



# 2023 TOURISM MARKETING GRANT PROGRAM PROGRESS REPORT

A progress report is required no later than **March 31, 2023**, notifying Explore Minnesota with the status of your grant funding expenditures, project planning and/or reconciliation status. Please refer to the [2023 Tourism Marketing Grant Program Guidelines](#).

Grantee/Organization:

**Please select the award category from your application:**

Exclusively in-state targeted general consumer marketing

Exclusively out-of-state targeted general consumer marketing

Events marketing; meetings, conventions, sports & groups marketing; diversity & inclusion and/or accessibility projects and/or marketing (in-state or out-of-state)

Your grant award amount.

Please provide a brief update of the organization’s marketing grant project(s):

Yes, our organization will be spending the entire grant award amount for tourism marketing.

No, our organization will NOT be spending the entire grant amount and will need to cancel all or a portion of our award. Grant contract amendments are for **award amount changes only** and must be fully executed by **April 15, 2023**. Failure to do so will affect future grant award consideration.

Amount of grant award to cancel.

Reason for partial or full cancelation:

The grantee acknowledges all requirements of the grant contract under this program must be completed by **June 30, 2023**, to be eligible for reimbursement. Reimbursement material can be submitted at any time during the program cycle, but no later than **Aug. 15, 2023**, to be considered for reimbursement. After which time the reimbursement request will not be accepted.

Authorized Signature: \_\_\_\_\_  
*(a typed or script font cannot be used in place of a wet or uploaded image signature)*

Date:

Please email your completed and signed progress report to [EMTgrant@state.mn.us](mailto:EMTgrant@state.mn.us) no later than **March 31, 2023**.

**Explore Minnesota OFFICE USE ONLY**

New contracted grant award amount.

Industry Relations: \_\_\_\_\_

Date:

Senior Manager: \_\_\_\_\_

Date: