

August 28, 1958

STATE OF MINNESOTA

# *Office Memorandum*

DEPARTMENT Public Welfare

TO : E. J. Engberg, M.D., Faribault State School & Hospital

FROM : Laurel Nelson

SUBJECT: visit of August 27, 1958

I was very sorry that I did not have an occasion to see you yesterday when I visited with Mr. Roach, his staff, and other personnel. At a regularly scheduled Wednesday meeting at 11 a.m. I took the opportunity to discuss with the rehabilitation therapies staff the matter of writing of progress notes (behavioral observations). I understand it has not been the general practice of the rehabilitation staff to write reports about the patients for whom they are providing activities. This has been done on only those rare occasions when the physicians have specifically asked for this. It was very encouraging to receive from almost all of the staff members a positive response in this matter. We discussed such items as how often should notes be written, how much time within the work schedule should be allocated to this, how many patients can we effectively report on, the types of things (content) we should include within the note, disposition of the notes once they are written, and other such factors.

Also, Mr. Roach was kind enough to show me through the new patients' ward building, the school and rehabilitation building, and the new administrative building. With Mr. Roach I discussed the very tentative plans he and his staff are developing in reorganizing the patients activity schedule once the new building opens. I would like to make another visit to your hospital within the next month and discuss more specifically with Mr. Roach this new schedule of activities.

I certainly enjoy my visits to your hospital and always experience the best in hospitality.

LN:mts

CC: Mr. Roach  
Dr. Cameron