

53-RPP-FMC

DHS - Letters / Memo



JARLE LEIRFALLOM
COMMISSIONER

State of Minnesota

C. Elmer Anderson, Governor

Department of Public Welfare

St. Paul 1

September 8, 1953

Anoka State Hospital
Hastings State Hospital
Millner State Hospital
Fergus Falls State Hospital
Rochester State Hospital
St. Peter State Hospital
Moose Lake State Hospital
Sandstone State Hospital
Minnesota School and Colony
Cambridge State School and Hospital

SUPERINTENDENT:

ATTENTION:

Patient Program Supervisor I

Dear Doctor:

Some time ago, a proposed Policy for the Patient Program Services Department (Patient Activities, Occupational Therapy, and Industrial Placement) was submitted to your attention.

It was requested that your comments, if any, regarding this proposed policy was to be transmitted to our office by September 4, 1953. Through very careful evaluation and study, a revised proposed policy has now been written for the Department.

Determining policy matters that apply to the ten mental hospitals is sometimes difficult, but a general basic Policy Guide must be agreed upon. Therefore, the attached final proposed plan is submitted for your attention. I would appreciate your carefully reviewing it and returning your comments within the next two weeks. It is hoped that my successor would then be able to draft a final set of policies for the Department and recommend the same to Mr. Leirfallom for inclusion in the final Policy Manual.

Your careful attention in this matter will be appreciated.

Yours very truly,

Fred M. Chapman

Fred M. Chapman, Supervisor
Patient Program Services

FMC :ms

Enc.

cc: Mrs. Constance Carlgren, Assistant to the Director of Medical Services
cc: Mr. James Etzell, Manual and Report Writer

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