

- Insert a copy(s) of the **Wireline and Fixed/Static Interconnected VoIP MINNESOTA TELEPHONE FEES REMITTANCE FORM** to your TAP Reporting Form worksheet tab(s) labeled 911-1, 911-2, 911-3.
 - Current monthly surcharges are: TAP \$.03; TAM \$.05 and 911 \$.95.
 - Current monthly TAP credit is \$3.50.
 - If there are surcharge or credit changes for calendar year 2018, you will be provided notice at least 45 days prior to the implementation date.
- 3) in accordance with [Minnesota Rules 7817.0400, Subpart 1](#), provide an [Annual Notice to Residential Customers for Telephone Assistance Plan \(TAP\) and the Federal Lifeline Programs](#). A template of the “Annual Notice to Residential Customers for Telephone Assistance Plan (TAP) and the Federal Lifeline Programs” is available at mn.gov/puc/ select “For Utilities” select “Telecommunications.” See tab labeled “TAP Tools,” select “Template for Annual Notice to Residential Customers for Telephone Assistance Plan (TAP) and the Federal Lifeline Programs.”
 - 4) as required under [Minnesota Statute §237.70, Subd. 7\(b\)](#), when requested, each local service provider shall mail the [Telephone Discount Application](#) to each residential subscriber. All providers shall accept the Commission’s pre-formatted [Telephone Discount Application](#) available at mn.gov/puc/ select “For Utilities,” select “Telecommunications.” See tab labeled “TAP Tools,” select “Telephone Discount Application.”
 - 5) provide TAP credits to qualified wireline residential subscribers in the earliest possible month following receipt of the Telephone Discount Application.
 - 6) follow the FCC’s [Rolling Recertification Process](#) to ensure residential subscribers continue to be eligible for benefits.

Questions may be directed to:

TAP: Theresa Staples at MN Public Utilities Commission theresa.staples@state.mn.us or 651-201-2202
TAM: Rochelle Garrow at MN Department of Commerce rochelle.garrow@state.mn.us or 651-539-1878
911: Dana Wahlberg at MN Department of Public Safety dana.wahlberg@state.mn.us or 651-201-7546

Change your mailing preferences: Email docketing.puc@state.mn.us or call 651-201-2204.

To request this document in another format such as large print or audio, call 651.296.0406 (voice). Persons with a hearing or speech impairment may call using their preferred Telecommunications Relay Service or email consumer.puc@state.mn.us for assistance.