A Tier 2 license is valid for two school years and may be renewed up to three times. This license is valid to teach within the MN hiring public or charter school and only in the licensure field(s) listed on the license.

TIER 1 TO TIER 2

MOVING BETWEEN TIERS

TO MOVE FROM A TIER 1 TO A TIER 2 LICENSE, THE APPLICANT MUST:

- Submit a $57.00 license processing fee with the Tier 2 application, AND
- Provide evidence of enrollment in an approved Minnesota teacher preparation program, OR
- Have completed a Master’s degree program in the licensure field requested by the district, OR
- Provide evidence of at least two of the following:
  - Completion of a teacher preparation program
  - Successful completion of eight upper –division (Junior or Senior level) credits
  - Obtain passing scores on the MTLE content and pedagogy exams or associated out-of-state exams that are aligned with the requested licensure field. If the licensure field does not have content tests, then only passing scores on the pedagogy exams are required,
  - Training in field-specific methods as part of a state-approved teacher preparation program
  - Two years of teaching experience as the teacher of record

*Note: Options above must directly correspond with the Tier 2 licensure field requested.*

Once you have met the Tier 2 requirements (and out-of-state testing is verified on Section 6A or MTLE test scores are officially posted, if you are using testing as an option), you may apply for a Tier 2 license using the Tier 2 application. Because you are an existing license holder, you will not need to resubmit:

- A fingerprint card
- Any official transcripts already submitted
- If you have not renewed your Tier 1 license, cultural competency and mental health training is not required before moving to the Tier 2 license.

March 2022