



2022 TOURISM MARKETING GRANT PROGRAM

Progress Report

A progress report is required by July 1, 2022 notifying Explore Minnesota with the status of your grant funding expenditures, project planning and/or reconciliation status. Please refer to the [2022 Tourism Marketing Grant Guidelines](#) for a full list of eligible and ineligible marketing tactics.

Organization:

Please provide a brief update of the organization's marketing grant project(s):

Your grant award amount:

- Yes, our organization will be spending the entire grant award amount for tourism marketing.
- No, our organization will NOT be spending the entire grant amount, and will need to cancel all or a portion of our award. Grant contract amendments must be fully executed by Aug. 1, 2022. Failure to do so will affect future grant award consideration.

Amount of grant award to cancel:

The grantee acknowledges all requirements of the grant contract under this program must be fully completed by Dec. 31, 2022 to be eligible for reimbursement. Reimbursement material can be submitted at any time during the program cycle, but no later than Feb. 15, 2023, after which time the reimbursement request will not be accepted.

Authorized Signature: _____ **Date:** _____

(a typed or script font cannot be used in place of a wet or uploaded image signature)

Please email your completed and signed progress report to your Industry Relations Regional Rep by July 1, 2022.

Explore Minnesota OFFICE USE ONLY:

New contracted grant award amount:

Industry Relations Approval: _____ **Date:** _____