NOTICE OF COMPLIANCE FILING REQUIREMENT
TELEPHONE ASSISTANCE PLAN (TAP)

Issued: January 12, 2022

In the Matter of Telephone Assistance Plan (TAP) Reporting

Public Utilities Commission (PUC) Docket Numbers:
- P999/PR-21-1
- P999/PR-22-1

Filing Periods:
- Calendar Year 2021, due January 30, 2022, under P999/PR-21-1
- Calendar Year 2022, due January 30, 2023, under P999/PR-22-1

The Commission reminds all local service providers of their responsibilities to the Telephone Assistance Plan (TAP) under Minnesota Rules, Chapter 7817 and Minnesota Statute §237.70.

All local service providers must:

1) eFile the TAP Reporting Form in accordance with Minnesota Rules 7817.0900 using the Public Utilities Commission’s pre-formatted Excel spreadsheet. Do not eFile the spreadsheet as a PDF. TAP reports are due 30 calendar days after the end of the reporting period.
   • The TAP Reporting Form includes instructions for completing and eFiling the form. The form is available on the Commission’s website at mn.gov/puc select “Activities” “Utility Services Reporting” “Telecom Reporting.” Expand the link labeled “Telephone Assistance Program (TAP).” See “TAP Forms” select the appropriate filing form for 2021; 2022.
   • 2021 TAP Reporting periods must be eFiled under Docket P999/PR-21-1.
   • 2022 TAP Reporting periods must be eFiled under Docket P999/PR-22-1.
   • Enter the correct company identification u- number and company name available at mn.gov/puc select “Activities” “Utility Services Reporting” “Telecom Reporting.” Expand the link labeled “Telephone Assistance Program (TAP).” See “TAP Tools,” select “Find your Company Identification U- Number.”

2) Submit to the Minnesota Department of Public Safety (DPS), the monthly 911, TAM, & TAP Fee Form Effective 10/1/21 or the quarterly and annual 911, TAM, & TAP Fee Form Effective 10/1/21 reporting the surcharge amounts collected for TAP, TAM and 911.
   • The monthly 911, TAM, & TAP Fee Form Effective 10/1/21 or the quarterly and annual 911, TAM, & TAP Fee Form Effective 10/1/21 is available on the DPS’s website at dps.mn.gov under “Divisions” select “Emergency Communication Networks,” select “911 Program,” select “Service Provider and 911 Fees,” see Fee Forms One page forms for monthly filers: 911, TAM, & TAP Fee Form Effective 10/1/21 or Two page forms for quarterly and annual filers: 911, TAM, & TAP Fee Form Effective 10/1/21 select the appropriate form.

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• Insert a copy(s) of the monthly 911, TAM, & TAP Fee Form Effective 10/1/21 or the quarterly and annual 911, TAM, & TAP Fee Form Effective 10/1/21 to your TAP Reporting Form worksheet labeled “insert DPS Form(s).”

• January-March 2021: monthly surcharges are: TAP $0.10, TAM $0.07, and 911 $0.95; monthly TAP credit is $7.00.

• April-September 2021: monthly surcharges are: TAP $0.07, TAM $0.07, and 911 $0.95; monthly TAP credit is $10.00.

• October 2021- monthly surcharges are: TAP $0.07, TAM $0.06, and 911 $0.80; monthly TAP credit is $10.00.

• If there are surcharge or credit changes for calendar year 2022, carriers will receive a notification at least 45 days prior to the implementation date.

Questions may be directed to:
TAP: Theresa Staples at MN Public Utilities Commission theresa.staples@state.mn.us or 651-201-2202.
TAM: Rochelle Garrow at MN Department of Commerce rochelle.garrow@state.mn.us or 651-539-1878.
911: Claire Thomas at MN Department of Public Safety claire.thomas@state.mn.us or 651-201-7552.

Change your mailing preferences: Email docketing.puc@state.mn.us or call Leesa Norton at 651-201-2246.

To request this document in another format such as large print or audio, call 651-296-0406 (voice). Consumers with a hearing or speech impairment may call using their preferred Telecommunications Relay Service or email consumer.puc@state.mn.us for assistance.