or mental energy in exchange for specified compensation.

NOTE: Refer to the previous minutes for the PURPOSE

Oral reports were made by the institutions about how their industrial programs may or may not function in regard to the "definition" and "purpose" of institutions industrial programs.

OSS - Future personnel requests call for a new position for an industrial therapist and perhaps their program will involve more psychiatric services in the future. They feel that their program fits into the "manual material" already developed. Their program focus is on industrial education and very little, if any, of their program is in the area of therapy. Miss Eidem, School Principal, places the students in industrial jobs and works closely with Mr. Mork, DVR representative, in regard to community placements.

CSSH - Their industrial programs seem to apply to the "manual material." Their industrial programs involve two main programs: industrial therapy - work programs. The patients are assigned to one or the other depending upon the needs and objectives of the patients. Further grouping of patients into groups 1, 2, 3, 4, are made. Group 1 is the highest paid group (\$1.00 per month) and groups 2 and 3 (\$.75 and .50 respectively) are used depending upon the patients adjustment to the work situation and other factors. Group 4 is, in effect, the industrial therapy program for patients with emotional disorders.

The patients are paid in cash for purposes of training, incentive and reality. Another industrial therapist would help to improve the program. Community placement, which is a separate program headed up by Social Service, seems to fit into the "manual material" plan. However, they report some problems with the DVR especially in regard to work certificates. Community placements are made on prescription with definite outlined objectives.

FSSH - They report insufficient staff and the institution relies heavily on patient labor. In an overall view the "manual material" plan should apply. Their industrial programs are being conducted "along these lines". However, they feel that Dr. Bartman's classifications "focus on disability" and that the "manual material" may add "new dimensions" to the positive strengths of the patients." They also see an increased need of inservice training of job supervisors.

Discussion

All institutions report use of various psychological tests through the "case conference" in order to help determine specific needs of the patients for job assignments.

ISSH - They see no problems with regard to implementing their programs according to the "manual material." However, they report that they will need to go into the community to supplement limited job opportunities in the institution.

General Discussion

The CSSH report raised the question of sub minimum wage and problems in placing patients in training situations in the community. The DVR people have experienced some problems which they consider rather serious ones in regard to getting approval for sub minimum wage rates for training purposes.

Recent changes in wage and hour regulations have further complicated the problem of negotiating requests for sub minimum training rates through the wage and hour division of the Department of Labor (June Cedarleaf.)

Some problems have been experienced by institutions staff with regard to working through the DVR for special wage rates for patients. It is suggested that the institutions take the initiative in negotiating the forms, either directly with June Cedarleaf, Women and Children's Division of the Labor and Industry Department (Room 137, State Office Building) or through the DVR. If DVR funds are involved in any placement plan then naturally we have to work through them, but this doesn't necessarily preclude initiative by the institution.

If problems continue to be experienced with regard to this then perhaps some changes in legislation will be needed. We, in the Central Office, would like to know about these problems so that suggestions for legislative changes might be coordinated with DVR.

A. Wrobel presented his paper on "An Approach to Institutions Industrial Programs" which was discussed and certain changes were made. A copy of the final draft, for manual material, is enclosed with these minutes for your information.

The "manual material" prepared thus far by the committee involves definitions, purpose and approaches of the total field of industrial programs in institutions for the mentally ill and mentally retarded. In order to begin identifying specific sub programs as applying to the mentally retarded setting certain requests were made of each institution to begin preparing preliminary drafts:

- CSSH: Preparation for Work Training: programs involving intensive and special efforts to train patients for regular "work training."
- FSSH: Work Training: programs involving the usual assignment of patients to the hospital industries
- OSS: Extra Mural Work Training: special programs and job arrangements for patients in institution (including academic preparation)
- BSSH: Community Work Training: programs of community placement for purpose of job training prior to total separation from institution

N xt meeting scheduled for 16 July 1962 to start at 10:00 a.m. in Room 548-549.

Agenda - Review proposed manual material according to the above plan.

AMW/rmk

6-29-62.

