

TIER 1

Quick Glance

District:

- Post position for 60 calendar days.
- Verify cultural competency training.
- Provide and verify a mentorship program.
- Provide and verify a teacher development and evaluation process.

Applicant:

- Attempt content test aligned with the licensure field requested. Passing score not required.

General:

- For the hiring district, the second and third Tier 1 renewals must verify participation in mentorship and evaluation.
- The Tier 1 teacher is not required to reattempt the content tests for the same licensure field. If applying for a new content field, the MTLE tests must be attempted.

Renewal Requirements for a Tier 1 License

A Tier 1 license is valid for one school year. In order to renew a Tier 1 license, both the licensed Tier 1 teacher and the hiring district must provide evidence of eligibility and apply for renewal after June 30 of the renewal year. A Tier 1 license may be renewed up to three times.

Hiring District:

Before applying for renewal, the hiring district must list the open position on a state-approved job board (e.g. EdPost) for a minimum of 60 calendar days. If an applicant accepts the position but ends up turning it down later, the hiring district must repost the position for 15 additional calendar days.

The hiring district must show that the Tier 1 teacher participated in:

- Cultural competency training. This training may be supplied by the school district and is not required for future renewals. ([Minn. Rule 8710.0310, Subp. D](#))
- A mentorship program aligned with the definition in Board rule. ([Minn. Rule 8710.0310, Subp. J](#))
- An evaluation aligned with the district's teacher development and evaluation model.

Applicant for Renewal:

The Tier 1 teacher must provide the following evidence:

- An attempt of the [Minnesota Teacher Licensure Examinations](#) (MTLE) specific content exam aligned with the content field requested for the assignment. Passing scores are not required. Information about testing requirements only is available on the [Minnesota General Education Teacher Licensure Testing Information](#) guide. If the content field does not have a content test, the Tier 1 teacher is exempt from this renewal requirement.

General Information:

A Tier 1 license may be renewed up to three times in a lifetime, regardless of the content field or hiring district. To renew a Tier 1 license for the second or third time, the hiring district must continue to provide and verify a mentorship program and an evaluation. The Tier 1 teacher is not required to retake cultural competency or reattempt the MTLE content test after the first renewal. Note: If the Tier 1 teacher is applying for a **new** content field, then the MTLE tests for the new content field must be attempted upon the Tier 1 renewal, if applicable.