



Board of Peace Officer Standards and Training

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Compliance Review Checklist for Agencies

(MN Statute 626.8459)

Compliance reviews consist of five parts and occur approximately every three years. See information below.

Part 1 – Review of Mandatory Policies

POST will review your agency's version of the mandatory policies to ensure they are in compliance. Agencies are required to have policies 1 – 15 listed below. Policies 16 – 20 listed below are mandated only if the subject matter applies to the agency. Policies 17 – 19 listed below do not have model policies, but the subject matter covered in these policies must include all the legislative requirements established for these policies. The current model policies may be found on the [CLEOs & Administrators](#) webpage of the POST Board website.

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| 1. Use of Force | 11. Vehicle Pursuits |
| 2. Public Assembly/First Amendment Activity | 12. Criminal Conduct on School Buses |
| 3. Eyewitness Identification Procedures | 13. Lighting Exemption for Law Enforcement Vehicles |
| 4. Allegations of Misconduct | 14. Administrative Forfeiture |
| 5. Professional Conduct of Peace Officers | 15. Confidential Informants |
| 6. Domestic Abuse Response and Arrest | 16. Supervision of Part-time Licensed Peace Officers |
| 7. Avoiding Racial Profiling | 17. Automated License Plate Reader |
| 8. Investigation of Sexual Assault | 18. Portable Recording Systems Policy |
| 9. Missing and Endangered Persons | 19. Use of Unmanned Aerial Vehicles |
| 10. Community Notification – P.O.R. | 20. School Resource Officer |

Part 2 – Review of Mandatory Training

POST will review records of the following training to ensure compliance with all legal requirements.

1. Use of Force
 - Newly appointed peace officers – MN Statute 626.8452 Subd. 2
 - Every agency shall provide instruction on use of force, deadly force, and use of firearms to every peace officer newly appointed by the agency. This must occur before the agency issues a firearm to the peace officer or otherwise authorizes the peace officer to carry a firearm. This also applies to newly hired peace officers listed as "secondary" peace officers for your agency.
 - Annual training – MN Statute 626.8452 Subd. 3
 - Every law enforcement agency shall provide instruction on use of force, deadly force, and use of firearms at least once per year. Statute does not specify the required number of training hours; however, training must cover all the current POST In-Service Use of Force Learning Objectives (sections A-K).
 - This includes annual training on every intermediate weapon a peace officer is authorized to carry (examples - baton, CEW, aerosols, less lethal projectiles).
 - Intermediate weapons training has historically been the training most missed by agencies - resulting in POST sanctions initiated against CLEOs for failure to train.
2. EVOC – All peace officers (unless exempted) must receive 8 hours of training every 5 years.

When requested, you may provide these records in spreadsheet format. If you are an accredited course sponsor, or if your agency used courses that were not sent to POST for approval, you will also need to provide the lesson plans for those courses.

Part 3 – Review of Pre-employment Background Investigations

POST staff will evaluate your agency's compliance based on minimum selection standards under MN Rules 6700.0700 and MN Statute 626.87.

Staff will review some of your most recent background investigations to ensure the appropriate steps were completed. You may need to contact your agency's human resources department to obtain documentation of psychological and medical examinations.

Part 4 – Review of Misconduct Complaints

To ensure agencies are compliant with the misconduct data reporting requirement under MN Statute 626.8457 Subd. 3, POST staff may review the previous year's complaint data at your agency and compare it with the summary reports submitted annually by each agency.

Part 5 - Review of Part-time Licensed Peace Officer Time Logs (if applicable)

Those with a Part-time Peace Officer license instead of a regular Peace Officer license may not work more than 1,040 hours on active-duty status during a calendar year (MN Rules 6700.1115).