

1.1 **Professional Educator Licensing and Standards Board**

1.2 **Proposed Permanent Rules Relating to Issuance, Renewal, and Validity of Teaching**
1.3 **Licenses; Licensure of Teachers with Out-of-State Credentials; and Technical Changes**
1.4 **to Teaching Licenses**

1.5 **8710.0310 DEFINITIONS AND GENERAL RULES FOR TEACHING LICENSES.**

1.6 **Subpart 1. Definitions.**

1.7 A. For the purposes of parts 8710.0310 to 8710.0330, the terms in this subpart
1.8 have the meanings given them.

1.9 B. "Board" means the Professional Educator Licensing and Standards Board.

1.10 C. "Classroom teacher" or "teacher of record" means an individual who holds a
1.11 teaching license issued by the board and is responsible for the planning, instruction, and
1.12 assessment of students in a classroom who is authorized to grant students credit for meeting
1.13 standards attributed to the content taught. For related services positions, including school
1.14 psychologists, school counselors, school social workers, school nurses, and speech-language
1.15 pathologists, a classroom teacher or teacher of record means an individual holding a Tier
1.16 3 or 4 license who is directly responsible for student services aligned to their licensure area.

1.17 D. "Cultural competency training" means a training program that promotes
1.18 self-reflection and discussion on all of the following topics: racial, cultural, and
1.19 socioeconomic groups; American Indian students; implicit bias; systemic racism; gender
1.20 identity, including transgender students; sexual orientation; language diversity; and
1.21 individuals with disabilities. Training programs must be designed to increase teachers'
1.22 understanding of these topics and their ability to implement this knowledge with students,
1.23 families, and the school community, consistent with Minnesota Statutes, section 120B.30,
1.24 subdivision 1, paragraph (q).

1.25 E. "District" means a school district or a charter school.

2.1 F. "Good cause" means an applicant is unable to meet the requirements of a higher
2.2 licensure tier due to the lack of a reasonable path to a higher licensure tier or the path to a
2.3 higher licensure tier causes an undue burden on the applicant, as approved or denied by the
2.4 board.

2.5 G. "Innovative program" means a school within a district that is either a
2.6 state-approved area learning center or alternative learning program or provides a school
2.7 board resolution designating the school as an innovative program, including the reason for
2.8 the designation.

2.9 H. "Professional license from another state" means a teaching license from a state
2.10 other than Minnesota that can be renewed indefinitely and allows the individual to be the
2.11 teacher of record based on completion of a teacher preparation program from another state
2.12 or licensure via a portfolio process in another state aligned to part 8710.0330 and Minnesota
2.13 Statutes, section 122A.18, subdivision 10.

2.14 I. "Student teaching" means a minimum of 12 weeks when an individual enrolled
2.15 in a teacher preparation program assumes teacher responsibilities while working with a
2.16 cooperating teacher and provider supervisor to practice and demonstrate a culmination of
2.17 the development of the individual's knowledge, skills, and dispositions. A student teaching
2.18 experience includes observation, feedback, and evaluation from the cooperating teacher
2.19 and provider supervisor.

2.20 J. "Teacher preparation program" means a program approved by the board or the
2.21 state where the program resides and that trains candidates in educational pedagogy and
2.22 content-specific pedagogy for any subset of the scope of licensure for students from birth
2.23 to 21 years of age.

2.24 K. "Teaching license" or "teacher license" means a license that permits an
2.25 individual to be teacher of record. This includes Tier 1, Tier 2, Tier 3, and Tier 4 licenses
2.26 issued under parts 8710.0311 to 8710.0314.

3.1 Subp. 2. **Teaching licenses, in general.**

3.2 A. Teaching licenses must be granted by the board to applicants who meet all
3.3 requirements of applicable statutes and rules.

3.4 B. An applicant must qualify separately for each licensure area for which an
3.5 application is made. A license becomes valid on the date issued by the board and expires
3.6 on June 30 of the expiration year.

3.7 Subp. 3. **Addition to a Tier 3 or 4 license.** When a licensure area is added to a Tier
3.8 3 or 4 license issued under parts 8710.0313 and 8710.0314, the expiration date is the date
3.9 previously established for the Tier 3 or 4 license in effect.

3.10 Subp. 4. **Movement between tiers.** Teachers may apply to obtain a license in a higher
3.11 tier at any time after the requirements for the higher tier have been met. The teacher must
3.12 be granted the license under a higher tier upon review and approval by the board pursuant
3.13 to the rules established for the license sought. Applicants may obtain a license in a lower
3.14 tier only if they hold a Tier 2 license in one content area and a district requests to hire the
3.15 applicant for a different content area where the applicant does not meet the requirements
3.16 for a Tier 2 license.

3.17 Subp. 5. **Multiple expiration dates.** If a license holder has completed and verified
3.18 the renewal requirements for a currently held Tier 3 or 4 license issued under parts 8710.0313
3.19 and 8710.0314, the license holder may renew a currently held Tier 3 or 4 license up to one
3.20 year before the expiration date for the purpose of consolidating multiple expiration dates
3.21 of any Tier 3 or 4 licenses held into one expiration date. The consolidation of multiple
3.22 expiration dates must be consolidated within a single tier.

3.23 Subp. 6. **Appeal.** An applicant who is denied a teaching license by the board or who
3.24 is issued a license under a different tier than what was sought may appeal the board's decision
3.25 under part 8710.0900 and Minnesota Statutes, chapter 14, and section 122A.188.

4.1 Subp. 7. **Licenses issued in error.** A license issued in error to a person who does not
4.2 qualify for the license must be corrected without charge to the license holder, and the
4.3 corrections must be made without a hearing under part 8710.0900 and Minnesota Statutes,
4.4 chapter 14. A license issued in error is not valid.

4.5 Subp. 8. **Report.** The board must issue an annual report by September 1 that
4.6 summarizes the previous fiscal year's Tier 1, 2, 3, and 4 licenses and out-of-field and
4.7 innovative program permissions, organized by licensure field and by district.

4.8 **8710.0311 TIER 1 LICENSE.**

4.9 Subpart 1. **Purpose.** If a district is unable to fill an open position with a teacher holding
4.10 a Tier 2, 3, or 4 license, a Tier 1 license must be issued, consistent with this part, to an
4.11 applicant who does not hold a Tier 2, 3, or 4 license on behalf of a district request. A Tier
4.12 1 license authorizes the license holder to teach within the requesting district and the specific
4.13 licensure field in the application.

4.14 Subp. 2. **Requirements.** The board must issue a Tier 1 license to an applicant upon
4.15 request by the designated administrator of the hiring district. The applicant must initiate the
4.16 application process and meet the requirements of this subpart.

4.17 A. **The applicant must:**

4.18 (1) hold the minimum of a bachelor's degree from a college or university
4.19 located in the United States that is regionally accredited by the Higher Learning Commission
4.20 or by the regional association for accreditation of colleges and secondary schools, as shown
4.21 by a college transcript;

4.22 (2) hold a credential from outside the United States that is equivalent to a
4.23 bachelor's degree, as shown by a credential evaluation completed by a credential evaluator
4.24 approved by the National Association of Credential Evaluation Services or other
4.25 board-approved credential evaluation service; or

5.1 (3) for applicants in career and technical education fields and career pathway
5.2 courses of study, have one of the following:

5.3 (a) five years of relevant work experience aligned to the assignment;

5.4 (b) an associate's degree aligned to the assignment; or

5.5 (c) a professional certification aligned to the assignment from an approved
5.6 certifying organization.

5.7 B. The hiring district must show:

5.8 (1) the position was posted for at least 15 days on the board-approved
5.9 statewide job board; and

5.10 (2) one of the following:

5.11 (a) no Tier 2, 3, or 4 licensed individuals applied for the position;

5.12 (b) no Tier 2, 3, or 4 licensed applicants accepted the position; or

5.13 (c) all Tier 2, 3, or 4 licensed applicants had a record of disciplinary
5.14 action with the board.

5.15 If the hiring district cannot meet the requirements of this item, the district must provide
5.16 justification to be reviewed by the board for approval or denial. The justification must
5.17 include why no Tier 2, 3, or 4 licensed applicant was acceptable for the position. Failure
5.18 by a district to provide justification under this item constitutes grounds for the board to deny
5.19 a request for a Tier 1 license, at the sole discretion of the board.

5.20 C. The hiring district must affirm the applicant:

5.21 (1) will participate in the employing district's mentorship program;

5.22 (2) will participate in an evaluation aligned to the district's teacher

5.23 development and evaluation model under Minnesota Statutes, section 122A.40, subdivision

6.1 8, or 122A.41, subdivision 5, or, if the statutory models are not practicable, to another
6.2 identified district-aligned evaluation; and

6.3 (3) has the necessary skills and knowledge to teach in the content field aligned
6.4 to the assignment.

6.5 D. The board must complete a criminal background check on the applicant.

6.6 E. A committee of board staff must review applications requesting emergency
6.7 placements under this subpart within two business days. The committee may issue a Tier
6.8 1 license pending review by the board after the position has been posted for 15 days.

6.9 Subp. 3. **Duration.** A Tier 1 license is valid for up to one year and expires on June
6.10 30 of the expiration year.

6.11 Subp. 4. **First renewal.** To renew a Tier 1 license for the first time, the applicant must
6.12 initiate the renewal application process, and the hiring district must meet the requirements
6.13 of this subpart.

6.14 A. The hiring district must show that the position was posted for at least 60 days
6.15 on the board-approved statewide job board. If an applicant accepts the position but later
6.16 turns it down, the hiring district must repost the position for 15 days.

6.17 B. The hiring district must show one of the following:

6.18 (1) no Tier 2, 3, or 4 licensed individuals applied for the position;

6.19 (2) no Tier 2, 3, or 4 licensed applicants accepted the position; or

6.20 (3) all Tier 2, 3, or 4 licensed applicants had a record of disciplinary action
6.21 with the board.

6.22 If the hiring district cannot meet the requirements of items A and B, the district must provide
6.23 justification to be reviewed by the board for approval or denial. The justification must
6.24 include why no Tier 2, 3, or 4 licensed applicant was acceptable for the position. Failure

7.1 by a district to provide justification under this item constitutes grounds for the board to deny
7.2 a request for a Tier 1 license, at the sole discretion of the board.

7.3 C. The hiring district must show the applicant attempted the board-approved
7.4 content examination aligned to the assignment during the academic year in which the
7.5 applicant held a Tier 1 license. Any licensure area that does not have a board-approved
7.6 content examination is exempt from this requirement.

7.7 D. The hiring district must show the applicant participated in cultural competency
7.8 training aligned to board-adopted criteria.

7.9 E. The hiring district must report to the board the following:

7.10 (1) whether the applicant completed mentorship in the previous year; and

7.11 (2) the outcome of the applicant's evaluation in the previous year.

7.12 F. The board must complete a criminal background check on the applicant.

7.13 G. A committee of board staff must review applications requesting emergency
7.14 placements under this subpart within two business days. The committee may issue a Tier
7.15 1 license pending review by the board after the position has been posted for 15 days.

7.16 Subp. 5. **Second and third renewals.** To renew a Tier 1 license for the second or
7.17 third time, the applicant must initiate the renewal application process, and the hiring district
7.18 must meet the requirements of this subpart.

7.19 A. The hiring district must show that the position was posted for at least 60 days
7.20 on the board-approved statewide job board. If an applicant accepts the position but later
7.21 turns it down, the hiring district must repost the position for 15 days.

7.22 B. The hiring district must show one of the following:

7.23 (1) no Tier 2, 3, or 4 licensed individuals applied for the position;

8.1 (2) no Tier 2, 3, or 4 licensed applicants accepted the position; or

8.2 (3) all Tier 2, 3, or 4 licensed applicants had a record of disciplinary action
8.3 with the board.

8.4 If the hiring district cannot meet the requirements of items A and B, the district must provide
8.5 justification to be reviewed by the board for approval or denial. The justification must
8.6 include why no Tier 2, 3, or 4 licensed applicant was acceptable for the position. Failure
8.7 by a district to provide justification under this item constitutes grounds for the board to deny
8.8 a request for a Tier 1 license, at the sole discretion of the board.

8.9 C. The hiring district must report to the board the following:

8.10 (1) whether the applicant completed mentorship in the previous year; and

8.11 (2) the outcome of the applicant's evaluation in the previous year.

8.12 D. The board must complete a criminal background check on the applicant.

8.13 E. A committee of board staff must review applications requesting emergency
8.14 placements under this subpart within two business days. The committee may issue a Tier
8.15 1 license pending review by the board after the position has been posted for 15 days.

8.16 Subp. 6. **Additional renewals.** To renew a Tier 1 license more than three times, the
8.17 applicant must initiate the renewal application process, and the hiring district must meet
8.18 the requirements of this subpart.

8.19 A. The hiring district must show that the position was posted for at least 60 days
8.20 on the board-approved statewide job board. If an applicant accepts the position but later
8.21 turns it down, the hiring district must repost the position for 15 days.

8.22 B. The hiring district must show one of the following:

8.23 (1) no Tier 2, 3, or 4 licensed individuals applied for the position;

9.1 (2) no Tier 2, 3, or 4 licensed applicants accepted the position; or

9.2 (3) all Tier 2, 3, or 4 licensed applicants had a record of disciplinary action
9.3 with the board.

9.4 If the hiring district cannot meet the requirements of items A and B, the district must provide
9.5 justification to be reviewed by the board for approval or denial. The justification must
9.6 include why no Tier 2, 3, or 4 licensed applicant was acceptable for the position. Failure
9.7 by a district to provide justification under this item constitutes grounds for the board to deny
9.8 a request for a Tier 1 license, at the sole discretion of the board.

9.9 C. The hiring district must show one of the following:

9.10 (1) the Tier 1 teacher is teaching in a career and technical education field or
9.11 career pathway course of study; or

9.12 (2) the Tier 1 teacher is teaching in a licensure area identified as a shortage
9.13 area as defined in Minnesota Statutes, section 122A.06, subdivision 6.

9.14 If the hiring district cannot meet the requirements of this item, the district must provide
9.15 good cause justification for why the applicant should receive additional Tier 1 renewals.

9.16 The good cause justification must include why the applicant has not obtained a license in
9.17 a higher tier. Failure by a district to provide good cause justification under this item
9.18 constitutes grounds for the board to deny a request for additional Tier 1 renewals, at the
9.19 sole discretion of the board.

9.20 D. The hiring district must report to the board the following:

9.21 (1) whether the applicant completed mentorship in the previous year; and

9.22 (2) the outcome of the applicant's evaluation in the previous year.

9.23 E. The board must complete a criminal background check on the applicant.

10.1 F. A committee of board staff must review applications requesting emergency
10.2 placements under this subpart within two business days. The committee may issue a Tier
10.3 1 license pending review by the board after the position has been posted for 15 days.

10.4 Subp. 7. **Related services exclusion.** Tier 1 licenses do not apply to related services
10.5 positions under parts 8710.6000 to 8710.6400.

10.6 Subp. 8. **Position change.** If a Tier 1 license holder moves to another position within
10.7 a district or to another district, prior to the expiration of the Tier 1 license, the license holder
10.8 must initiate a new application, including paying the application fee, and the hiring district
10.9 must meet the requirements under subpart 2 for the new position. The applicant is not
10.10 required to complete a new background check by the board. The Tier 1 license issued by
10.11 the board under this subpart is considered a new license, not a renewal under subparts 4 to
10.12 6.

10.13 **8710.0312 TIER 2 LICENSE.**

10.14 Subpart 1. **Purpose.** A Tier 2 license must be issued, consistent with this part, to an
10.15 applicant on behalf of a district request. A Tier 2 license authorizes the license holder to
10.16 teach within the requesting district and the specific licensure field in the application.

10.17 Subp. 2. **Requirements.** The board must issue a Tier 2 license to an applicant upon
10.18 request by the designated administrator of the hiring district. The applicant must initiate the
10.19 application process and must meet the requirements of this subpart.

10.20 A. **The applicant must:**

10.21 (1) hold the minimum of a bachelor's degree from a college or university
10.22 located in the United States that is regionally accredited by the Higher Learning Commission
10.23 or by the regional association for accreditation of colleges and secondary schools, as shown
10.24 by a college transcript;

11.1 (2) hold a credential from outside the United States that is equivalent to a
11.2 bachelor's degree, as shown by a credential evaluation completed by a credential evaluator
11.3 approved by the National Association of Credential Evaluation Services or other
11.4 board-approved credential evaluation service; or

11.5 (3) for applicants in career and technical education fields and career pathway
11.6 courses of study, have one of the following:

11.7 (a) five years of relevant work experience aligned to the assignment;

11.8 (b) an associate's degree aligned to the assignment; or

11.9 (c) a professional certification aligned to the assignment from an approved
11.10 certifying organization.

11.11 B. The applicant must:

11.12 (1) be enrolled in a board-approved teacher preparation program aligned to
11.13 the assignment;

11.14 (2) hold a master's degree aligned to the assignment from a college or
11.15 university located in the United States that is regionally accredited by the Higher Learning
11.16 Commission or by the regional association for accreditation of colleges and secondary
11.17 schools, as shown by a college transcript; or

11.18 (3) show completion of two of the following:

11.19 (a) at least eight upper division or graduate-level credits aligned to the
11.20 assignment;

11.21 (b) field-specific methods in a state-approved teacher preparation program
11.22 aligned to the assignment;

11.23 (c) at least two years of experience teaching as the teacher of record
11.24 aligned to the assignment;

12.1 (d) board-adopted pedagogy and content examinations with passing
12.2 scores; or

12.3 (e) a state-approved teacher preparation program.

12.4 C. The hiring district must affirm the applicant will participate in:

12.5 (1) the employing district's mentorship program; and

12.6 (2) an evaluation aligned to the district's teacher development and evaluation
12.7 model under Minnesota Statutes, section 122A.40, subdivision 8, or 122A.41, subdivision
12.8 5, or, if the statutory models are not practicable, to another identified district-aligned
12.9 evaluation.

12.10 D. The board must complete a criminal background check on the applicant.

12.11 Subp. 3. **Duration.** A Tier 2 license is valid for up to two years and expires on June
12.12 30 of the expiration year.

12.13 Subp. 4. **First renewal.** To renew a Tier 2 license for the first time, the applicant must
12.14 initiate the renewal application process, and the requirements of this subpart must be met.

12.15 A. The hiring district must show the applicant participated in cultural competency
12.16 training aligned to board-adopted criteria.

12.17 B. The hiring district must report to the board the following:

12.18 (1) whether the applicant completed mentorship in the previous year; and

12.19 (2) the outcome of the applicant's evaluation in the previous year.

12.20 C. If the applicant holds a Tier 2 license while enrolled in a board-approved teacher
12.21 preparation program, the provider must certify that meaningful progress, as defined by the
12.22 provider, has been made toward completion of the program. If no meaningful progress has
12.23 been made, the board may deem the applicant not to be enrolled in a teacher preparation

13.1 program unless the applicant provides justification to the board for failing to make meaningful
13.2 progress.

13.3 D. The board must complete a criminal background check on the applicant.

13.4 Subp. 5. **Second and third renewal.** To renew a Tier 2 license for the second or third
13.5 time, the applicant must initiate the renewal application process, and the requirements of
13.6 this subpart must be met.

13.7 A. The hiring district must report to the board the following:

13.8 (1) whether the applicant completed mentorship in the previous year; and

13.9 (2) the outcome of the applicant's evaluation in the previous year.

13.10 B. If the applicant holds a Tier 2 license while enrolled in a board-approved teacher
13.11 preparation program, the provider must certify that meaningful progress, as defined by the
13.12 provider, has been made toward completion of the program. If no meaningful progress has
13.13 been made, the board may deem the applicant not to be enrolled in a teacher preparation
13.14 program unless the applicant provides justification to the board for failing to make meaningful
13.15 progress.

13.16 C. The board must complete a criminal background check on the applicant.

13.17 Subp. 6. **Additional renewals.** To renew a Tier 2 license more than three times, the
13.18 applicant must initiate the renewal application process, and the requirements of this subpart
13.19 must be met.

13.20 A. The hiring district must show:

13.21 (1) the applicant participated in an evaluation aligned to the district's teacher
13.22 development and evaluation model under Minnesota Statutes, section 122A.40, subdivision
13.23 8, or 122A.41, subdivision 5, or, if the statutory models are not practicable, to another
13.24 identified district-aligned evaluation; and

14.1 (2) good cause justification for why the applicant should receive additional
14.2 Tier 2 renewals. The good cause justification must include why the applicant has not obtained
14.3 a Tier 3 license. Failure by a district to provide good cause justification under this subitem
14.4 constitutes grounds for the board to deny a request for additional Tier 2 renewals, at the
14.5 sole discretion of the board.

14.6 B. The board must complete a criminal background check on the applicant.

14.7 Subp. 7. **Related services exclusion.** Tier 2 licenses do not apply to related services
14.8 positions under parts 8710.6000 to 8710.6400.

14.9 Subp. 8. **Position change.** If a Tier 2 license holder moves to another position within
14.10 a district or to another district, prior to the expiration of the Tier 2 license, the license holder
14.11 must initiate a new application, including paying the application fee, and the hiring district
14.12 must meet the requirements under subpart 2 for the new position. The applicant is not
14.13 required to complete a new background check by the board. The Tier 2 license issued by
14.14 the board under this subpart is considered a new license, not a renewal under subparts 4 to
14.15 6.

14.16 **8710.0313 TIER 3 LICENSE.**

14.17 Subpart 1. **Purpose.** A Tier 3 license must be issued, consistent with this part, to an
14.18 applicant aligned to the scope and field of the applicant's training and experience. A Tier 3
14.19 license authorizes the license holder to teach within the specific licensure field.

14.20 Subp. 2. **Requirements.** The board must issue a Tier 3 license if the applicant meets
14.21 all of the requirements of this subpart.

14.22 A. The applicant must:

14.23 (1) hold the minimum of a bachelor's degree from a college or university
14.24 located in the United States that is regionally accredited by the Higher Learning Commission

15.1 or by the regional association for accreditation of colleges and secondary schools, as shown
15.2 by a college transcript;

15.3 (2) hold a credential from outside the United States that is equivalent to a
15.4 bachelor's degree, as shown by a credential evaluation completed by a credential evaluator
15.5 approved by the National Association of Credential Evaluation Services or other
15.6 board-approved credential evaluation service; or

15.7 (3) for applicants in career and technical education fields and career pathway
15.8 courses of study, have one of the following:

15.9 (a) five years of relevant work experience aligned to the licensure area
15.10 sought;

15.11 (b) an associate's degree aligned to the licensure area sought; or

15.12 (c) a professional certification aligned to the licensure area sought from
15.13 an approved certifying organization.

15.14 B. The applicant must obtain passing scores on the board-approved pedagogy and
15.15 content examinations aligned to the licensure area sought.

15.16 C. The applicant must show one of the following:

15.17 (1) completion of a preparation program approved in another state aligned
15.18 to the licensure area sought that included field-specific student teaching equivalent to
15.19 field-specific student teaching in Minnesota-approved teacher preparation programs. The
15.20 applicant is exempt from field-specific student teaching if the applicant has at least two
15.21 years of field-specific experience teaching as the teacher of record;

15.22 (2) completion of a board-approved Minnesota conventional, nonconventional,
15.23 or alternative teacher preparation program aligned to the licensure area sought. The board

16.1 must accept certifications in related services areas under parts 8710.6000 to 8710.6400 in
16.2 lieu of completion of a board-approved teacher preparation program;

16.3 (3) recommendation for licensure via portfolio application aligned to the
16.4 licensure area sought; or

16.5 (4) possession of a valid professional license from another state in good
16.6 standing aligned to the licensure area sought that required teacher preparation and at least
16.7 two years of experience teaching as the teacher of record aligned to the licensure area sought.

16.8 D. The board must complete a criminal background check on the applicant.

16.9 Subp. 3. **Tier 3 alternative pathway.**

16.10 A. A teacher holding a Tier 2 license may obtain a Tier 3 license if the teacher:

16.11 (1) meets the requirements of subpart 2, items A, B, and D;

16.12 (2) has at least three years of experience teaching as the teacher of record
16.13 aligned to the licensure area sought under a Tier 2 license; and

16.14 (3) presents evidence of summative teacher evaluations that did not result in
16.15 placing or otherwise keeping the teacher on an improvement process aligned to the district's
16.16 teacher development and evaluation plan.

16.17 B. To renew for the first time a Tier 3 license obtained under item A, the teacher
16.18 must demonstrate to the board that the standards of effective practice under part 8710.2000
16.19 have been met. Demonstration of meeting the standards of effective practice must include
16.20 one of the following:

16.21 (1) standards of effective practice coursework or experiences through a teacher
16.22 preparation provider;

16.23 (2) passing scores on a board-adopted teacher performance assessment;

17.1 (3) professional growth and development aligned to the standards of effective
17.2 practice and signed by a qualified supervisor; or

17.3 (4) other qualifications as determined by the board.

17.4 Subp. 4. **Duration.** A Tier 3 license is valid for up to three years and expires on June
17.5 30 of the expiration year.

17.6 Subp. 5. **First renewal.** A Tier 3 license may be renewed an unlimited number of
17.7 times. To renew a Tier 3 license for the first time, the applicant must meet the requirements
17.8 of this subpart. The applicant must complete:

17.9 A. a criminal background check through the board; and

17.10 B. board-approved licensure renewal requirements, including obtaining approval
17.11 from the applicant's local continuing education/relicensure committee, under parts 8710.7100
17.12 and 8710.7200 and Minnesota Statutes, section, 122A.187, subdivision 3.

17.13 Subp. 6. **Additional renewals.** A Tier 3 license may be renewed an unlimited number
17.14 of times. To renew a Tier 3 license additional times, the applicant must complete:

17.15 A. a criminal background check through the board; and

17.16 B. board-approved licensure renewal requirements, including obtaining approval
17.17 from the applicant's local continuing education/relicensure committee, under parts 8710.7100
17.18 and 8710.7200 and Minnesota Statutes, section, 122A.187, subdivision 3.

17.19 Subp. 7. **Restrictions.** An applicant whose content training or experience does not
17.20 align to a currently approved Minnesota license, but for which past rules have been adopted,
17.21 and who meets all other requirements of subpart 2, must be issued a Tier 3 license restricted
17.22 to the scope and licensure area of the applicant's content training or experience. Applicants
17.23 with content training or experience within two grade levels of a currently approved Minnesota
17.24 licensure scope must be granted the full scope of the Minnesota license. Applicants with

18.1 certification from an Association Montessori Internationale or American Montessori Society
18.2 training center must be issued a Tier 3 license restricted to a Montessori setting.

18.3 **8710.0314 TIER 4 LICENSE.**

18.4 Subpart 1. **Purpose.** A Tier 4 license authorizes the license holder, consistent with
18.5 this part, to teach in the field and scope aligned to the license holder's preparation. A Tier
18.6 4 license indicates the license holder has had at least three years of experience in Minnesota
18.7 within the field and scope of licensure and completed the professional development
18.8 requirements mandated by statute.

18.9 Subp. 2. **Requirements.** The board must issue a Tier 4 license if the applicant meets
18.10 all of the requirements of this subpart.

18.11 A. The applicant must:

18.12 (1) hold the minimum of a bachelor's degree from a college or university
18.13 located in the United States that is regionally accredited by the Higher Learning Commission
18.14 or by the regional association for accreditation of colleges and secondary schools, as shown
18.15 by a college transcript;

18.16 (2) hold a credential from outside the United States that is equivalent to a
18.17 bachelor's degree, as shown by a credential evaluation completed by a credential evaluator
18.18 approved by the National Association of Credential Evaluation Services or other
18.19 board-approved credential evaluation service; or

18.20 (3) for applicants in career and technical education fields and career pathway
18.21 courses of study, have one of the following:

18.22 (a) five years of relevant work experience aligned to the licensure area
18.23 sought;

18.24 (b) an associate's degree aligned to the licensure area sought; or

19.1 (c) a professional certification aligned to the licensure area sought from
19.2 an approved certifying organization.

19.3 B. The applicant must have completed one of the following:

19.4 (1) a board-approved conventional, nonconventional, or alternative teacher
19.5 preparation program aligned to the licensure area sought. The board must accept certifications
19.6 in related service areas under parts 8710.6000 to 8710.6400 in lieu of completion of a
19.7 board-approved teacher preparation program; or

19.8 (2) a preparation program approved in another state aligned to the licensure
19.9 area sought that included field-specific student teaching equivalent to field-specific student
19.10 teaching in Minnesota-approved teacher preparation programs. The applicant is exempt
19.11 from field-specific student teaching if the applicant has at least two years of field-specific
19.12 experience teaching as the teacher of record.

19.13 C. The applicant must obtain passing scores on the board-approved skills,
19.14 pedagogy, and content examinations aligned to the licensure area sought.

19.15 D. The applicant must have at least three years of experience teaching in Minnesota
19.16 as the teacher of record.

19.17 E. The applicant's most recent summative evaluation must not have resulted in
19.18 placing or otherwise keeping the teacher in an improvement process aligned to the district's
19.19 teacher development and evaluation plan.

19.20 Subp. 3. **Adding a Tier 4 license.** To add an additional Tier 4 license, the applicant
19.21 must show evidence of meeting the requirements of subpart 2, item C, and part 8710.0313,
19.22 subpart 2, item C, subitem (1), (2), or (3), in the licensure area sought.

19.23 Subp. 4. **Duration.** A Tier 4 license is valid for up to five years and expires on June
19.24 30 of the expiration year.

20.1 Subp. 5. **Renewal.** A Tier 4 license may be renewed an unlimited number of times.

20.2 To renew a Tier 4 license, the applicant must complete:

20.3 A. a criminal background check through the board; and

20.4 B. board-approved licensure renewal requirements, including obtaining approval
20.5 from the applicant's local continuing education/relicensure committee, under parts 8710.7100
20.6 and 8710.7200 and Minnesota Statutes, section 122A.187, subdivision 3.

20.7 Subp. 6. **Restrictions.** An applicant whose content training or experience does not
20.8 align to a currently approved Minnesota license, but for which past rules have been adopted,
20.9 and who meets all other requirements of this part must be issued a Tier 4 license restricted
20.10 to the scope and licensure area of the applicant's content training or experience. Applicants
20.11 with content training or experience within two grade levels of a currently approved Minnesota
20.12 licensure scope must be granted the full scope of the Minnesota license.

20.13 **8710.0320 OUT-OF-FIELD PERMISSION.**

20.14 Subpart 1. **Purpose.** An out-of-field permission authorizes a teacher holding a Tier
20.15 3 or 4 license, consistent with this part, to teach in a field not aligned with the Tier 3 or 4
20.16 license.

20.17 Subp. 2. **Requirements.** The board must issue an out-of-field permission upon request
20.18 by the designated administrator of the hiring district. The applicant must initiate the
20.19 application process, and the hiring district must show:

20.20 A. the applicant holds a Tier 3 or 4 license;

20.21 B. the applicant is not a licensed classroom teacher filling a position in related
20.22 services;

20.23 C. the applicant holds a license other than a related services position under parts
20.24 8710.6000 to 8710.6400;

21.1 D. the applicant approves the request;

21.2 E. the position was posted for at least 15 days on the board-approved statewide
21.3 job board; and

21.4 F. one of the following:

21.5 (1) no teachers who hold Tier 3 or 4 licenses in the assignment applied for
21.6 the position;

21.7 (2) no teachers who hold Tier 3 or 4 licenses in the assignment accepted the
21.8 position; or

21.9 (3) all Tier 3 or 4 licensed teachers aligned to the assignment had a record
21.10 of disciplinary action with the board.

21.11 If the hiring district cannot meet the requirements of items E and F, the district must provide
21.12 justification to be reviewed by the board for approval or denial. The justification must
21.13 include why no Tier 3 or 4 licensed teacher aligned to the assignment was acceptable for
21.14 the position. Failure by a district to provide justification required under this subpart
21.15 constitutes grounds for the board to deny a request for an out-of-field permission, at the
21.16 sole discretion of the board.

21.17 G. A committee of board staff must review applications requesting emergency
21.18 placements under this subpart within two business days. The committee may issue an
21.19 out-of-field permission pending review by the board after the position has been posted for
21.20 15 days.

21.21 Subp. 3. **Duration.** An out-of-field permission is valid for up to one year and expires
21.22 on June 30 of the expiration year.

22.1 Subp. 4. **Renewal.** An out-of-field permission may be renewed three times. To renew
22.2 an out-of-field permission, the applicant must initiate the application process, and the hiring
22.3 district must show:

22.4 A. the applicant approves the request;

22.5 B. the position was posted for at least 60 days on the board-approved statewide
22.6 job board. If an applicant accepts the position but later turns it down, the hiring district must
22.7 repost the position for 15 days; and

22.8 C. one of the following:

22.9 (1) no teachers who hold Tier 3 or 4 licenses in the assignment applied for
22.10 the position;

22.11 (2) no teachers who hold Tier 3 or 4 licenses in the assignment accepted the
22.12 position; or

22.13 (3) all Tier 3 or 4 licensed teachers aligned to the assignment had a record
22.14 of disciplinary action with the board.

22.15 If the hiring district cannot meet the requirements of items B and C, the district must provide
22.16 justification to be reviewed by the board for approval or denial. The justification must
22.17 include why no Tier 3 or 4 licensed teacher aligned to the assignment was acceptable for
22.18 the position. Failure by a district to provide justification required under this subpart
22.19 constitutes grounds for the board to deny a request for an out-of-field permission, at the
22.20 sole discretion of the board.

22.21 D. A committee of board staff must review applications requesting emergency
22.22 placements under this subpart within two business days. The committee may issue an
22.23 out-of-field permission pending review by the board after the position has been posted for
22.24 15 days.

23.1 Subp. 5. **Additional renewals.** To renew an out-of-field permission more than three
23.2 times, the hiring district must provide good cause justification for why the applicant should
23.3 receive additional out-of-field permission renewals. The good cause justification must
23.4 include why the applicant has not obtained a Tier 3 or 4 license in the field for which the
23.5 out-of-field permission was issued. Failure by a district to provide a good cause justification
23.6 under this item constitutes grounds for the board to deny a request for additional out-of-field
23.7 permission renewals, at the sole discretion of the board.

23.8 **8710.0321 INNOVATIVE PROGRAM PERMISSION.**

23.9 Subpart 1. **Purpose.** An innovative program permission authorizes a licensed teacher,
23.10 consistent with this part, to teach multiple fields within an established innovative program.

23.11 Subp. 2. **Requirements.** The board must issue an innovative program permission
23.12 upon request by the designated administrator of the hiring district. The applicant must initiate
23.13 the application process, and the hiring district must show:

23.14 A. the applicant holds a Tier 3 or 4 license; and

23.15 B. the teaching assignment is within an innovative program.

23.16 Subp. 3. **Duration.** An innovative program permission is valid for up to one year and
23.17 expires on June 30 of the expiration year.

23.18 Subp. 4. **Renewal.** An innovative program permission may be renewed an unlimited
23.19 number of times.

23.20 **8710.0325 SHORT-CALL SUBSTITUTE LICENSE.**

23.21 Subpart 1. **Purpose.** A short-call substitute license authorizes the license holder to
23.22 replace the same classroom teacher for no more than 15 consecutive school days.

23.23 Subp. 2. **Requirements.** The board must issue a short-call substitute license to an
23.24 applicant who meets the requirements of this subpart.

24.1 A. The applicant must:

24.2 (1) hold the minimum of a bachelor's degree from a college or university
24.3 located in the United States that is regionally accredited by the Higher Learning Commission
24.4 or by the regional association for accreditation of colleges and secondary schools, as shown
24.5 by a college transcript;

24.6 (2) hold a credential from outside the United States that is equivalent to a
24.7 bachelor's degree, as shown by a credential evaluation completed by a credential evaluator
24.8 approved by the National Association of Credential Evaluation Services or other
24.9 board-approved credential evaluation service; or

24.10 (3) for applicants in career and technical education fields and career pathway
24.11 courses of study, have one of the following:

24.12 (a) five years of relevant work experience aligned to the assignment;

24.13 (b) an associate's degree aligned to the assignment; or

24.14 (c) a professional certification aligned to the assignment from an approved
24.15 certifying organization.

24.16 B. The board must complete a criminal background check on the applicant.

24.17 Subp. 3. **Duration.** A short-call substitute license is valid for up to three years and
24.18 expires on June 30 of the expiration year.

24.19 Subp. 4. **Reapplication.** An applicant must reapply for a short-call substitute license
24.20 upon its expiration and must pass a criminal background check.

24.21 **8710.0326 LIFETIME LONG-CALL SUBSTITUTE LICENSE.**

24.22 Subpart 1. **Purpose.** A lifetime long-call substitute license is issued to a retired teacher
24.23 and authorizes the license holder to replace the same classroom teacher for no more than
24.24 one academic year.

25.1 Subp. 2. **Requirements.** The board must issue a lifetime long-call substitute license
25.2 to an applicant who meets one of the following:

25.3 A. holds or held a Tier 3 or 4 Minnesota license or a professional license from
25.4 another state aligned to the assignment and receives a retirement annuity as a result of the
25.5 person's teaching experience; or

25.6 B. holds or held a Tier 3 or 4 license or a Minnesota five-year standard license,
25.7 or its equivalent, aligned to the assignment, taught for at least three years in an accredited
25.8 nonpublic school in Minnesota, and receives a retirement annuity as a result of the person's
25.9 teaching experience.

25.10 Subp. 3. **Duration.** A lifetime long-call substitute license does not expire.

25.11 Subp. 4. **Renewal.** A lifetime long-call substitute license requires a criminal
25.12 background check to be completed by the board every five years.

25.13 **8710.0330 TEACHER LICENSURE VIA PORTFOLIO APPLICATION.**

25.14 Subpart 1. **Purpose.** An applicant who has not completed teacher preparation or is
25.15 unable to obtain a Tier 3 license through other requirements may apply for an initial Tier 3
25.16 license by submitting a pedagogy portfolio and content portfolio to the board to demonstrate
25.17 the applicant has met the standards aligned to the licensure area sought. An applicant who
25.18 has completed teacher preparation in one or more additional licensure areas may apply to
25.19 add licensure areas to a current Tier 3 or 4 license by submitting a content portfolio to the
25.20 board to demonstrate the applicant has met the standards aligned to the additional licensure
25.21 areas sought.

25.22 Subp. 2. **Portfolio review process.**

25.23 A. The applicant must initiate the application process by submitting a portfolio
25.24 aligned to board-adopted submission guidelines.

26.1 B. An application for an initial Tier 3 license must include two portfolios;

26.2 (1) a content portfolio that shows the content standards aligned to the licensure
26.3 area sought under parts 8710.3000 to 8710.5850 and 8710.8000 have been met; and

26.4 (2) a pedagogy portfolio that shows the standards of effective practice under
26.5 part 8710.2000 have been met. A board-adopted passing score on a board-adopted teacher
26.6 performance assessment aligned to the standards of effective practice under part 8710.2000
26.7 may be submitted in lieu of a pedagogy portfolio.

26.8 C. Applications to add a licensure area to a current Tier 3 or 4 license must include
26.9 a content portfolio that shows the content standards aligned to the licensure area sought
26.10 under parts 8710.3000 to 8710.5850 and 8710.8000 have been met.

26.11 D. Each pedagogy portfolio must be reviewed by a panel of educators within 90
26.12 days of receiving a complete pedagogy portfolio and required fees. An applicant may present
26.13 the contents of a submitted pedagogy portfolio in person to the panel on the review date.
26.14 An applicant may choose not to present the contents of the submitted pedagogy portfolio
26.15 to the panel on the review date and thereby waives the right to defend the pedagogy portfolio
26.16 material in person.

26.17 E. If the panel of educators under item D does not recommend an applicant for
26.18 licensure via the pedagogy portfolio, the panel must provide specific information to the
26.19 applicant on how to successfully demonstrate meeting any standard the panel determined
26.20 was not met. The applicant may submit a revised pedagogy portfolio, which must be
26.21 recommended for approval or disapproval by one member of the panel of educators within
26.22 60 days of receiving the revised submission.

26.23 F. Each content portfolio must be reviewed by two reviewers that meet
26.24 board-adopted qualifications within 90 days of receiving the completed portfolio and required
26.25 fees.

27.1 G. If the content reviewers under item F do not recommend the applicant for
27.2 licensure via the content portfolio, the reviewers must provide specific information to the
27.3 applicant on how to successfully demonstrate meeting any standard the reviewers determined
27.4 was not met. The applicant may submit a revised content portfolio, which must be
27.5 recommended for approval or disapproval by one of the content reviewers within 60 days
27.6 of receiving the revised submission.

27.7 H. An applicant who is recommended for licensure via portfolio review under
27.8 this subpart must submit an application for licensure to the board that meets the requirements
27.9 under subpart 3. The applicant must also pay an application fee.

27.10 Subp. 3. **Application requirements.** An applicant who is recommended for licensure
27.11 via portfolio review and approved by the executive director of the board under subpart 2
27.12 must submit an application for licensure to the board that meets the requirements of this
27.13 subpart.

27.14 A. To indicate knowledge of effective teaching dispositions under the Minnesota
27.15 Code of Ethics for Teachers, the applicant must submit a completed evaluation by the
27.16 individual responsible for the mentorship or supervision of the applicant for review by a
27.17 panel of educators under subpart 2, item D, after completing one of the following:

27.18 (1) a year-long mentorship program aligned to board-adopted criteria; or

27.19 (2) two years of experience teaching as the teacher of record in the licensure
27.20 area sought.

27.21 B. The applicant must:

27.22 (1) hold the minimum of a bachelor's degree from a college or university
27.23 located in the United States that is regionally accredited by the Higher Learning Commission
27.24 or by the regional association for accreditation of colleges and secondary schools, as shown
27.25 by a college transcript;

28.1 (2) hold a credential from outside the United States that is equivalent to a
28.2 bachelor's degree, as shown by a credential evaluation completed by a credential evaluator
28.3 approved by the National Association of Credential Evaluation Services or other
28.4 board-approved credential evaluation service; or

28.5 (3) for applicants in career and technical education fields or career pathway
28.6 courses of study, have one of the following:

28.7 (a) five years of relevant work experience aligned to the licensure area
28.8 sought;

28.9 (b) an associate's degree aligned to the licensure area sought; or

28.10 (c) a professional certification aligned to the licensure area sought from
28.11 an approved certifying organization.

28.12 C. The applicant must provide documentation to show all requirements have been
28.13 met for an initial Tier 3 license issued under part 8710.0313, including standards of effective
28.14 practice for teachers under part 8710.2000 and specific content requirements for the licensure
28.15 area being sought under parts 8710.3000 to 8710.5850 and 8710.8000. Applications to add
28.16 a licensure area to a current Tier 3 license must provide documentation to show all specific
28.17 content requirements for the licensure area sought have been met under parts 8710.3000 to
28.18 8710.8000. Evidence that provides the necessary information required under this item
28.19 includes:

28.20 (1) a transcript, syllabi of college coursework, or both;

28.21 (2) subject-specific, high-quality professional development, as defined under
28.22 the Every Student Succeeds Act;

28.23 (3) professional contributions to the field, including presentations given to
28.24 local and national education organizations, minutes of attendance in education-related task
28.25 forces or state or national committees, articles published by local or national education

29.1 publications, or other activities that demonstrate the applicant has met the standards of
29.2 effective practice and content requirements;

29.3 (4) a resume and letters of recommendation illustrating relevant work
29.4 experience aligned to the licensure area sought;

29.5 (5) classroom performance as determined by student growth on
29.6 criterion-referenced assessments;

29.7 (6) a rating of effective or higher on a teacher performance evaluation;

29.8 (7) teacher performance assessment scores;

29.9 (8) unedited video recordings of classroom instruction; or

29.10 (9) observation and evaluation feedback through mentorship, teacher
29.11 evaluation, student teaching, or other supervised classroom teaching experiences.

29.12 D. The applicant must submit board-adopted passing scores on board-adopted
29.13 content, pedagogy, and skills exams.

29.14 E. An applicant recommended for an initial Tier 3 license by the panel of educators
29.15 under subpart 2, item D, and content reviewers under subpart 2, item F, must pass a criminal
29.16 background check and be approved by the executive director of the board.

29.17 F. An applicant recommended for the addition of a licensure area to a current Tier
29.18 3 or 4 license by the content reviewers under subpart 2, item F, must pass a criminal
29.19 background check and be approved by the executive director of the board.

29.20 Subp. 4. CTE exceptions. An applicant for any career and technical education field
29.21 under parts 8710.8010 to 8710.8080 is exempt from the criteria in subpart 3 and may apply
29.22 for an initial Tier 3 license under part 8710.0313 through portfolio review under Minnesota
29.23 Statutes, section 122A.21, if the applicant completed parts 8710.2000 and 8710.8000, and
29.24 meets one of the following requirements:

- 30.1 A. has five years of relevant work experience aligned to the licensure area sought;
30.2 B. holds an associate's degree aligned to the licensure area sought; or
30.3 C. holds a professional certification aligned to the licensure area sought from an
30.4 approved certifying organization.

30.5 **Subp. 5. Submission timelines.**

30.6 A. An applicant must submit a letter of intent to the board 30 days prior to
30.7 submission of a portfolio application.

30.8 B. A portfolio application prepared according to published guidelines must be
30.9 submitted between 30 and 150 days after the letter of intent is received by the board.

30.10 Subp. 6. Appeal. An applicant who is denied by the board an initial Tier 3 license or
30.11 an addition to a current Tier 3 or 4 license under this part may appeal the board's decision
30.12 under part 8710.0900 and Minnesota Statutes, chapter 14.

30.13 **8710.4725 TEACHERS OF READING.**

30.14 [For text of subp 1, see M.R.]

30.15 **Subp. 2. Licensure requirements.** A candidate for licensure to teach reading to
30.16 students in kindergarten through grade 12 shall:

30.17 A. hold or qualify for a ~~full professional~~ teaching license, as defined in part
30.18 8710.0310, valid for:

30.19 (1) ~~classroom teaching, as defined in part 8710.0300,~~ in one or more of the
30.20 following student levels: elementary, middle, or secondary;

30.21 (2) kindergarten through grade 12 special education teaching under parts
30.22 8710.5000 to 8710.5800;

30.23 (3) English as a second language teaching under part 8710.4400; or

31.1 (4) adult basic education teaching under part 8710.4000; and

31.2 B. show verification of completing a Professional Educator Licensing and
31.3 Standards Board preparation program approved under chapter 8705 leading to the licensure
31.4 of teachers of reading including standards under subpart 3a.

31.5 Subp. 3. [Repealed, 34 SR 595]

31.6 [For text of subps 3a to 5, see M.R.]

31.7 **8710.4925 READING LEADER.**

31.8 [For text of subp 1, see M.R.]

31.9 Subp. 2. **Licensure requirements.** A candidate for licensure to teach reading to
31.10 students in kindergarten through grade 12 shall:

31.11 A. hold or qualify for a ~~full professional~~ teaching license, as defined in part
31.12 8710.0310, valid for:

31.13 (1) ~~classroom teaching, as defined in part 8710.0300~~, in one or more of the
31.14 following student levels: elementary, middle, or secondary;

31.15 (2) kindergarten through grade 12 special education teaching under parts
31.16 8710.5000 to 8710.5800;

31.17 (3) English as a second language teaching under part 8710.4400; or

31.18 (4) adult basic education teaching under part 8710.4000;

31.19 B. show verification of completing a Professional Educator Licensing and
31.20 Standards Board preparation program approved under chapter 8705 leading to the licensure
31.21 of teachers of reading including standards under subpart 3; and

31.22 C. show verification of completing a board preparation program approved under
31.23 chapter 8705 leading to licensure as a teacher of reading under part 8710.4725.

32.1 [For text of subps 3 to 5, see M.R.]

32.2 **8710.7000 DUTY OF LICENSEE TO RENEW.**

32.3 It ~~shall be~~ is the responsibility of the person seeking the renewal of a ~~continuing or~~
 32.4 ~~professional~~ Tier 3 or 4 teaching license to comply with licensure renewal requirements in
 32.5 part 8710.7100 and to submit the application, appropriate verification, and other supporting
 32.6 materials to the local continuing education/relicensure committee, in accordance with
 32.7 procedures and due dates established by that committee under part 8710.7200.

32.8 **8710.7100 ~~ISSUANCE AND RENEWAL OF PROFESSIONAL~~ TIER 3 OR 4**
 32.9 **TEACHING LICENSES.**

32.10 Subpart 1. **Scope.** This part applies to persons who have held ~~entrance~~ Tier 3 or 4
 32.11 licenses, or their previous equivalencies, and are seeking to ~~obtain first professional licenses~~
 32.12 ~~or to renew continuing or professional~~ Tier 3 or 4 licenses issued by the ~~Board of Teaching,~~
 32.13 ~~except continuing licenses valid only for substitute teaching~~ Professional Educator Licensing
 32.14 and Standards Board under parts 8710.0313 and 8710.0314.

32.15 Subp. 1a. **Renewal.**

32.16 A. The board must renew the Tier 3 or 4 license of an applicant who is not
 32.17 employed in public schools and who has not been employed in a position requiring Minnesota
 32.18 licensure at any time during the school year immediately preceding the date of expiration,
 32.19 if one of the following is submitted:

32.20 (1) verification by a local continuing education/relicensure committee that
 32.21 the applicant has met renewal requirements for the Tier 3 license during the three-year
 32.22 period immediately preceding the application or for the Tier 4 license during the five-year
 32.23 period immediately preceding the application; or

32.24 (2) an official college transcript showing that the applicant earned at least 12
 32.25 quarter or eight semester hours of credit, applicable to the licensure field or fields, during

33.1 the three-year period immediately preceding the application for Tier 3 licenses, or the
33.2 five-year period immediately preceding the application for Tier 4 licenses.

33.3 B. If a requirement under item A is not met, a one-year extension of the expired
33.4 Tier 3 or 4 license must be granted based on written documentation that the applicant has
33.5 been offered a position contingent upon holding a valid license. An extension under this
33.6 item expires on June 30 of the school year for which the license is issued and must not be
33.7 renewed. In order to qualify for a Tier 3 or 4 license after a one-year extension, the applicant
33.8 must provide written documentation that the renewal requirements for the Tier 3 or 4 license
33.9 under item A, subitem (1), have been met.

33.10 Subp. 2. [See repealer.]

33.11 Subp. 3. ~~Renewal of professional license~~ **Application and validity period.** A license
33.12 renewal period begins on July 1 of the year of expiration. An application for renewal is
33.13 accepted for processing by the ~~Department of Education~~ board after January 1 of the year
33.14 of expiration. A valid ~~professional~~ Tier 3 license must be renewed for a subsequent period
33.15 of three years and a valid Tier 4 license shall must be renewed for a subsequent period of
33.16 five years when an applicant presents verification by the local continuing
33.17 education/relicensure committee that the applicant has, within the past three years for a Tier
33.18 3 license and five years for a Tier 4 license, successfully completed at least 125 clock hours
33.19 of professional development as specified in part 8710.7200.

33.20 Subp. 4. **Clock hour alternative pilot program.** In consultation with local
33.21 education/relicensure committees, the board must develop an alternative to clock hours for
33.22 meeting professional development requirements under part 8710.7200, subpart 2. Once the
33.23 pilot program has been established, local education/relicensure committees may pilot
33.24 alternative professional development plans and determine on an individual basis whether
33.25 to accept a professional development plan as an alternative to clock hours required under
33.26 part 8710.7200, subpart 2.

34.1 **8710.7200 CLOCK HOURS; REQUIREMENTS FOR RENEWAL OF**
34.2 **PROFESSIONAL LICENSES.**

34.3 [For text of subp 1, see M.R.]

34.4 Subp. 2. **Renewal clock hours.** Verification by the local continuing
34.5 education/relicensure committee that the applicant has completed 125 approved clock hours
34.6 under this subpart is required for renewal. Instruction and professional development activities
34.7 meet requirements to renew licenses only if they address one or more of the standards in
34.8 part 8710.2000. Effective for renewal of ~~professional~~ Tier 3 or 4 licenses issued under parts
34.9 8710.0313 and 8710.0314, or their previous equivalencies, which expire on June 30, 2001,
34.10 and ~~after~~ thereafter, applicants must include in their 125 clock hours instruction or other
34.11 professional development activities which address positive behavioral intervention strategies
34.12 and accommodation, modification, and adaptation of curriculum, materials, and instruction
34.13 to appropriately meet the needs of varied students in achieving graduation standards. Effective
34.14 for renewal of ~~professional~~ Tier 3 or 4 licenses issued under parts 8710.0313 and 8710.0314,
34.15 or their previous equivalencies, which expire on June 30, 2004, and ~~after~~ thereafter, applicants
34.16 must also include in their 125 clock hours instruction or other professional development
34.17 activities which evidence further reading preparation, consistent with Minnesota Statutes,
34.18 section 122A.06, subdivision 4. Effective for renewal of ~~professional~~ Tier 3 or 4 licenses
34.19 issued under parts 8710.0313 and 8710.0314, or their previous equivalencies, which expire
34.20 on June 30, 2005, and ~~after~~ thereafter, applicants must also include in their 125 clock hours
34.21 instruction or other professional development activities which address further preparation
34.22 in understanding the key warning signs of early-onset mental illnesses in children and
34.23 adolescents which may include depressed mood, excessive fears and anxieties, changes in
34.24 behavior and performance, failure to develop peer relationships, impaired concentration
34.25 and thinking, suicidal gestures, the potential connection to substance use, and knowledge
34.26 of steps to be taken if such warning signs are observed. Effective for renewal of ~~professional~~
34.27 Tier 3 or 4 licenses issued under parts 8710.0313 and 8710.0314, or their previous

35.1 equivalencies, that expire on June 30, 2012, and thereafter, applicants must also include in
35.2 their 125-clock hours instruction or other professional development activities that integrate
35.3 technology effectively with student learning to increase engagement and student achievement.

35.4 Subp. 2a. **Professional development requirements.** To renew a Tier 3 or 4 license,
35.5 an applicant who has been employed as a teacher during the renewal period of the expiring
35.6 license must demonstrate the completion of requirements of this subpart to a local continuing
35.7 education/relicensure committee for verification by the Professional Educator Licensing
35.8 and Standards Board.

35.9 A. The applicant must show evidence of professional reflection and growth in
35.10 best practices in the following areas:

35.11 (1) cultural competency training aligned to board-adopted criteria; and

35.12 (2) district-approved training in meeting the needs of English learners that
35.13 has job-embedded opportunities for learning and practice and aligns with InTASC standards
35.14 for English learners.

35.15 An applicant may satisfy the requirements of this item by submitting the teacher's most
35.16 recent summative evaluation or improvement plan aligned to the district's teacher
35.17 development and evaluation process. An applicant not teaching in a Minnesota district may
35.18 work with the applicant's local continuing education/relicensure committee for the purposes
35.19 of providing evidence of renewal requirements.

35.20 B. The applicant must show evidence of professional development in the following
35.21 areas:

35.22 (1) positive behavior interventions under Minnesota Statutes, section
35.23 122A.187, subdivision 4;

35.24 (2) reading preparation under Minnesota Statutes, section 122A.187,
35.25 subdivision 5;

