

Minnesota Sentencing Guidelines Commission
Approved Meeting Minutes
December 18, 2014

The Minnesota Sentencing Guidelines Commission (MSGC) meeting was held on December 18, 2014 at the Minnesota Judicial Center; 25 Rev. Dr. Martin Luther King Jr. Blvd.; St. Paul, MN 55155; Room G-31. Commission members present were Chair Jeffrey Edblad, Vice-Chair Justice Christopher Dietzen, Jason Anderson, Sergeant Paul Ford, Judge Carrie Lennon, Cathryn Middlebrook, Commissioner of Corrections Tom Roy, Judge Heidi Schellhas, and Yamy Vang. MSGC staff members present were Executive Director Nate Reitz, and research staff Kathleen Madland, Anne Wall and Jill Payne.

1. Call to Order

The Chair called the meeting to order at 2:00 p.m.

2. Approval of Agenda

Motion made by Justice Dietzen and seconded by Judge Schellhas to add agenda item 2.5, "Procedures in Robert's Rules of Order as Applied to Meeting Minutes."

Motion carried.

Motion made by Sgt. Ford and seconded by Justice Dietzen to approve the agenda.

Motion carried.

2.5 Procedures in Robert's Rules of Order as Applied to Meeting Minutes

The Commission discussed how to record future meeting minutes and whether the minutes should strictly follow Robert's Rules of Order or if they should include discussion and be more like meeting notes.

Motion made by Justice Dietzen and seconded by Judge Lennon to table agenda item 2.5 and agenda item 3, and make meeting minutes more consistent with past practice.

Motion carried.

3. Approval of Meeting Minutes from November 20, 2014

This item was tabled as noted under agenda item 2.5.

4. Approval of 2015 Report to the Legislature

The Commission reviewed a draft of the 2015 Report to the Legislature. This draft included revisions requested by the Commission at its meeting on November 20, 2014. Revisions were

made to the following sections: Introduction, Executive Summary, Sentencing Trends, and County Attorney Firearms Reports. Staff noted that it included a new footnote (Footnote 16) in the County Attorney Firearms Reports' section. This was in response to a discussion by the Commission at its last meeting.

Motion made by Jason Anderson and seconded by Sgt. Ford to adopt the 2015 Minnesota Sentencing Guidelines Commission Report to the Legislature, as amended.

Motion carried.

5. Executive Director's Report

Executive Director Reitz reported that he attended the Justice Reinvestment Summit in San Diego, California from November 17 to 19, 2014. Director Reitz brought back informational materials from the summit and made them available to the Commission.

The 2015 Legislature will convene on Tuesday, January 6, 2015. Executive Director Reitz was not aware of any particular bills that would be introduced.

Executive Director Reitz reported that, in September, 2012, the Commission approved a plan to move forward with "Phase 1" of a research project related to validating the Guidelines' criminal history components. Research staff will commence work in early 2015.

6. Public Input

The Chair noted that no members of the public were present.

7. Adjournment

Motion to adjourn made by Judge Schellhas and seconded by Jason Anderson.

Motion carried.

The meeting adjourned at 3:20 p.m.