



Board of Peace Officer Standards and Training

1600 University Avenue, Suite 200, Saint Paul, MN 55104

Main: (651) 643-3060 | www.mn.gov/post/

Application for Reimbursement of Continuing Education Expenses For Peace Officers and Part-Time Peace Officers FY 2025

Whether or not you are requesting reimbursement monies, the POST Board must receive a signed application by **11:59 PM on Thursday, July 31, 2025**. Applications must be submitted by email at: postboard.continuing.education-rosters@state.mn.us **DO NOT FAX**

Agency Name: _____ Phone: _____

As the Chief Law Enforcement Officer, I affirm the following:

- The expenses incurred during fiscal year 2025 (July 1, 2024 to June 30, 2025) were to make POST approved continuing education available to the peace officers employed by the agency.
- The agency is applying for reimbursement of continuing education expenses of peace officers who were employed for at least eight months during fiscal year 2025 and completed 16 credits of POST approved training.
- The names, license numbers and dates of employment for all eligible peace officers are listed on the attached roster (page 3).
- The agency has employed _____ eligible peace officers. (The number listed should match the number of names on page 3 and must not include peace officers who will be claimed by another agency).
- The agency has expended \$ _____ to make continuing education available during fiscal year 2025. (The amount listed should be equal to the grand total on page 2).

| | |
|---------------------------------------------|---------------|
| Print Name of Chief Law Enforcement Officer | Email Address |
| Signature of Chief Law Enforcement Officer | Date |

FY 2025 CONTINUING EDUCATION EXPENDITURES

Agency Name: _____

STEP 1: Fill in the total expenditures for each training category from July 1, 2024 to June 30, 2025.

If there are no expenditures in one of the training categories, indicate the total as "0."

STEP 2: Add lines 1 through 8 and list the Grand Total.

STEP 3: List the Grand Total amount on page 1.

| Training Categories | | Continuing Education Expenditures |
|---------------------|----------------------------------------------------------------------------------------------------------|-----------------------------------|
| Line 1 | General Training; All Non-mandated Training | |
| Line 2 | Mandated: In-Service Use of Force Training | |
| Line 3 | Mandated: In-Service Emergency Vehicle Operations and Police Pursuits (E.V.O.C.) | |
| Line 4 | Mandated: Conflict Management and Mediation | |
| Line 5 | Mandated: Crisis Intervention and Mental Illness Crises | |
| Line 6 | Mandated: Recognizing and Valuing Community Diversity and Cultural Differences to Include Implicit Bias. | |
| Line 7 | Mandated: Ensuring Safer Interactions Between Peace Officers and Persons with Autism | |
| Line 8 | Mandated: Investigating Crimes Motivated by Bias | |
| Grand Total: | | |

FY 2025 ELIGIBLE OFFICERS ROSTER

Agency Name: _____

- List the names, license numbers and **start and end dates of employment** of eligible peace officers for reimbursement of continuing education expenses.
- List only peace officers who were hired and licensed on or before October 31, 2024 **AND** employed for at least 8 months during fiscal year 2025 (July 1, 2024 to June 30, 2025) **AND** completed a minimum of 16 hours of POST approved training.
- Agencies applying for more than 16 officers may attach a roster in lieu of completing the table below; however, **the roster must include the officer's name, license number, start date and end date.**

| Peace Officer Name (First and Last) | | POST License Number | Dates of Employment Start / End |
|-------------------------------------|--|---------------------|------------------------------------|
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| 15. | | | |
| 16. | | | |

FY 2025 MULTIPLE LAW ENFORCEMENT EMPLOYERS

Agency Name: _____

- Complete this page if any of the peace officers listed on page 3 were also employed as an officer by more than one law enforcement agency for at least 8 months during fiscal year 2025 (July 1, 2024 to June 30, 2025).
- According to Minn. R. 6700.1800, Subp. 3., a licensee may only be claimed for reimbursement by one law enforcement agency. Agencies must coordinate and determine which agency will claim the officer for reimbursement.

| Peace Officer Name (First and Last) | | POST License Number | Additional Employing Agency or Agencies |
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