



# Board of Peace Officer Standards and Training

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## BOARD MEETING MINUTES

July 25, 2024

### Members Present

Stephanie Revering, Acting Chair  
for Chair Luke Hennen  
Scott Mueller for Andrew Evans  
Jennifer Foster  
Jim Yang  
Justin Terrell  
Kelly Phillips  
Nigel Perrote  
Scott Kent  
Shawn Williams  
Tanya Gladney  
Troy Wolbersen

### Staff Present

Alicia Popowski  
Angie Rohow  
Erik Misselt  
Jonathan Hoff  
Michelle Haggberg  
Mike Monsrud  
Mike Cumiskey  
Michael Sullivan  
Rob Skoro  
Schyler Beaty  
Shari Bartness

### Members Excused Absence

Chair Luke Hennen  
Bobbi Holtberg  
Jason Bennett  
Shelly Schaefer

### Counsel Present

David Cullen, A.G. Office  
Christopher Kaisershot, A.G. Office

### Others Present

Kevin Huber (Variance Request)  
Beau Herzig (Variance Request)

1. **Call to Order:** Chair Revering called the meeting to order on July 25, 2024 at 10:00 a.m.
2. **Approval of the Agenda:** Chair Revering asked for a motion to approve the agenda.
  - **MOTION:** Mr. Yang made a motion to approve the agenda. Mr. Mueller seconded the motion. The motion was approved via unanimous voice vote.
3. **Approval of the Board Meeting Minutes on April 25, 2024:** Chair Revering asked for a motion to approve the minutes.
  - **MOTION:** Chief Kent made a motion to approve the minutes. Mr. Perrote seconded the motion. The motion was approved via unanimous voice vote.
4. **Welcome and Introduction of New Board Member and Board Term Renewals:** Chair Revering welcomed new Board member Kelly Phillips, an officer with the State Patrol. Executive Director Misselt made the following announcements:

#### **Board term renewals that expire in January 2028:**

- Tanya Gladney
- Troy Wolbersen

#### **Board vacancies:**

- Public member, formerly Justin Page
- Elected official, formerly Jay DeCoux

5. **Consideration of Revision and Final Approval of the Pre-service Learning Objectives:** Dr. Gladney referred the Board to the hand out of the final PPOE Learning Objectives. She spoke about the Training Committee had met with the MN Youth Justice Office to discuss 2.7.1 and 2.7.3 in regard to juvenile justice, youth brain development and diversion programs. The revision to 2.7.1 and addition to 2.7.3 are included for the Board's consideration.
  - **MOTION:** Dr. Gladney made a motion to adopt the finalized version of the PPOE Learning Objectives including the new addition based on the MN Youth Justice Office recommendations. Dr. Williams seconded. Motion was approved via unanimous voice vote.
  
6. **Consideration of Revisions to the Pursuit Policy:** Director Misselt provided a summary of the revisions to the pursuit policy as there was a misunderstanding with the some of the statutory language that has been redefined with clarifying language.
  - **MOTION:** Mr. Mueller made a motion to approve the revised pursuit policy. Dr. Gladney seconded. The motion was approved via unanimous voice vote.
  
7. **Variance Request – Mike Santo:** Ms. Popowski summarized Mr. Santo's variance request as he was unable to attend. Mr. Santo is a part-time license holder seeking a variance on the education requirement to take the full-time licensure exam.
  - **MOTION:** Dr. Gladney made a motion for the Board to grant the petitioner's request for a variance because the statutory criteria for a discretionary variance have been met and that the variance of Minnesota Rule 6700.0500, subp. 3, be granted with a chance to take the PPOE exam 3 times. Mr. Terrell seconded the motion. The motion was approved via unanimous voice vote.
  
8. **Variance Request – Erin Nelson:** Ms. Popowski summarized Erin Nelson's variance request as she was unable to attend. Ms. Nelson is a part-time license holder seeking a variance on the education requirement to take the full-time licensure exam.
  - **MOTION:** Ms. Foster made a motion for the Board to grant the petitioner's request for a variance because the statutory criteria for a discretionary variance has been met and that the variance of Minnesota Rule 6700.0500, subp. 3, be granted with a chance to take the PPOE exam 3 times. Sheriff Wolberson seconded the motion. The motion was approved via unanimous voice vote.
  
9. **Variance Request – John Linder:** Ms. Popowski summarized Mr. Linder's variance request as he was unable to attend. Mr. Linder is a part-time license holder seeking a variance on the education requirement to take the full-time licensure exam.
  - **MOTION:** Dr. Gladney made a motion for the Board to grant the petitioner's request for a variance because the statutory criteria for a discretionary variance has been met and that the variance of Minnesota Rule 6700.0500, subp. 3, be granted with a chance to take the PPOE exam 3 times. Mr. Mueller seconded the motion. The motion was approved via unanimous voice vote.

10. **Variance Request – Christopher Norton:** Ms. Popowski summarized Mr. Norton’s variance request as he was unable to attend. Mr. Norton does not qualify to take the reciprocity exam because the rule does not acknowledge his time spent working with the Red Lake and Turtle Mountain Tribal Police Department’s as “law enforcement officer” experience.

- **MOTION:** Ms. Foster made a motion for the Board to approve the petitioner’s request for a variance because application of the Minnesota Rule 6700.0501, subp. 3, as applied to the circumstances of the petitioner, would not serve any of the purposes of the rule and that the variance be granted with a chance to take the reciprocity PPOE exam 3 times. Dr. Gladney seconded the motion. Motion passed via unanimous voice vote.

11. **Variance Request – Kevin Huber:** Ms. Popowski summarized Mr. Huber’s request for a variance. Mr. Huber was present for the meeting. Mr. Huber is a part-time license holder seeking a variance on the education requirement to take the full-time licensure exam.

- **MOTION:** Ms. Foster made a motion for the Board to grant the petitioner’s request for a variance because the statutory criteria for a discretionary variance has been met and that the variance of Minnesota Rule 6700.0500, subp. 3, be granted with a chance to take the PPOE exam 3 times. Dr. Gladney seconded the motion. The motion was approved via unanimous voice vote.

12. **Variance Request – Beau Herzig:** Ms. Popowski summarized Mr. Herzig’s request for a variance. Mr. Herzig was present for the meeting. Mr. Herzig would like to take the licensing exam and for the Board to waive the need for his PPOE coordinator to sign off.

- **MOTION:** Mr. Tyrell made a motion for the Board to deny the petitioner’s request for a variance of Minnesota Rule 6700.0500, subp. 3, because the statutory criteria for a discretionary variance has not been met. Mr. Yang seconded the motion. Ms. Bartness took a roll call vote with 6 yes votes to deny the variance and 5 no votes. Motion passed to deny the variance.

13. **Variance Request – Nathaniel Matheson:** Ms. Popowski summarized Mr. Matheson’s request for a variance. Mr. Matheson was not present for the meeting. Mr. Matheson would like to take the reciprocity exam but is short of the 5-year service requirement with no official degree.

- **MOTION:** Chief Kent made a motion for the Board to deny the petitioner’s request for a variance of Minnesota Rule 6700.0500, subp. 3, because the statutory criteria for a discretionary variance has not been met. Dr. Williams seconded the motion. Motion passed via unanimous voice vote.

14. **Executive Director Report:** Executive Director Misselt spoke about the following topics:

- New continuing education portal that will put all CE forms online through the portal and will provide a 2-way communication between POST and the vendor for any corrections. Slalom has been working on this project that should take 4-5 months to complete.
- (SRO) School Resource Officer workgroup is currently working on a model policy that was mandated last session. The plan is for the model policy to be submitted at the next Board meeting in October 2024.

- Ms. Popowski and the Advisory Rules Committee are currently working on pre-service rules.
- Gathering estimates for Salesforce to be enhanced.
- Staffing update: Sarah Zastrow has been promoted to Continuing Education Coordinator. The Continuing Education Credit Coordinator position is vacant. Two Standards Coordinators have been onboarded: Jonathan Hoff and Michael Sullivan.
- Biennial report deadline is October 1, 2024.

15. **Licensure Matters (Closed to the Public):**

16. **Licensure Hearing:** Mr. Kaisershot presented arguments and a closing statement during the open portion of the meeting.

17. **Deliberations (Closed to the Public):**

18. **Adjournment:** Meeting adjourned at 1:34 p.m.