MINNESOTA CAMPAIGN FINANCE BOARD

190 Centennial Office Building, 658 Cedar St, St Paul, MN 55155 cfb.mn.gov

Original Statement of Economic Interest for Appointed Public Officials

Filing instructions

(General instructions for completing the form start on page 2)

- The statement must be received by the Campaign Finance and Public Disclosure Board within:
  14 days after undertaking the duties of office if appointment requires senate confirmation or;
  60 days after the effective date of appointment if appointment does not require senate confirmation.
- Late fees will accrue for a statement not received by the due date.
- This form may be filed by mail to the address above, by email to cfb.eis@state.mn.us, or by fax to 651-539-1196 or 800-357-4114.
  Fax filers: Keep the original and a fax confirmation notice as proof of timely filing.
- All information on this statement is public information and may be published on the Board's website.
- It is unlawful to use information filed with the Board for commercial purposes.
- Board staff may be reached by telephone at 651-539-1187 or 800-657-3889 or by email at cfb.eis@state.mn.us.

Individual information	Employment information
Name	Occupation (Includes categories such as student, retired, and homemaker.)
Address at which you wish to receive mail from the Board (You may use either a home or business address. This will not be posted to the Board's website.)	Name of employer (You may need to include your employer as a source of compensation on page 2. Also indicate here if self-employed or unemployed.)
City, state, zip	Business address (This address will be posted on the Board's website)
Telephone (Daytime)	Business city, state, zip
Email address	

Appointment information

Name of agency	Appointed position

Certification

I, _____ , certify that the information contained on this form, including information on the schedules, is complete, true, and correct.
(Print or type name)

_____ Signature

_____ Date

Notice: Any person who signs and certifies to be true a statement which the person knows contains false information or omits required information is subject to a civil penalty imposed by the Board of up to $3,000 and is subject to criminal prosecution for a gross misdemeanor.

This document is available in alternative formats to individuals with disabilities by calling 651-539-1180 or 800-657-3889 or through the Minnesota Relay Service at 800-627-3529.

Form last updated 7/2021

Reporting period

The reporting period is the calendar month before the month with the effective date of your appointment. For example, if the effective date of your appointment is May 15, the reporting period is April 1 – April 30.

Sources of compensation

List all businesses from which you received more than $250 in compensation in any calendar month during the reporting period. You should include any employer listed on the first page if it is a business as described below.

“Business” means an association, corporation, partnership, limited liability company, limited liability partnership, or other organized legal entity. An individual acting alone in the individual's own capacity, such as in the form of a sole proprietorship, is not a business for purposes of this statement, nor is a government agency.

"Compensation" means any payment for labor or personal services as a director, officer, owner, member, partner, employer, or employee of a business. Compensation does not include payments that do not result from the performance of services, such as rental income, social security payments, unemployment compensation, workers’ compensation, pension benefits, or insurance benefits.

- - - - - - - - - - - - - - - - - - Check each applicable box- - - - - - - - - - - - - - - - -

Name of source	Director	Officer	Owner	Member	Partner	Employer	Employee

Business ownership

If you own 25% or more of a business **and** received more than $250 in any month during the reporting period as an employee of that business, list the business or professional activity category from page 4 that best describes the main function of the business.

Business or professional activity category (See page 4)

Independent contracting

If you received more than $2,500 for work as an independent contractor in the past 12 months, list the business or professional activity category from page 4 that best describes the nature of that work.

Business or professional activity category (See page 4)

Securities

List all businesses whose securities valued at more than $10,000 you individually or jointly held at any time during the reporting period. Use the definition of business from the Sources of compensation section on the previous page.

"Securities" means stocks, shares, bonds, warrants, options, pledges, notes, mortgages, annuities, debentures, leases, and commercial paper. "Securities" does not include shares of mutual funds, shares of exchange-traded funds, or defined benefit pension plans. For stocks, list the name of the business- do not list the exchange symbol, total shares, or value.

For retirement accounts like IRAs or 401(k)s, list the individual investments items held through the account. For example, if you have an IRA managed by Charles Schwab, do not list Charles Schwab – IRA. Instead, obtain an itemized listing of the investments held in the IRA and report those investments which meet the definition of security and exceed $10,000 in value.

Name of business in which security is held	Name of business in which security is held

Real property

Do not report your homestead. Report interests in all other real property located in Minnesota that you held individually or jointly during the reporting period. You must report the following interests: a fee simple interest (you are an owner, even if you owe a mortgage), a contract for deed as a buyer or seller, or a mortgage that you hold as a seller.

Report an option to buy if the value of the option is more than $2,500 or if the fair market value of the optioned property is more than $50,000 even if the value of the option itself is $2,500 or less. For each property list the county in which the property is located. Also list the street address and city, or if the property does not have a street address, the section, township, and range where the property is located and the approximate acreage.

Upon written request and for good cause shown, the Board may waive the requirement that a public official disclose the address of a secondary residence of the official. Contact Board staff if you want to request this waiver.

		- - - - - - - - - - - - - - - - - - Check one - - - - - - - - - - - - - - - - - -					
MN County	Street address and city; or section, township, and range	Own (Even if paying a mortgage)	Contract for deed (As buyer or seller)	Option to buy: Option value greater than $2,500	Option to buy: Property value greater than $50,000	Mortgage (Only if held as seller)	Acreage (If applicable)

Pari-mutuel horse racing interests

Report any investment, ownership, or interest in property connected to pari-mutuel horse racing in the United States or Canada, including a race horse. Include direct, indirect, partial or full interests held by you or an immediate family member.

	- - - - - - - Check one - - - - - - -		
	Partial interest	Full interest	Description of interest (Horse, stable, etc.)
Official direct interest			
Official indirect interest			
Family interest			

Business and professional activity categories

Use these categories for the business ownership and independent contracting categories on page 2.

If you need more information to decide which category to use, please see the chart on the Internal Revenue Service website at https://www.irs.gov/instructions/i1040sc#idm140495537003200.

Accommodation
Administrative and Support Services
Agriculture, Forestry, Hunting, & Fishing
Agriculture & Forestry Support Activities
Amusement, Gambling, & Recreation Industries
Broadcasting (except internet) & Telecommunications (including internet service providers)
Construction of Buildings
Construction - Heavy and Civil Engineering
Construction - Specialty Trade Contractors
Credit Intermediation & Related Activities
Data Processing Services (including internet publishing)
Educational Services
Food Services & Drinking Places
Health Care - Ambulatory Health Care Services
Health Care - Hospitals
Health Care - Nursing & Residential Care Facilities
Information (publishing industries except internet)
Insurance Agents, Brokers, & Related Activities
Manufacturing - Chemical
Manufacturing - Food
Manufacturing - Leather & Allied Product
Manufacturing - Nonmetallic Mineral Product
Manufacturing - Other
Mining
Motion Picture & Sound Recording
Museums, Historical Sites, & Similar Institutions
Performing Arts, Spectator Sports, & Related Industries
Personal & Laundry Services
Professional, Scientific, & Technical Services (Architectural, Engineering, & Related Services)
Professional, Scientific, & Technical Services (Computer Systems Design & Related Services)
Professional, Scientific, & Technical Services (Legal, Accounting, Payroll, & Tax Preparation Services)
Professional, Scientific, & Technical Services (Specialized Design Services)
Professional, Scientific, & Technical Services (Other)
Real Estate
Religious, Grantmaking, Civic, Professional, & Similar Organizations
Rental & Leasing Services
Repair & Maintenance Services
Retail - Building Material & Garden Equipment & Supplies Dealers
Retail - Clothing & Accessories Stores
Retail - Electronic & Appliance Stores
Retail - Food & Beverage Stores
Retail - Furniture & Home Furnishing Stores
Retail - Gasoline Stations
Retail - General Merchandise Stores
Retail - Health & Personal Care Stores
Retail - Motor Vehicle & Parts Dealers
Retail - Sporting Goods, Hobby, Book, & Music Stores
Retail - Miscellaneous Store Retailers
Retail - Nonstore Retailers
Securities, Commodity Contracts, & Other Financial Investments & Related Activities
Social Assistance
Transportation
Transportation (couriers and messengers)
Unclassified Establishments (unable to classify)
Utilities
Warehousing & Storage Facilities
Waste Management & Remediation Services
Wholesale Trade - Merchant Wholesalers (Durable Goods)
Wholesale Trade - Merchant Wholesalers (Nondurable Goods)
Wholesale Electronic Markets and Agents & Brokers

MINNESOTA CAMPAIGN FINANCE BOARD

190 Centennial Office Building, 658 Cedar St, St Paul, MN 55155 cfb.mn.gov

2022 Annual Statement of Economic Interest for Public Officials

Filing instructions

(General instructions for completing the form start on page 2)

- The statement must be received by the Campaign Finance and Public Disclosure Board by the last Monday in January.
- Late fees will accrue for a statement not received by the due date.
- This form may be filed by mail to the address above, by email to cfb.eis@state.mn.us, or by fax to 651-539-1196 or 800-357-4114.
  Fax filers: Keep the original and a fax confirmation notice as proof of timely filing.
- All information on this statement is public information and may be published on the Board's website.
- It is unlawful to use information filed with the Board for commercial purposes.
- Board staff may be reached by telephone at 651-539-1187 or 800-657-3889 or by email at cfb.eis@state.mn.us.

Individual information	Employment information
Name	Occupation
Address at which you wish to receive mail from the Board (You may use either a home or business address)	Name of employer (You may need to Include your employer as a source of compensation on page 2. Also indicate here if self-employed or unemployed.)
City, state, zip	Business address (This address will be posted on the Board's website)
Telephone (Daytime)	Business city, state, zip
Email address	

Public official information

Name of agency	Public official position

Certification

I, _____ , certify that the information contained on this form, including information on the schedules, is complete, true, and correct.
(Print or type name)

_____ Signature

_____ Date

Notice: Any person who signs and certifies to be true a statement which the person knows contains false information or omits required information is subject to a civil penalty imposed by the Board of up to $3,000 and is subject to criminal prosecution for a gross misdemeanor.

This document is available in alternative formats to individuals with disabilities by calling 651-539-1180 or 800-657-3889 or through the Minnesota Relay Service at 800-627-3529.

Form last updated 12/2022

Reporting period

The reporting period is all time served as a public official during 2022.

Sources of compensation

List all businesses from which you received more than $250 in compensation in any calendar month during the reporting period. You should include any employer listed on the first page if it is a business as described below.

“Business” means an association, corporation, partnership, limited liability company, limited liability partnership, or other organized legal entity. An individual acting alone in the individual's own capacity, such as in the form of a sole proprietorship, is not a business for purposes of this statement, nor is a government agency.

"Compensation" means any payment for labor or personal services as a director, officer, owner, member, partner, employer, or employee of a business. Compensation does not include payments that do not result from the performance of services, such as rental income, social security payments, unemployment compensation, workers’ compensation, pension benefits, or insurance benefits.

- - - - - - - - - - - - - - - - - - Check each applicable box- - - - - - - - - - - - - - - - -

Name of source	Director	Officer	Owner	Member	Partner	Employer	Employee

Business ownership

If you own 25% or more of a business **and** received more than $250 in any month during the reporting period as an employee of that business, list the business or professional activity category from page 4 that best describes the main function of the business.

Business or professional activity category (See page 4)

Independent contracting

If you received more than $2,500 for work as an independent contractor in the past 12 months, list the business or professional activity category from page 4 that best describes the nature of that work.

Business or professional activity category (See page 4)

Honoraria

Report the sources of any honoraria worth more than $250 received during the reporting period. An honorarium is anything of value received for a service when there is no obligation on the part of the giver to pay. Examples of honoraria could include payment for speeches, presentations, or articles.

Securities

List all businesses whose securities valued at more than $10,000 you individually or jointly held at any time during the reporting period. Use the definition of business from the Sources of compensation section on the previous page.

"Securities" means stocks, shares, bonds, warrants, options, pledges, notes, mortgages, annuities, debentures, leases, and commercial paper. "Securities" does not include shares of mutual funds, shares of exchange-traded funds, or defined benefit pension plans. For stocks, list the name of the business- do not list the exchange symbol, total shares, or value.

For retirement accounts like IRAs or 401(k)s, list the individual investments items held through the account. For example, if you have an IRA managed by Charles Schwab, do not list Charles Schwab – IRA. Instead, obtain an itemized listing of the investments held in the IRA and report those investments which meet the definition of security and exceed $10,000 in value.

Name of business in which security is held	Name of business in which security is held

Real property

Do not report your homestead. Report interests in all other real property located in Minnesota that you held individually or jointly at any time during the reporting period. You must report the following interests: a fee simple interest (you are an owner, even if you owe a mortgage), a contract for deed as a buyer or seller, or a mortgage that you hold as a seller.

Report an option to buy if the value of the option is more than $2,500 or if the fair market value of the optioned property is more than $50,000 even if the value of the option itself is $2,500 or less. For each property list the county in which the property is located. Also list the street address and city, or if the property does not have a street address, the section, township, and range where the property is located and the approximate acreage.

Upon written request and for good cause shown, the Board may waive the requirement that a public official disclose the address of a secondary residence of the official. Contact Board staff if you want to request this waiver.

		- - - - - - - - - - - - - - - - - - Check one - - - - - - - - - - - - - - - - - -					
MN County	Street address and city; or section, township, and range	Own (Even if paying a mortgage)	Contract for deed (As buyer or seller)	Option to buy: Option value greater than $2,500	Option to buy: Property value greater than $50,000	Mortgage (Only if held as seller)	Acreage (If applicable)

Pari-mutuel horse racing interests

Report any investment, ownership, or interest in property connected to pari-mutuel horse racing in the United States or Canada, including a race horse. Include direct, indirect, partial or full interests held by you or an immediate family member.

	- - - - - - - Check one - - - - - - -		
	Partial interest	Full interest	Description of interest (Horse, stable, etc.)
Official direct interest			
Official indirect interest			
Family interest			

Business and professional activity categories

Use these categories for the business ownership and independent contracting categories on page 2.

If you need more information to decide which category to use, please see the chart on the Internal Revenue Service website at https://www.irs.gov/instructions/i1040sc#idm140495537003200.

Accommodation
Administrative and Support Services
Agriculture, Forestry, Hunting, & Fishing
Agriculture & Forestry Support Activities
Amusement, Gambling, & Recreation Industries
Broadcasting (except internet) & Telecommunications (including internet service providers)
Construction of Buildings
Construction - Heavy and Civil Engineering
Construction - Specialty Trade Contractors
Credit Intermediation & Related Activities
Data Processing Services (including internet publishing)
Educational Services
Food Services & Drinking Places
Health Care - Ambulatory Health Care Services
Health Care - Hospitals
Health Care - Nursing & Residential Care Facilities
Information (publishing industries except internet)
Insurance Agents, Brokers, & Related Activities
Manufacturing - Chemical
Manufacturing - Food
Manufacturing - Leather & Allied Product
Manufacturing - Nonmetallic Mineral Product
Manufacturing - Other
Mining
Motion Picture & Sound Recording
Museums, Historical Sites, & Similar Institutions
Performing Arts, Spectator Sports, & Related Industries
Personal & Laundry Services
Professional, Scientific, & Technical Services (Architectural, Engineering, & Related Services)
Professional, Scientific, & Technical Services (Computer Systems Design & Related Services)
Professional, Scientific, & Technical Services (Legal, Accounting, Payroll, & Tax Preparation Services)
Professional, Scientific, & Technical Services (Specialized Design Services)
Professional, Scientific, & Technical Services (Other)
Real Estate
Religious, Grantmaking, Civic, Professional, & Similar Organizations
Rental & Leasing Services
Repair & Maintenance Services
Retail - Building Material & Garden Equipment & Supplies Dealers
Retail - Clothing & Accessories Stores
Retail - Electronic & Appliance Stores
Retail - Food & Beverage Stores
Retail - Furniture & Home Furnishing Stores
Retail - Gasoline Stations
Retail - General Merchandise Stores
Retail - Health & Personal Care Stores
Retail - Motor Vehicle & Parts Dealers
Retail - Sporting Goods, Hobby, Book, & Music Stores
Retail - Miscellaneous Store Retailers
Retail - Nonstore Retailers
Securities, Commodity Contracts, & Other Financial Investments & Related Activities
Social Assistance
Transportation
Transportation (couriers and messengers)
Unclassified Establishments (unable to classify)
Utilities
Warehousing & Storage Facilities
Waste Management & Remediation Services
Wholesale Trade - Merchant Wholesalers (Durable Goods)
Wholesale Trade - Merchant Wholesalers (Nondurable Goods)
Wholesale Electronic Markets and Agents & Brokers

MN SENTENCING GUIDELINES MEMBER EXPENSE REPORT

Only for Persons Not on SEMA4

☑ IN-STATE ☐ SHORT TERM ADVANCE ☐ OUT-STATE ☐ ANNUAL ADVANCE	Reason for Travel/Advance (30 char. max) Monthly Commission Meeting [Insert Date]	Employee Name Last Name, First Name	Home Address (include City and State) Use address you are registered with in SWIFT	Vendor Code ***LEAVE BLANK***
☐ REIMBURSEMENT ☑ FINAL EXPENSE FOR THIS TRIP?	Trip Dates: Start/End [Insert meeting date(s)]	Permanent Work Station (include City and State) Same as registered address	Agency ***LEAVE BLANK***	Job Title Commission Member Barg Unit 217

SWIFT CHART STRING

Agency	Accounting Date	FY	Fund	Fin DeptID	ApropID	SW Cost	Sub Acct	Agncy Cost 1	Agncy Cost 2	PC BU	Project	Activity	Srce Type	Category	Sub-Cat	Distrib %

Date	Daily Description/Comments	Meal Tally B	Meal Tally L	Meal Tally D	Total All Meals W/O Lodging	Total All Meals With Lodging	Lodging	Conference Fee	Parking	Per Diem or Other Expenses	ITINERARY Time	ITINERARY	ITINERARY Location	Trip Miles	Total Trip and Local Miles	Mileage Rate	Mileage Amount	Total
Meeting Date	Commission meeting									***Members only***	Leave	Departure	Address					
											Arrive	Arrival	Arr. Address	One Way		0.655	0.00	$ -
											Leave	Departure	Address		TOTAL MILES			
											Arrive	Arrival	Arr. Address	One Way		0.655	0.00	$ -
												Departure						
												Arrival				0.655	0.00	$ -
												Departure						
												Arrival				0.655	0.00	$ -
												Departure						
												Arrival				0.655	0.00	$ -
												Departure						
												Arrival				0.655	0.00	$ -
												Departure						
												Arrival				0.655	0.00	$ -
TOTALS:	**Enter subtotal of these totals at far right**				Total 1 $ -	Total 2 $ -	Total 3 $ -	Total 4 $ -	Total 5 $ -	Total 6 $ -					Total Miles -	0.655	Total MILE $ -	Subtotal $ -

EXAMPLE

If using private car for out-of-state travel: What would lowest air fare to destination be? $_____ (Travel not to exceed this amount)

State employees and other officials using state funds traveling on state business and using commercial airlines cannot claim frequent flyer mileage as their own. Employees must certify that they have not claimed frequent flyer mileage for personal use when they apply for travel reimbursement. Any benefits received belong to the state.

I declare under the penalties of perjury that this claim is just and correct and that no part of it has been paid except with respect to those advance amounts shown.

SIGN, DATE, AND RETURN TO MSGC

Employee Signature | Date | Work Phone

Approved: Based on knowledge of the necessity for travel and expense and on the basis of compliance with all provisions of applicable travel regulations.

Supervisor Signature | Date | Work Phone

FOR ACCOUNTING AND INPUT USE ONLY

PO NUMBER	H7___01-3000000_____	Account	Amount
column 5 & 6	TRAVEL EXPENSE (parking,airfare,bagage, taxi)	411601 or 411701	
column 2 & 3	LIVING EXPENSE (hotel & meals with lodging)	411602 or 411702	
column 1	MEALS W/O OVERNIGHT LODGE I/S	411603 or 411703	
	PRIVATE AUTO MILEAGE IN-STATE	411605 or 411705	
	CAR/VEHICLE RENTAL IN-STATE	411606 or 411706	
TRAVEL SUBTOTAL			
PER DIEM SUBTOTAL **		410706	
OTHER			
DOCUMENT TOTAL			

Entered By Ann Finseth _____ Scheduled Pay Date _____

Date Entered By _____ Voucher Number _____

** PAID Directly

Comments:

Sample of the Commission member expense report to be used once you have completed the registration for a vendor number. Reimbursements are requested using this form, which cane be provided to you for online completion. Please email Linda McBrayer at linda.mcbrayer@state.mn.us to receive a copy.
All mileage must be verified using a mapping system and must reflect the shortest mileage required between the starting point and the meeting location.

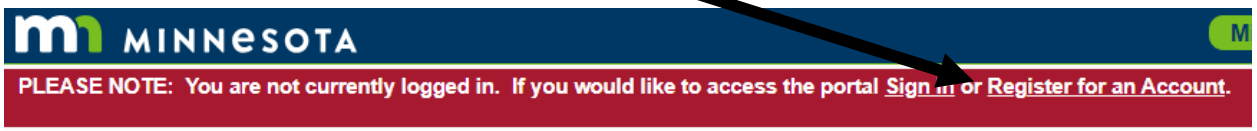
Under Minn. Stat. § 244.09, subd. 4, each member of the Commission shall be reimbursed for mileage, and a per diem of $50 is paid for each meeting or Commission activity attended either in person or online by a member designated as a Public Member.

All Commission members seeking reimbursement for expenses must first complete the registration process on the MN Supplier Portal website per the directions provided below.

Should you have any questions on this process, please reach out directly to the Minnesota Management and Budget (MMB) Bidder and Supplier Helpline at 651-201-8106.

Minnesota Supplier Portal Website address:
https://guest.supplier.systems.state.mn.us/psc/fmssupap/SUPPLIER/ERP/c/NUI_FRAMEWORK.PT_LANDINGPAGE.GBL?

Select "Register for an Account" to begin process:



Step 1: On the Entity Type line, select "Individual Sole Proprietor (1099 will use SSN)"

On the TIN Type, select "Social Security Number

Step 2: On the Identifying Information page, complete the "Unique ID & Company Profile" with your information and click "Next" when finished

Identifying Information - Step 2 of 7

Individuals are required to provide their Social Security Number (SSN) so the State can confirm they are not already established in the system as a Bidder or Supplier.
Enter your legal name as LASTNAME[SPACE]FIRSTNAME[SPACE]MIDDLENAME(S).

Unique ID & Company Profile

* Social Security Number
* Confirm Social Security Number
Minnesota Tax ID
* Legal Name (Ex: LAST FIRST MIDDLE)
Additional Name
http://URL

Complete only a) Social Security Number; b) Confirm Social Security Number; and c) Legal Name using no periods or commas – e.g., DOE JAMES Q

Profile Questions

* Has there has been an ownership change within the past two years? If Yes; please fill out a Vendor Name Change Request form

Select "No" for this question

Contact Us

Exit | Previous Next

* Required field

Step 3: Complete Address information

Addresses - Step 3 of 7

The 'Primary Address' is your physical address. This address will be used for purchase orders and payments, unless a separate 'Remit To' address is provided.

Refer to the question mark icon if the DBA Name(s) are different from the legal name.

Primary Address

DBA Name 1

DBA Name 2

*Country USA United States

* Address 1

Address 2

Address 3

* City

County

* Postal

* State

*Email ID

Other Addresses

Check boxes below to indicate addresses that are different from your Primary Address above:

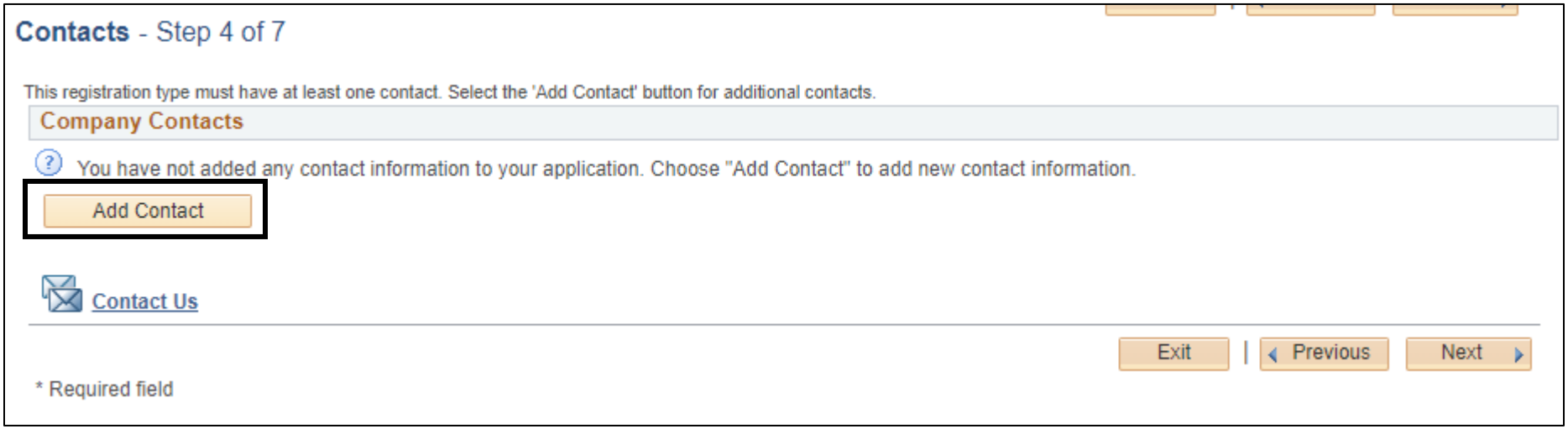
☐ **Remittance Address, If Different**

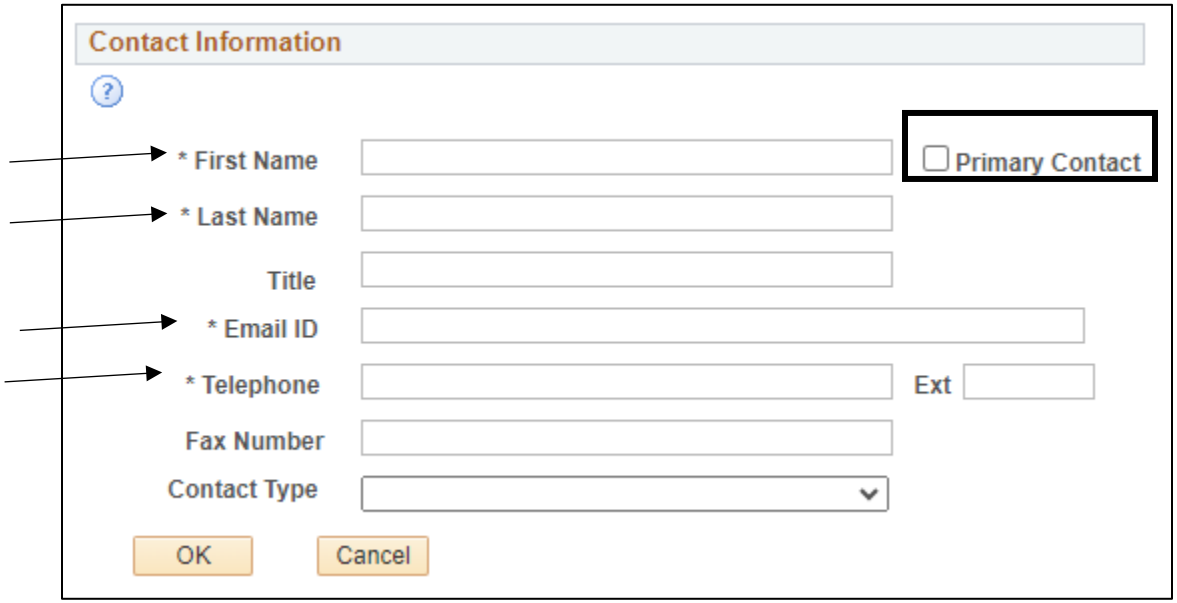
Address for remitting payment

Contact Us

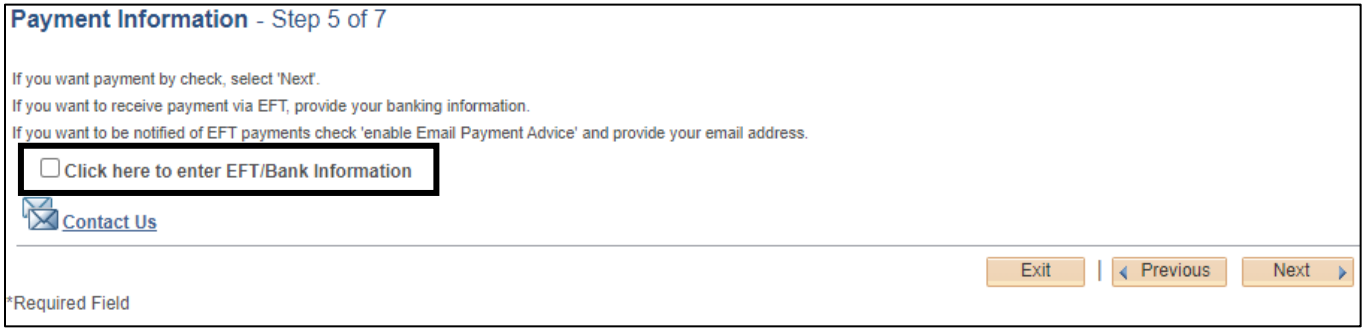
Exit | Previous Next

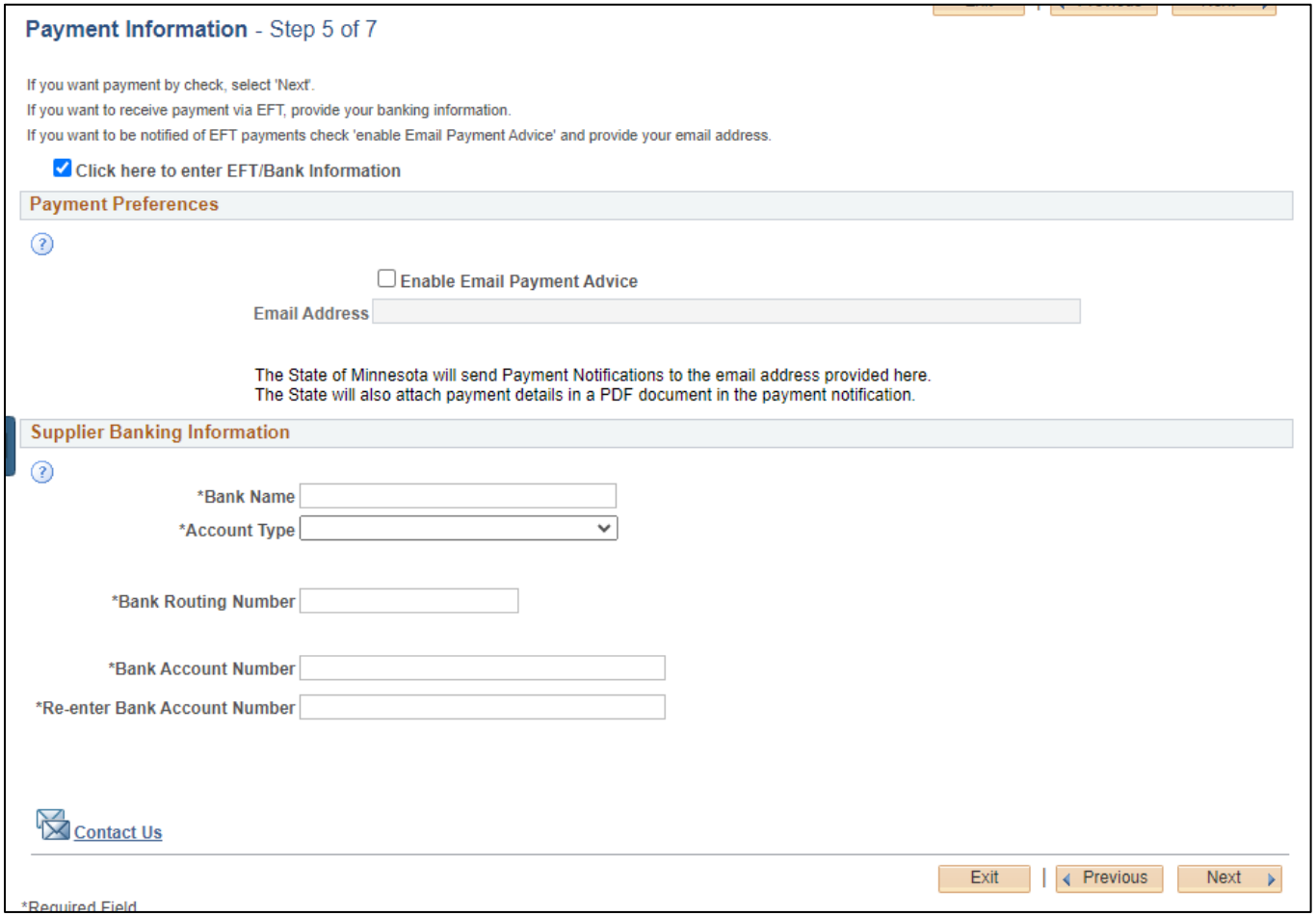
Step 4: Select "Add Contact" and on the next page, fill in with your information checking "Primary Contact."



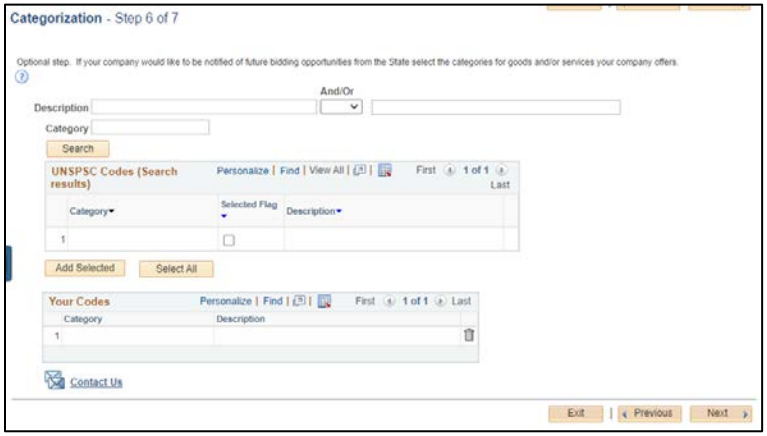
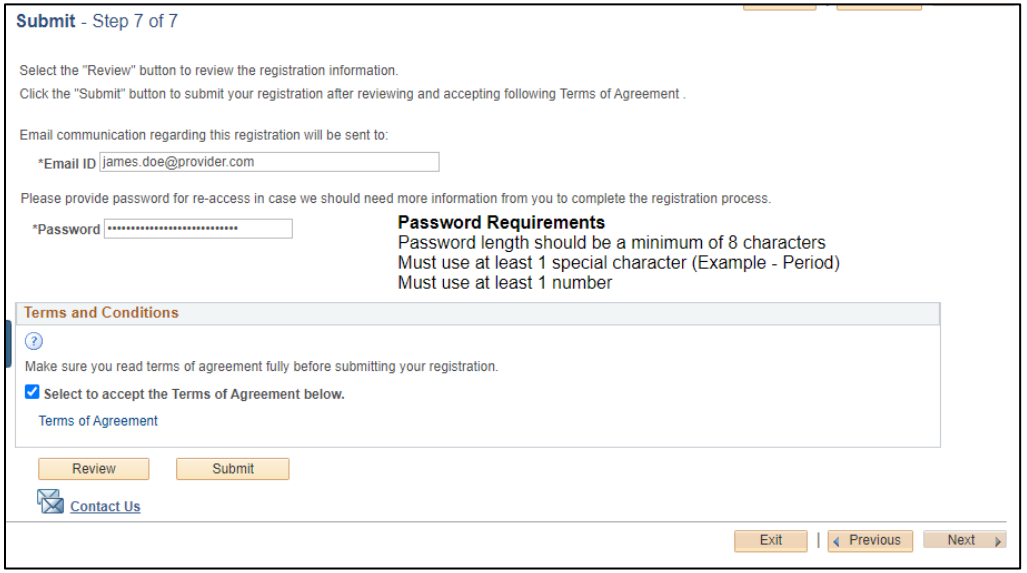


Step 5: Check the box for "Click here to Enter EFT/Bank Information" and then complete the required information for direct deposit of check. If this step is not completed, you will be provided a paper check via USPS.





Step 6 can be skipped by selecting the "Next" button. Although Commission members require a Vendor ID Number, this is only required to process payments and no additional information on you is required.



Step 7: Fill in your Email ID and a password. When you click the button for "Select to accept the Terms of Agreement below" you will activate the "Submit" button and the process will be complete. Once completed by MMB, MSGC will have access to your Vendor ID for processing reimbursements.