Minnesota   School   and   Colony
MEMORANDUM

To: Dr.   Engeberg,   Superintendant   DATE

From: Patient Supervisor C.Raymond Bowers   October 13, 1953

Re:Patient Program ,Survey conducted in March, 1953

   I am herewith submitting my reactions to the Patient Program Survey con-
ducted by Mr. Albert Meuli, Analyst; and Mr.Fred Chapman, Patient Program
Supervisor No. 2. It appears that this survey was thorough, complete and
fairly administrated. The Minnesota School and Colony received a 3 rating.
This, I believe was a good showing based upon the entire program.

   It is my belief and recommendation that we should endeavor to hold the
points that we're strong and to improve those that were weak. My suggestions
per item are as follows: 1. Basic Plans, Policies and Goals. This item,
the school dropped below the average on item D2 and 3. I believe the
basic goals can be raised by careful planning, training and supervision
of our staff. Our basic goals have now been set forth in the hospital
paper of September in the article under Recreation "This we Believe".
2. Co-ordination and co-operation with diciplines. This item is being
improved. Our Handicraft Department is now assisting on the Social recrea-
tionand the program is being taken in to the Wards to provide good, con-
structive and worthy use of leisure tine for the patients. Activity and
Handicraft workers are working hard hand in hand in developing a unit
program. The doctors and nurses are assisting in this program. Athletic
participation, Physical theropy are now in use. A plan for assigned reading-
is being worked out. At the present time individuals are doing some
volunteer reading to improve their groups and their unit's work. 3.
Supervision. The Supervision is being studied as to method's of proceedure
and seeking out behavior patterns to pursue in establishing this proceedure.
4. In Service Training. There seems to be a big drop in this point of
demonstrations held for the Patient Activity Staff. At the present time
we are building on those points study of emotional age has been studied
and activities and demonstrations have been presented to the staff to help
them choose suitable activities for certain age groups of children they
are working with. 6. Statistical records. This branch will need much
attention. It is within the department's plans to establish records but
at the present time very little is beingdone. 7. Volunteers plans and
proceedures are being set up for a volunteer program that should improve
our standing in this item. 8. Program information. Bulletin boards in
the units are being' used to present schedules to the Unit Supervisors, Patients
and Aids. In turn, more students are reporting to the activities. We are
continuing to use announcements in the picture shows, announcements by
the Activity workers on the work while doing other duties, and by work of
mouth with the patients as we go from one building to the other. 9. Program
Evaluation. Checks are being made to test the present program. Few events
are' being added to increase its value. Community singing, Physical theropy,
Patient orchestras, athletics in the form of touch football have been added
as well as an increased step-up in social recreation.

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MEMORANDUM

To:Dr.   Engberg,   Superintendant   DATE

From: Patient Supervisor C. Raymond Bowers October 13, 1953

Re; Patient Program Survey in March, 1953

  It is felt that these will increase the value of the program. The Handicraft
people are introducing clubs, scouts, and the music people plan to offer
dramatics in the near future. 11. Program balance regarding Wards and
Patients. Comments of item 9 cover this particular item of No. 11.
12. Patient needs. Patient Council which was the greatest cut has now been
established on" two units and plans are being made for the method to be
used on all Wards on this item. 16. Professional training. Our employee's
are selected by Civil Service. We are trying to supliment their training
and guidance to aid in developing a program that would benefit the institu-
tion and the State as well as a credit to oneself.