Board of Peace Officer Standards and Training
1600 University Avenue, Suite 200, Saint Paul, MN 55104
(651) 643-3060 | www.mn.gov/post

Board Meeting Agenda

Thursday, December 10, 2026, at 10:00 a.m.

This hybrid meeting will be held at the MN POST Board, 1600 University Ave, Ste 200, St. Paul, MN 55104

1. Call to Order
2. Approval of the Agenda **ACTION**
3. Approval of Minutes from 10/22/26 Meeting **ACTION**
4. Dual Notice: Comment Received (Attachment)
    a. Board's Response to the Comments Received (Attachment)
5. Rule Amendment (Attachment) (Change on Line 3.6)
6. Adoption of the Board's Resolution Adopting Rules (Attachment) **ACTION**
7. Adjournment

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BOARD MEETING MINUTES
Thursday, October 22, 2026, 10:00 a.m.

This meeting was held at the MN POST Board office.

Members Present	Members Absent	Staff Present	Others Present
Scott Nadeau	**Tom Draper - excused**	**Erik Misselt**	**David Cullen**
Jen Foster	**Jim Yang - excused**	**Jon Hoff**	**Chris Kaisershot**
Tad Farrell		**Alicia Popowski**	
Mike Ceynowa		**Sidney Bergum**	
Kelly Phillips		**Rob Skoro**	
Bobbi Holtberg			
Nigel Perrote			
Cassandra Bautista			
Luke Hennen - Chair			
Troy Wolbersen			
Scott Kent			
Shelly Schaefer			
Tanya Gladney			
Stephanie Burrage			

1. **Call to order:** Chair Hennen called the meeting to order at 10:03 am on October 22, 2026.

2. **Approval of the Agenda:** Chair Hennen asked for a motion to approve the agenda.

    - **MOTION:** Bobbi Holtberg moved the motion to approve the agenda. Cassandra Bautista seconded the motion. The motion carried via unanimous voice vote.

3. **Approval of the Board meeting minutes from 7/23/26:** Chair Hennen asked for a motion to approve July 23, 2026, meeting minutes.

    - **MOTION:** Mike Ceynowa moved the motion to approve the minutes. Scott Kent seconded the motion. The motion carried via unanimous voice vote.

4. **Variance: Curtis:** Ms. Popowski introduced the variance request. Mr. Curtis has a bachelor's degree from African Methodist Episcopal Zion University, which is not regionally accredited. He is petitioning the Board for a variance to have his foreign degree recognized. The petitioner must still complete PPOE requirements before becoming eligible to take the licensing exam. Mr. Curtis's degree was evaluated by ECE and determined to be equivalent to degree issued by a regionally accredited university.

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- **MOTION:** Tanya Gladney moved motion to grant the variance request until licensure, as statutory criteria for a discretionary variance have been met. Jennifer Foster seconded the motion. Motion passes.

5. **Variance: Boughrara:** Ms. Popowski introduced the variance request of Mr. Boughrara. Mr. Boughrara has a Diploma of Specialized Technician awarded by the Office for Vocational Training and Employment Promotion, which is not regionally accredited. He is petitioning the Board for a variance to have his foreign degree recognized. He must still complete PPOE requirements before becoming eligible to take the licensing exam. Mr. Boughrara's degree was evaluated by WES and determined to be equivalent to a degree issued from a regionally accredited university. Mr. Boughrara spoke to the Board.

    - **MOTION:** Jennifer Foster moved motion to grant the variance request until licensure, as statutory criteria for a discretionary variance have been met. Tad Farrell seconded the motion. Motion passes via unanimous voice vote.

6. **Variance: Erdem:** Ms. Popowski introduced the variance request of Mr. Erdem. Mr. Erdem has a Bachelor of Science degree from Kirklareli University, which is not regionally accredited. He is petitioning the Board for a variance to have his foreign degree recognized. He must still complete PPOE requirements before becoming eligible to take the licensing exam. Mr. Erdem's degree was evaluated by IEE and determined to be equivalent to a degree issued by a regionally accredited institution. Mr. Erdem spoke to the board.

    - **MOTION:** Nigel Perrote moved the motion to grant the variance request until licensure, as statutory criteria for a discretionary variance have been met. Cassandra Bautista seconded the motion. Motion passes via unanimous voice vote.

7. **Variance: Phillips:** Ms. Popowski introduced the variance request of Mr. Phillips. Mr. Phillips is 1 year, and 5 months short of meeting the 3-year reciprocity requirement for individuals who possess a regionally accredited post-secondary degree. He is requesting a variance from the Board so he may take the reciprocity exam. Discussion ensued. The petitioner cited financial insecurity as a hardship.

    - **MOTION:** Jennifer Foster moved the motion to deny the variance request, as statutory criteria for a discretionary variance have not been met; the variance would not result in hardship and would not be consistent with public interest. Troy Wolbersen seconded the motion. Motion passes via unanimous voice vote, variance denied.

8. **Variance: Dockery:** Ms. Popowski introduced the request of Mr. Dockery. This is Mr. Dockery's 4th variance application. The petitioner is 5 months short of the 5-year (no degree) reciprocity requirement. He possesses a 2-year degree, but the university he attended has a national as opposed to regional accreditation. Mr. Dockery is petitioning the board for a variance so he may take the reciprocity exam. Mr. Dockery spoke to the Board.

    - **MOTION:** Jennifer Foster moved the motion to deny the variance request, as statutory criteria for a discretionary variance have not been met. The variance would not result in hardship or be consistent with public interest. Cassandra Bautista seconded the motion. Motion passed via unanimous voice vote, variance denied.

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9. **Variance: Sandifer:** Ms. Popowski introduced the variance request of Mr. Sandifer. This is Mr. Sandifer's 2nd variance application. The petitioner had previously had a peace officer license/certificate suspended, making him ineligible for reciprocity under rule 6700.0501 subp. 7. Mr. Sandifer is requesting a variance from the Board so he may take the reciprocity exam. Discussion ensued.

    - **MOTION:** Jennifer Foster moved the motion to deny the variance request under 6700. 0501 subp. 7, as statutory criteria for a discretionary variance have not been met; the variance would not be consistent with public interest. Cassandra Bautista seconded the motion. Motion passes via unanimous voice vote; variance denied.

10. **R4750 Rulemaking Update:** Ms. Popowski updated the Board on the dual notice comment period which closes on 10/30. She noted that there may be a potential hearing on 11/20. Additionally, a special Board meeting may be needed in November/December for the adoption of rules to go into effect in January.

11. **Executive Directors Report:** Mr. Misselt gave his report to the Board. Firstly, he passed out copies of the FY25-26 biennial report. Next, Mr. Misselt updated the Board on the new standards supervisor Alicia Popowksi. An offer has been accepted for the Rules and Legislative Coordinator position. There are two finalists to be interviewed for the temporary Standards Coordinator position. Mr. Misselt gave a legislation update; a bill on emergency risk protection orders may be coming up from a group that met with the Executive Director. Mr. Misselt is proposing to seek an author on a bill for the purpose of updating statute to correspond with the new rules going into effect. Lastly, Mr. Misselt reminded members that some board members' terms are expiring soon, and they can reapply id they wish.

12. **Licensure Matters (closed to public)**

13. **Adjournment:** The meeting adjourned at 12:43 pm on October 22, 2026.

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October 23, 2026

Minnesota POST Board
Attn. Alicia Popowski
Suite 200
1600 University Avenue
St. Paul, MN 55104
(Email: Alicia.popowski@state.mn.us)

RE: Comments to Proposed Rule Amendments

These comments are submitted in response to the published rule amendments as reflected in the document dated September16, 2026. These comments are submitted on behalf of the Minnesota Sheriff Association (MSA) as unanimously approved by its Board of Directors on October 23, 2026. As the record reflects I also served as a member of the advisory committee and long ago for eight years was the counsel to the POST Board when the rules were first enacted in 1978-1979.

Having reviewed the proposed rules and SONAR the MSA is not requesting a public hearing be convened concerning adoption of the rules. We believe overall the rules are appropriate and will help modernize and keep current peace officer pre-service education and also facilitate the ability of competent peace officers from other jurisdictions to enter the profession in Minnesota. We do have some suggestions for some clarifications that we do not believe are so substantive that the POST Board would be required to modify or slow down the rule-making process.

We note that the effective date of many of the pre-service education changes is proposed to be August 1, 2029, which we agree makes sense given the current "pipeline" of students already enrolled in the program.

We fully support the updated definition of conviction found in lines 2.10 to 2.15. As the SONAR notes, lack of a public record of a criminal conviction does not mean the person did not engage in the behavior for which the POST Board can and should properly deny a peace officer license. Having noted that fact, we are discouraged by the tendency of the Minnesota legislature to massively expand over the past several years the scope of criminal record expungment and encourage the POST Board to be ever vigilant to make sure it and the law enforcement agencies mandated to conduct background investigations as part of the licensing and hiring process have full and easy access to such records.

In lines 3.12 to 3.14 there is a definition of inactive license. We suggest as a matter of clarity that definition adds at its end the term "in the role of a peace officer." The reason is that many agencies employ people either full-time or part-time who are retired officers who return for other duties. For example many sheriffs hire such people to conduct background investigations, work in the gun permit units or handle administrative duties so such an addition would recognize that can be done without impacting licensing issues.

Either in the definition section of the applicable rules themselves we propose a clear definition of what geography is included in greater Minnesota or the metropolitan area. For example the proposed rules concerning the pre-service advisory group representation are impacted to create an urban and rural balance of representation. The MSA appreciates and agrees with the need to recognize the differing realities of these communities, but time has shown there is no clear definition of these ideas and seems to have changed with time. For example the "Twin Cities" for some purposes is defined to include the seven counties of Hennepin, Ramsey, Washington, Anoka, Carver, Scott and Dakota. However, the federal designation of the Minneapolis-St. Paul Metropolitan Statistical area includes all or part of 14 Minnesota counties. The districts employed by the MSA include in the Fourth District counties such as Wright, Chisago, Sherburne, Benton and Stearns. Given the length these rules are likely to be in effect we think it would be useful to better define this designation, whatever the decision turns out to be, so in the future as representatives of the various groups are considered there is a reduced risk of confusion. This clarification could be inserted as subpart 17b.

The background requirements that a person must undergo to enter into the educational component such as in 6700.0300, subp. 5 is supported by the MSA. One concern is in Subpart 5a where an applicant must submit evidence to the school from a medical provider that they are fit to perform the duties of a peace officer. The concern is that there is no state-wide determination of what all of those duties are. While this is not directly a concern of sheriffs at the training stage, it might be at the hiring stage if sheriffs have as a bona fide occupational qualification that are not reflected in the school's standards. For that reason it might be better to have the provider state that the applicant can safely meet the requirements of being a student in the program so reduce this later risk.

In lines 11.22 to 12.2 MSA supports inclusion of criminal history background checks and we are concerned that since this check is not done for criminal justice employment that the schools will not be able to fully access criminal records as a result of the massive expansion of criminal records expungment under Minn. Stat. 609A. To the extent the POST rules can serve to maximize access to any and all such records we encourage that be done.

Thank you for this opportunity to comment on the proposed rules. If there are any questions about this submission please feel free to contact me.

Sincerely,

S/Richard Hodsdon
MSA General Counsel

Board of Peace Officer Standards and Training
1600 University Avenue, Suite 200, Saint Paul, MN 55104
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VIA EFILING

Month Day, 2026

The Honorable Judge Kristein R. E. Butler
Administrative Law Judge
Court of Administrative Hearings
600 North Robert Street
P.O. Box 64620
St. Paul, Minnesota 55164

Re: In the Matter of the Proposed Permanent Rules Relating to Peace Officer Standards and Training, Minnesota Rules, chapter 6700; Revisor's ID R4750; CAH 24-9007-39601; Response to Comments Received During the Dual Notice of Intent to Adopt 30-Day Comment Period

Dear Judge Butler,

On September 28, 2026, the Minnesota Peace Officer Standards and Training Board (POST Board) published a Dual Notice of Intent to Adopt Rules in the State Register (51 SR 363) for rulemaking project R4750. The Dual Notice of Intent to Adopt, which had previously been reviewed and approved by Judge Kristien R. E. Butler on September 8, 2026, gave stakeholders and interested parties until October 30, 2026, to submit a comment in opposition or support of the proposed rule. Individuals were also able to submit a hearing request during this time. During the comment period, the POST Board received one comment and no request for a hearing. The comment received by the POST Board was from Richard Hodson on behalf of the Minnesota Sheriffs' Association (MSA).

In its letter, the MSA stated that, "overall the rules are appropriate and will help modernize and keep current peace officer pre-service education and also facilitate the ability of competent peace officers from other jurisdictions to enter the profession in Minnesota." The MSA went on to note three recommendations for the POST Board to consider.

1. For the definition of "inactive licensed peace officer," on line 3.14, add "as a peace officer" at the end of the sentence (page 2, paragraph 1).

    a. The POST Board agrees with the recommendation submitted by the MSA and has amended the proposed rule to incorporate the recommended language. The POST Board further agrees that the revision is non-substantive in nature and does not result in a substantially different rule. The change simply clarifies an already existing definition and its intent.

2. Include a definition for Greater Minnesota and/or the Metropolitan Area.

    a. The POST Board has determined that separate rule definitions for Greater Minnesota and the Metropolitan Area are unnecessary because both terms are already defined in statute. Greater Minnesota is defined in Minnesota Statutes, section 116J.8738, subdivision 1(a)(e), and the Metropolitan Area is defined in Minnesota Statutes, section 473.121, subdivision 2. The POST Board will rely on these statutory definitions when administering and applying the requirements and provisions of the proposed rules. Incorporating separate definitions into rule would be unnecessary and potentially counterproductive, as any future legislative changes to either statutory definition could require a subsequent rulemaking proceeding to conform the rule language to the revised statutory definitions.

3. In 6700.0300, subpart 5a, item C, change the wording to reflect that students should be signed off by a medical provider stating that the applicant can safely meet the requirements of being a student in the program instead of stating they are fit to perform the duties of a peace officer.

    a. The MSA indicated that this recommendation stems from concerns regarding the lack of a statewide determination of the duties that constitute the work of a peace officer. In 2026, the POST Board updated its peace officer job task analysis in collaboration with stakeholders, including active law enforcement professionals, to ensure that the duties referenced on the board's medical form accurately reflect the work performed by peace officers throughout Minnesota. The purpose of the proposed rule, particularly in part 6700.0300, is to ensure that only candidates who are qualified and physically able to perform the essential duties of a peace officer proceed to the psychomotor skills component of peace officer training. The POST Board believes the proposed rule achieves this objective. Additionally, this part of the rule requires an applicant to submit the board's physical assessment form to the school. As a result, the board is responsible for ensuring that the job duties included on the form are accurate and reflective of the duties performed by officers across the state. Nothing in the proposed rule restricts law enforcement agencies from requiring additional or more specific medical evaluations as part of their background investigation process.

The POST Board has responded to the comments made and issues raised during the comment period. The POST Board has shown that the rules are needed and reasonable and respectfully submits that the Administrative Law Judge should recommend adoption of these rules.

Respectfully,

Alicia Popowski
Standards Coordinator Supervisor

Board of Peace Officer Standards and Training

Adopted Permanent Rules on Peace Officer Standards and Training

6700.0100 DEFINITIONS.

[For text of subpart 1, see Minnesota Rules]

Subp. 2. [See repealer.]

Subp. 2a. **Academic component.** "Academic component" means categories 1 and 2 of the learning objectives approved by the board.

Subp. 2b. **Adjunct instructor.** "Adjunct instructor" means a person who provides instruction in the peace officer preservice program but who is not a full-time faculty member.

[For text of subparts 3 to 5, see Minnesota Rules]

Subp. 5a. **Professional peace officer education.** "Professional peace officer education" means:

A. a postsecondary degree that includes instruction as specified in part 6700.0300, subpart 1, before August 1, 2029; or

B. a postsecondary certificate that includes instruction as specified in part 6700.0300, subpart 1, before August 1, 2029, and is awarded by a certified school to individuals who already possess a postsecondary degree.

[For text of subpart 6, see Minnesota Rules]

Subp. 7. **Certification.** "Certification" means official acknowledgment by the board that a school meets all the criteria in parts 6700.0300 and 6700.0400 to offer the academic or psychomotor skills component of preservice training.

Subp. 8. **Chief law enforcement officer.** "Chief law enforcement officer" means the designated head and the highest-ranking board-licensed peace officer within a law enforcement agency.

Subp. 9. [Repealed, 14 SR 12]

Subp. 9a. **Conviction.** "Conviction" means that a person was:

A. convicted of a crime or otherwise found guilty or pleaded guilty, including by entering an Alford plea or a plea of no contest;

B. found guilty of a crime, but the adjudication of guilt was stayed or withheld;

C. convicted of a crime, but the imposition or execution of a sentence was stayed; or

D. convicted of a crime, but the conviction was later expunged.

Subp. 10. **Coordinator.** "Coordinator" means a person who is employed full time by a certified school, and designated by a certified school, to manage the day-to-day activities of the professional peace officer education program before August 1, 2029.

Subp. 10a. **Discrimination.** "Discrimination" means oral, written, graphic, or physical conduct directed against any person or group of persons because of their race, color, creed, religion, national origin, sex, gender identity, age, marital status, status with regard to public assistance, sexual orientation, disability, or veteran's status that has the purpose or reasonably foreseeable effect of demeaning or intimidating that person or group of persons.

Subp. 11. **Eligible to be licensed.** "Eligible to be licensed" means the status of an individual who has passed the peace officer licensing examination or the reciprocity examination but who has not yet secured employment as a peace officer.

Subp. 12. **Executive director.** "Executive director" means the executive director of the board.

Subp. 12a. **Felony.** "Felony" has the meaning given in Minnesota Statutes, section 609.02, subdivision 2.

[For text of subparts 13 and 14, see Minnesota Rules]

Subp. 15. **Guest lecturer.** "Guest lecturer" means a person who is invited by the instructor to occasionally teach in a preservice or a board-approved continuing education course.

Subp. 16. **Inactive licensed officer.** "Inactive licensed officer" means an individual who holds a currently valid peace officer license issued by the board but who is not currently employed by a law enforcement agency as a peace officer.

Subp. 17. **Instructor.** "Instructor" means a person who is qualified to teach a component of training under part 6700.0300 or a board-approved continuing education course according to part 6700.0900.

Subp. 17a. **Law enforcement agency or agency.** "Law enforcement agency" or "agency" has the meaning given in Minnesota Statutes, section 626.84, subdivision 1, paragraph (f).

Subp. 18. **Part-time peace officer.** "Part-time peace officer" has the meaning given in Minnesota Statutes, section 626.84, subdivision 1, paragraph (d).

Subp. 19. **Peace officer.** "Peace officer" has the meaning given in Minnesota Statutes, section 626.84, subdivision 1, paragraph (c).

Subp. 19a. **Peace officer preservice program or program.** "Peace officer preservice program" or "program" means the learning objectives developed and maintained by the board that are delivered by a certified school after August 1, 2029.

Subp. 20. **School.** "School" means a postsecondary institution that is authorized to award degrees and is accredited by a federally recognized accrediting agency or recognized as meeting accreditation by a current member of the National Association of Credential Evaluation Services.

[For text of subparts 21 and 22, see Minnesota Rules]

Subp. 23. **Postsecondary certificate.** "Postsecondary certificate" means an academic credential awarded by a school that shows completion of a specific course of study.

Subp. 23b. **Preservice Advisory Committee.** "Preservice Advisory Committee" means the standing committee of professionals, subject matter experts, and stakeholders that is established under part 6700.0300 to advise and aid the board in developing and updating preservice program topics and learning objectives.

Subp. 23c. **Primary certified school.** "Primary certified school" means the certified school in which a student enrolls and begins the peace officer preservice program.

Subp. 23e. **Program director or director.** "Program director" or "director" means a person who is appointed and employed full time by a certified school and approved by the board under part 6700.0300, subpart 11, to manage the day-to-day activities of the peace officer preservice program.

Subp. 23f. **Psychomotor skills component.** "Psychomotor skills component" means categories 3 and 4 of the learning objectives approved by the board under part 6700.0300.

Subp. 24. **Certified school.** "Certified school" means a school that has been given certification under part 6700.0400.

Subp. 25. [See repealer.]

[For text of subparts 26 and 27, see Minnesota Rules]

Subp. 27a. **Secondary certified school.** "Secondary certified school" means the certified school in which a student enrolls to complete the psychomotor skills component of the peace officer preservice program if different than the primary certified school.

[For text of subparts 28 and 29, see Minnesota Rules]

6700.0300 PEACE OFFICER PRESERVICE PROGRAM.

Subpart 1. **Subject areas; waivers.**

A. The peace officer preservice program teaches the learning objectives set by the board as prescribed. The learning objectives relate to the following categories:

(1) category 1 - Core Competencies;

(2) category 2 - Foundational Knowledge;

(3) category 3 - Performance of Peace Officer Duties and Tasks; and

(4) category 4 - Tools, Techniques, and Tactics.

B. When any of the learning objective categories are revised by the board, the board must give certified schools time to adopt and implement the changes.

C. A certified school's program director may waive a program participant's instruction on a particular subject matter or for a specific learning objective in category 1 or 2 if the participant provides proof of equivalent training.

D. The minimum standards of the psychomotor skills component are provided by the board to certified schools. Learning objectives from categories 3 and 4 are ineligible for a waiver.

Subp. 2. [See repealer.]

Subp. 2a. **Preservice Advisory Committee.**

A. The Preservice Advisory Committee consists of at least the following members selected by the board:

(1) two peace officer preservice program directors, at least one of whom must be a director of a school offering the psychomotor skills component;

(2) two chiefs of police or their designees, one from the metropolitan area and one from greater Minnesota;

(3) two sheriffs or their designees, one from the metropolitan area and one from greater Minnesota;

(4) two peace officers designated as a field training officer or a field training officer supervisor, one from the metropolitan area and one from greater Minnesota;

(5) one defensive tactics instructor;

(6) one firearms instructor;

(7) one emergency vehicle operations instructor;

(8) two county attorneys or assistant county attorney designees, one from the metropolitan area and one from greater Minnesota;

(9) one victims' rights advocate;

(10) one mental health professional; and

(11) two public members, one from the metropolitan area and one from greater Minnesota.

B. The Preservice Advisory Committee must:

(1) conduct an annual review of the peace officer preservice program and provide a report to the board's subcommittee on training by December 1 each year;

(2) provide program recommendations to the board as a result of the annual review and as needed;

(3) advise the board of changes in case law, industry standards, and best practices that affect the program; and

(4) complete any other tasks requested by the board within the purview of the committee.

C. An individual appointed by the board under item A serves a four-year term. At the end of a member's term, the member may apply to the board for reappointment.

D. Nothing in this subpart prevents the board or the Preservice Advisory Committee from consulting with other individuals who have specialized training and expertise in topics covered by the preservice program.

Subp. 3. **Minimum requirements.** All certified schools must comply with the minimum requirements in subpart 1 as applicable to their certification and must furnish reasonable and necessary proof to the board to verify that the provisions of subpart 1 are being met. Nothing in parts 6700.0100 to 6700.1800 precludes any certified school from establishing standards of training above the minimum requirements in subpart 1.

Subp. 4. [See repealer.]

Subp. 4a. **Compliance reviews of certified schools.**

A. A school certified by the board to provide the peace officer preservice program must comply with parts 6700.0300 and 6700.0400.

B. A certified school must cooperate fully with scheduled or random compliance reviews by the board.

C. Certified schools are subject to a compliance review at least once every two years. The board reserves the right to conduct a compliance review on certified schools at any time.

D. The board must review the certified school's safety policies, training materials, facilities, and equipment. During a review, a certified school must supply to the board, if

requested, any documentation or records that are kept on the school's program or participants, as permitted by law.

Subp. 5. **General applicant enrollment requirements for all certified schools.**

A. All certified schools must develop enrollment standards for the peace officer preservice program. The enrollment standards must at minimum prohibit students from enrolling in the program if they have been convicted of any crime listed as a disqualification from appointment to the position of peace officer under part 6700.0700, subpart 1, item D.

B. A certified school must deny an applicant entry into the peace officer preservice program if the applicant does not, is unable to, or refuses to comply with the enrollment standards under item A. The denial stands until the applicant comes into compliance and meets the certified school's enrollment standards. If an applicant is denied entry into a certified school's program for any reason, the certified school must inform the applicant of the basis for the denial in writing.

C. Before a certified school enrolls a student in the peace officer preservice program, the school must advise the student in writing of the minimum selection standards under part 6700.0700, using an advisory form developed by the board. In addition, the certified school must advise the student in writing of the credit transfer agreements that the certified program has established with upper division institutions in Minnesota.

D. An applicant must sign the board's advisory form and attest that the applicant meets the minimum selection standards as described in part 6700.0700 before enrolling in the board's program. If an applicant is found not to meet the minimum selection standards or the standards are violated while the individual is enrolled in a certified school's program, the applicant or participant must be denied entry into or removed from the peace officer preservice program. An applicant does not have to satisfy part 6700.0700, subpart 1, item C, J, or K, to enroll in the program. A primary certified school program director must use

an applicant's criminal history and psychological screening to verify the applicant meets the minimum selection standards as attested on the advisory form.

Subp. 5a. **Applicant enrollment requirements; certified schools providing psychomotor skills component.**

A. To enroll in the psychomotor skills component of the peace officer preservice program, an individual must complete the board's application and satisfy the requirements of this subpart. The program director of the certified school delivering the psychomotor skills component is responsible for ensuring applicants meet the requirements described in this subpart before they enroll in the psychomotor skills component.

B. An applicant must possess a valid Minnesota driver's license or a valid driver's license from another state. The applicant must acquire a copy of their driving record from the Department of Public Safety, Division of Driver and Vehicle Services, and its equivalent from another state if licensed elsewhere. The applicant must submit the records to the certified school's director for review.

C. An applicant must submit the board's physical assessment form, completed and signed by a licensed medical professional, to the certified school's director stating that the applicant is free from any physical condition that would pose a threat to the health or safety of the applicant, other participants, or program instructors. The medical form must also state whether the applicant is able to perform the duties of a peace officer.

D. An applicant must submit to a psychological screening to assess their general suitability for law enforcement. A psychologist licensed in Minnesota or the state in which the psychologist practices must review the results of the screening and submit a written opinion stating whether the applicant is fit to enter the peace officer preservice program. For purposes of this item, "fit" means that the applicant does not pose a health or safety threat to themselves, other participants, or program instructors. The psychological screening must satisfy Minnesota Statutes, section 626.8471, subdivision 5, paragraph (b), clause (2).

Psychological screenings are valid for one year after completion and must be valid at the time a student enrolls in the psychomotor skills component of the program. Primary certified schools may complete the psychological screening and transfer the results to a secondary certified school before a participant's enrollment in the psychomotor skills component.

E. An applicant must pass a criminal history background check completed by the Bureau of Criminal Apprehension. An applicant must comply with applicable law to provide the required documents, fees, and other necessary items to the Bureau of Criminal Apprehension so the criminal history background check can be completed and shared with the board and the certified school. If, as an adult, the applicant has lived or been arrested in another state, the applicant must provide the certified school a criminal history report or its equivalent from that state.

F. An applicant who is unable to or refuses to comply with items A to E must be denied entry to the psychomotor skills component of the peace officer preservice program until the applicant comes into compliance and meets all entry requirements. If an applicant is denied entry into a certified school's program for any reason, the certified school must inform the applicant in writing of the basis for the denial.

G. An applicant attending multiple certified schools to complete the peace officer preservice program must complete the necessary steps and releases to allow certified schools to share enrollment data and information.

Subp. 6. **Certified school's responsibilities.** The certified school's responsibilities include the following:

A. A certified school must implement a record retention schedule for materials used to deliver the peace officer preservice program. Program materials must be retained in compliance with applicable data practices law or at least seven years, whichever is longer. The records must include any documentation that establishes compliance with the board's learning objectives and program, regardless of the location of the training.

B. The certified school must implement a records retention schedule for documents that show the peace officer preservice program was completed by a participant. The records must be retained in compliance with applicable data practices law or at least seven years, whichever is longer.

C. It is the responsibility of the certified school and director offering the psychomotor skills component to ensure peace officer preservice program applicants satisfy the program enrollment requirements described in subpart 5a. Primary and secondary certified schools must communicate with one another if enrollment requirements are not met before a participant starts the psychomotor skills component or are violated while a student is enrolled.

D. Primary certified schools must complete an acknowledgment of training form and provide the form to a secondary certified school before an applicant enrolls in the psychomotor skills component. On the form, the director of the primary certified school must attest that the applicant has completed all the learning objectives from categories 1 and 2. Secondary schools are responsible for ensuring the form is received during the psychomotor skills component enrollment process.

E. By June 1 each year, each certified school must submit to the board an affirmative action plan that includes specific and measurable goals regarding the recruitment and retention of female and minority students in the peace officer preservice program. The certified school must also supply the board with a report evaluating the effectiveness of the school's affirmative action plan during the previous calendar year.

Subp. 7. **Instructor requirements.**

A. All instructors, including adjunct instructors, who teach a part of the academic component of a certified school's peace officer preservice program:

(1) must possess a postsecondary degree;

(2) must have experience that equates to, at a minimum, three years of professional experience in law enforcement or a criminal-justice-related field or have professional training or education in the category or subject matter that they are teaching;

(3) must not have had a professional license or certificate revoked, rescinded, or temporarily or permanently suspended; and

(4) must have training and experience to teach the program's subject matter.

B. All instructors, including adjunct instructors, who teach a part of the psychomotor skills component of a certified school's peace officer preservice program:

(1) must possess a postsecondary degree;

(2) must have experience that equates to, at a minimum, three years of full-time work experience in law enforcement or a criminal-justice-related field;

(3) must not have had a professional license or certificate revoked, rescinded, or temporarily or permanently suspended; and

(4) must have training and experience to teach the program's subject matter.

C. Full-time instructors must complete at least 16 hours of training in adult learning, instructor development, or curriculum development before or within the first two years of being employed as an instructor with a certified school.

D. A certified school must maintain documentation on each instructor who teaches any portion of the program curriculum. The documentation must include the instructor's resume and relevant qualifications.

E. This subpart does not apply to guest lecturers.

Subp. 8. [See repealer.]

Subp. 9. [See repealer.]

Subp. 10. [See repealer.]

Subp. 11. **Director requirements.**

A. An individual appointed as a certified school's program director:

(1) must be employed full time by the certified school as the certified school's director;

(2) must possess a bachelor's degree or an advanced degree in law enforcement, criminal justice, education, social or behavioral science, or a related field;

(3) must not have had a professional license or certificate revoked, rescinded, permanently suspended, or suspended;

(4) must have at least four years of experience as a full-time licensed or certified peace officer; and

(5) must:

(a) have at least two years of experience instructing or teaching; or

(b) complete at least 32 hours of training in instructional supervision or evaluation before or within the first two years of being employed as a director with a certified school.

B. A coordinator of a professional peace officer education program who was appointed before August 1, 2029, may take on the role of director without meeting the requirements of item A if the coordinator is appointed director with the same certified school and their appointment is continuous. If a coordinator's appointment is terminated or the individual seeks appointment with a different certified school, the individual must comply with item A before being appointed director.

C. A certified school must submit a director appointment form to the board for review and receive the board's approval before an appointee may take on the official capacity

of director. The director appointment application must be vetted by the board's subcommittee on training before being sent to the full board for final approval. The board's subcommittee on training may approve a temporary program director until a permanent director is confirmed if the individual is a full-time staff member and meets the requirements under item A, subitems 2 and 3. The board must approve the appointment of a program director who meets the requirements under this subpart.

D. When a certified school's director is no longer assigned to that position, the chief executive officer or designee of the certified school must notify the board as soon as the director's last day of assignment is known. Certified schools must notify the board when a new director has been identified and follow the process in item C. The board's subcommittee on training may approve a temporary program director according to item C until a permanent director is identified.

Subp. 12. **Safety policy required.** Each certified school must implement a formal written safety policy that incorporates specific rules, procedures, and protocols to ensure the safety of participants and staff and to provide a safe, humane, and educationally sound learning environment. The safety policy must include:

A. a process for participants to identify any preexisting injuries or medical restrictions that may affect their ability to safely participate in the program;

B. a prohibition against harsh training activities or training activities that are designed to humiliate or inappropriately accentuate a participant's shortcomings;

C. options available to support the mental health and overall well-being of program participants and instructors;

D. a process for written documentation of details associated with any participant injury that occurs during any training course. Specific injury trends and any high-risk training

practices or techniques must be evaluated, amended, or eliminated if safe environments cannot be ensured;

E. guidelines to reduce or modify instructional pace and intensity during extreme heat, cold, or other adverse climatic or environmental conditions; and

F. a prohibition against depriving participants of necessary food, water, or protective equipment when engaged in physical or psychomotor skills training.

Subp. 13. **Providing safety policy to participants and staff.** A certified school must provide program participants and instructors with a copy of the safety policy required under subpart 12. Before any psychomotor skills training, instructors must review the policy with participants during a safety briefing.

Subp. 14. **Transition.** Participants enrolled in a professional peace officer education program with a certified school before August 1, 2029, must complete their certification or degree by August 1, 2033, in accordance with Minnesota Rules 2025, chapter 6700. If an individual does not complete the professional peace officer education program training by August 1, 2033, the individual must comply with this chapter.

6700.0400 CERTIFICATION OF SCHOOLS.

Subpart 1. [See repealer.]

Subp. 1a. **Application.** A school seeking certification from the board to deliver the academic or psychomotor skills component of the peace officer preservice program must apply to the board. The application must include the following supporting documentation to demonstrate compliance with subpart 3a:

A. proof of accreditation;

B. a signed acknowledgment by the school's president or designee stating that the school will teach the board's learning objectives as prescribed;

C. a director appointee and list of instructors, including certifications and resumes; and

D. a strategic plan and a detailed list of the safety policies, facilities, equipment, and locations the school intends to use to deliver the program and its learning objectives.

Subp. 2. [See repealer.]

Subp. 3. [See repealer.]

Subp. 3a. **Minimum requirements for certification.** To become certified to offer the peace officer preservice program, a school must:

A. deliver the board-approved learning objectives; and

B. possess or have access to the necessary physical facilities and equipment for training based on the school's certification and the components the school teaches. The physical facilities and necessary equipment required for the psychomotor skills component include classrooms, a firearms range, space safe for defensive tactics training, and an emergency vehicle operations track.

Subp. 3b. **Secondary training facilities.** Certified schools may use secondary training locations or facilities for firearms and emergency vehicle operations training if:

A. use of a secondary training location is disclosed to the board and approved during the initial application or reapplication process; and

B. board staff have access to the secondary training facilities to conduct inspections and compliance reviews according to part 6700.0300.

Subp. 4. [See repealer.]

Subp. 4a. **Application review.** To certify a school to deliver any component of the peace officer preservice program, the board must:

A. review a school's application for certification and all supporting documents to ensure the school:

(1) provides proof of compliance with the program requirements described in part 6700.0300, subpart 1; and

(2) has the necessary safety policies, equipment, and facilities to offer the program component for which the school is seeking certification.

B. The board must conduct a full inspection of the school's physical location, including the school's training facilities and equipment as applicable to the school's certification request. The board must not approve a school for certification if a full inspection has not been completed.

Subp. 4b. **Recertification.**

A. Every three years, a certified school must recertify with the board to deliver the peace officer preservice program. The board must grant recertification if the school is compliant with this part and part 6700.0300.

B. If the board determines that the school is not in compliance with this part and part 6700.0300, the board may require a school to recertify more than once every three years. If the board determines a school needs to recertify before the three-year expiration, the board must provide the school notice.

Subp. 4c. **Requirements after certification.**

A. A certified school must comply with this subpart. A certified school or its director is subject to disciplinary action according to subpart 5 for failure to comply with this subpart.

B. A certified school must provide learning objective and subject matter instruction for which the school was certified according to part 6700.0300, subpart 1.

C. A certified school must provide the board with any requested documentation or information that shows the certified school is compliant with this part and part 6700.0300.

D. A certified school must cooperate with any board review or investigation relative to the school's certification.

E. A certified school and its staff must cooperate with any board investigation of alleged misconduct by students, staff, or faculty in giving or taking examinations or filing reports or in any investigation required by the board. The staff and faculty must report any misconduct to the board. For purposes of this item, "misconduct" means cheating on any licensing examination or tests required by the rules of the board or helping another to cheat, filing a false report with the board, or obstructing a board investigation.

F. A certified school and its staff must comply with parts 6700.0300 to 6700.0401.

G. A certified school and its staff must comply with any order issued by the board.

Subp. 5. **Disciplinary actions and sanctions.** A certified school and a program director are subject to the following sanctions for failure to comply with this part:

A. a letter of censure;

B. formal or informal probation for the certified school; or

C. suspension, revocation, or nonrenewal of certification of the certified school.

Subp. 6. **Disciplinary proceedings.** Disciplinary proceedings under this part must be conducted according to the Administrative Procedure Act, Minnesota Statutes, chapter 14, and the rules of the Court of Administrative Hearings, parts 1400.5100 to 1400.8400.

6700.0401 PROGRAM COMPLAINT PROCEDURES.

Subpart 1. **Procedures.** Every certified school delivering a component of the peace officer preservice program must establish and publish procedures for the investigation and resolution of complaints within the program. These procedures must minimally specify:

[For text of items A to C, see Minnesota Rules]

D. the appeal process;

[For text of items E and F, see Minnesota Rules]

Subp. 2. **Summary.** The program director must provide all participants enrolled in the program with a summary of the procedures required under subpart 1. The program director must also provide all instructors and staff members with a copy of the procedures required under subpart 1. The program director must make the procedures required under subpart 1 available to anyone upon request.

Subp. 3. **Complaints.** Complaints within the program must be processed according to the school's procedures required in subpart 1.

6700.0501 RECIPROCITY LICENSING EXAMINATION; DEFINITIONS.

Subpart 1. **Scope.** For the purposes of this part and part 6700.0502, the terms used have the meanings given in this part.

Subp. 2. **Basic peace officer education.** "Basic peace officer education" means:

[For text of item A, see Minnesota Rules]

B. a basic course sponsored by the federal government for its law enforcement officers, including but not limited to the basic Drug Enforcement Administration's agent school, the Federal Bureau of Investigation's basic agent school, or the Federal Law Enforcement Training Centers' Uniformed Police Training or Criminal Investigator Training Program.

Subp. 2a. **Full time.** "Full time" means working an average of at least 35 hours per week.

Subp. 3. **Law enforcement officer.** "Law enforcement officer" means:

A. a person appointed or employed as a federal Tribal law enforcement officer or a certified or licensed law enforcement officer in another state; or

B. a federal law enforcement employee who has full powers of arrest, has authority to carry a firearm, and is classified in a law enforcement position by the Office of Personnel Management, not including any time served in the United States armed services.

Subp. 4. [Repealed, 30 SR 903]

Subp. 5. **Postsecondary degree.** "Postsecondary degree" means an academic degree awarded by a postsecondary institution that is authorized to award degrees and is accredited by a federally recognized accrediting agency or recognized as meeting accreditation by a current member of the National Association of Credential Evaluation Services.

Subp. 6. [See repealer.]

Subp. 7. [See repealer.]

Subp. 8. [See repealer.]

Subp. 9. [See repealer.]

Subp. 10. [See repealer.]

6700.0502 RECIPROCITY LICENSING EXAMINATION.

Subpart 1. **Peace officer reciprocity.** An individual qualifies for the reciprocity examination if the individual:

A. has completed a postsecondary degree; has been employed for two years full time as a law enforcement officer after completing basic peace officer education; has worked as a law enforcement officer within the past four years; and has not had a peace officer license, certificate, or the federal equivalent revoked, rescinded, or temporarily or permanently suspended; or

B. has been employed for four years full time as a law enforcement officer after completing basic peace officer education; has worked as a law enforcement officer within the past four years; and has not had a peace officer license, certificate, or the federal equivalent revoked, rescinded, or temporarily or permanently suspended.

Subp. 2. **Military reciprocity.** Military personnel are eligible to take the reciprocity examination if they meet the requirements in Minnesota Statutes, section 626.8517.

Subp. 3. **Application validity.** A reciprocity application approved under this part is valid for one year after the date it is approved by the board. If the applicant does not take the examination within one year, the applicant must reapply and comply with subpart 1 or 2 and part 6700.0600.

Subp. 4. **Eligibility for licensing.** After passing the reciprocity examination, a person is eligible for a peace officer license. If the person is not licensed within three years after passing the examination, the person may reinstate eligibility by again demonstrating qualifications for the examination according to subpart 1 or 2 and part 6700.0600.

Subp. 5. **Applicability.** This part does not apply to a person who has a revoked, rescinded, or temporarily or permanently suspended peace officer license or certificate.

6700.0600 LICENSING EXAMINATIONS.

Subpart 1. [See repealer.]

[For text of subpart 2, see Minnesota Rules]

Subp. 3. [See repealer.]

Subp. 4. [See repealer.]

Subp. 5. [See repealer.]

Subp. 6. **Application.**

A. An individual is eligible to take one of the peace officer licensing examinations if the individual:

(1) has completed a postsecondary degree and all components of:

(a) the professional peace officer education program under Minnesota Rules 2025, part 6700.0300, before August 1, 2033; or

(b) the peace officer preservice program under part 6700.0300 after August 1, 2029;

(2) meets the requirements under Minnesota Statutes, section 626.8515; or

(3) meets the reciprocity requirements under part 6700.0502, subpart 1 or 2.

B. When applicable, applications must include a transcript showing completion of a postsecondary degree and documentation that the applicant completed the peace officer preservice program. All applications must include the nonrefundable fee in subpart 2.

Subp. 7. **Retaking examinations.**

A. An applicant who fails an examination may retake the examination three times. For each retake of the examination, an applicant must submit to the board a new application and the appropriate fee. The third and fourth examination application requires the applicant to complete a remedial training plan as described in subpart 8. Except as provided in item B, an individual may not take the peace officer licensing examination more than four times.

B. If an individual submits an examination application and fee before July 1, 2027, for a fifth or subsequent examination attempt, the individual may take the examination for which the fee was submitted. If the individual does not pass the examination, the individual is no longer qualified to take the examination.

Subp. 8. **Remedial examination procedures.**

A. Before applying to take the examination a third or fourth time, an applicant, in collaboration with board staff, must submit to the board and complete a remedial training plan. The remedial training plan must be directed at the deficiencies indicated in the applicant's previous examinations.

B. An applicant must submit documentation to the executive director to show that the remedial training plan was completed. After the executive director has confirmed the remedial training plan was completed, the applicant may apply to take the examination.

C. An applicant must submit the following documentation for approval under item B:

(1) the training activities or courses completed; and

(2) documentation of completion from the instructor or organization delivering the training activity or course, including documentation of the date the training activity or course was completed.

Subp. 9. **Reciprocity examinations.** Reciprocity applicants may not take the reciprocity examination more than four times. A third and fourth reciprocity examination application requires the applicant to submit and complete a remedial training plan as described in subpart 8 before taking the examination. The examination limit does not apply to military service members seeking reciprocity. Military service members taking the reciprocity examination must complete a remedial training plan as described in subpart 8 before taking the examination a third or subsequent time.

Subp. 10. **Application expiration.** An eligible applicant who submits a complete application according to subpart 6 has one year to take the examination. After one year, the application expires and the fee is forfeited. To reapply for an examination, the applicant must comply with subparts 2 and 6.

Subp. 11. **License eligibility.**

A. An individual is eligible to be licensed for three years after passing one of the peace officer licensing examinations. If the individual is not licensed after three years, the individual may reinstate eligibility by retaking one of the peace officer licensing examinations. Upon passing one of the examinations, a person is eligible to be licensed for another three years.

B. Except as provided in item C, regardless of when the last examination was taken or when the license eligibility period expires, an individual has five years to become licensed after completing preservice training.

C. License-eligible individuals who completed preservice training before January 1, 2022, have until January 1, 2028, to be hired and licensed as a peace officer in Minnesota.

6700.0601 PROHIBITED EXAMINATION CONDUCT AND SANCTIONS.

Subpart 1. [See repealer.]

[For text of subparts 2 and 3, see Minnesota Rules]

Subp. 4. **Prohibited conduct.** The following conduct is prohibited and subject to sanctions by the board:

A. making any false material statement to the board;

B. obstructing a board investigation;

C. communicating with another person during the examination without express permission from the proctor;

D. using or referring to outside materials during the examination;

E. cheating or attempting to subvert the examination or licensing process;

F. possessing or attempting to possess or manufacture a copy of the board's examination without the board's permission;

G. sitting for an examination when banned from testing center locations;

H. aiding another individual in attempting or executing an act of prohibited conduct under items A to F;

I. falsely claiming to meet the minimum selection standards for peace officer licensure under part 6700.0700; and

J. failing to meet the minimum selection standards for peace officer licensure under part 6700.0700, except for part 6700.0700, subpart 1, items C, J, and K.

Subp. 5. **Sanctions.** In addition to any actions provided in part 6700.1710, a violation listed in subpart 4 is grounds for the board to deny or revoke an individual's:

A. application to take one of the licensing examinations; or

B. license eligibility.

Subp. 6. **Procedures.** Disciplinary proceedings under this part must be conducted in accordance with Minnesota Statutes, section 214.10, subdivisions 11 and 12.

6700.2200 DEVELOPMENT OF WRITTEN PROCEDURES.

Subpart 1. **Procedures; allegations of misconduct.** The board recognizes the need for each agency and appointing authority to have and use procedures for the investigation and resolution of allegations of misconduct. The chief law enforcement officer must establish written procedures for the investigation and resolution of allegations of misconduct against licensees employed or appointed by the law enforcement agency. These procedures must minimally specify:

A. the misconduct that may result in disciplinary action;

[For text of item B, see Minnesota Rules]

C. the sanctions that may be imposed if a complaint is sustained;

[For text of item D, see Minnesota Rules]

E. the process that will be used to notify the complainant of the investigation and disposition; and

[For text of item F, see Minnesota Rules]

Subp. 2. **Standards.** The procedures established under subpart 1 must comply with Minnesota Statutes, section 626.845, subdivision 1, and model policies required under Minnesota Statutes, sections 626.84 to 626.892.

Subp. 3. **Availability and distribution.** Copies of current procedures governing allegations of misconduct must be available to the public on request. Copies of published procedures governing allegations of misconduct and any subsequent modifications of the procedures must be distributed by an agency to licensees who are employed or appointed by the agency.

6700.2500 DOCUMENTATION OF COMPLAINTS.

The chief law enforcement officer or designee must maintain data concerning alleged misconduct by licensees employed or appointed by the agency according to Minnesota Statutes, section 15.17. The board may request copies of this data. The chief law enforcement officer must supply the data to the board within five days of the request or by the date specified in the board's request, whichever is later, excluding Saturdays, Sundays, and legal holidays. If compliance is not possible within that time, the chief law enforcement officer must inform the board and has an additional five days to comply with the request, excluding Saturdays, Sundays, and legal holidays.

RENUMBERING. Each subpart of Minnesota Rules, part 6700.0100, listed in column A is renumbered with the subpart number listed in column B:

Column A	Column B
5a	23d
20	26a
22	23a
24	7a
26	10b
29	15a

REPEALER. Minnesota Rules, parts 6700.0100, subparts 2 and 25; 6700.0300, subparts 2, 4, 8, 9, and 10; 6700.0400, subparts 1, 2, 3, and 4; 6700.0500, subparts 3 and 5; 6700.0501, subparts 6, 7, 8, 9, and 10; 6700.0600, subparts 1, 3, 4, and 5; 6700.0601, subpart 1; 6700.0800, subpart 5; 6700.2100; 6700.2300; and 6700.2400, are repealed.

EFFECTIVE DATE. The amendments to Minnesota Rules, parts 6700.0100, 6700.0300, 6700.0400, and 6700.0401, are effective August 1, 2029.

Board of Peace Officer Standards and Training
1600 University Avenue, Suite 200, Saint Paul, MN 55104
(651) 643-3060 | www.mn.gov/post

CERTIFICATE OF THE BOARD OF PEACE OFFICER STANDARDS AND TRAINING; RESOLUTION ADOPTING RULES

Adopted Rule Amendments to Rules Governing Peace Officer Standards and Training, Minnesota Rules, Chapter 6700; Revisor's ID Number 4750

I, Luke Hennen, certify that I am a member and the Chair of the Board of Peace Officer Standards and Training, a board authorized under the laws of the State of Minnesota; that the following is a true, complete, and correct copy of a resolution that the POST Board adopted at a properly convened meeting on date; that a quorum was present; and that a majority of those present voted for the resolution, which has not been rescinded or modified.

> "RESOLVED, the Board of Peace Officer Standards and Training approved and adopted rules related to the following topic areas: peace officer education; licensing examinations; school certification requirements; reciprocity; pre-service structure, curriculum, and training; and any other areas in the chapter 6700 in need of revision. These rules were adopted under the board's authority granted by Minnesota Statutes, section 626.843. The Executive Director of the POST Board is authorized to do the following: sign the Order Adopting Rules, to modify the rules as needed to obtain the Revisor of Statutes or the Administrative Law Judge's approval of the rules, and to perform other necessary acts to give the rules the force and effect of law."

_____
Date

_____
Luke Hennen, Chair
Board of Peace Officer Standards and Training