

**Minnesota Department of Education**  
Conference Center A: CC-13  
**June 22, 2018**

**Minutes**

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Board members present: B. Rappe, J. Miklausich, P. Dupris, and K. Groh de Avina

Board members present via phone: A. Krafthefer, A. Sabrie, and H. Hahn

Board members absent: L. Woelber and M. Borman

**I. Call to Order**

The June 22, 2018, Professional Educator Licensing and Standards Board (PELSB) meeting was called to order by Chair Krafthefer in MDE CC-13 at 11:04 am. A quorum was present. A. Lindgren made a motion to change the chair to B. Rappe. P. Dupris seconded the motion. The motion passed.

**II. Business Meeting**

A. Tanik Stipulation:

Teacher Ethics Specialist, Maria Zaloker, presented a list of considerations including the fact this is a civil case and there is currently no legal basis in statute to grant the request. Assistant attorney general Anthony G. de Sam Lazaro was present to field questions. J. Miklausich moved to leave the stipulation motion as is. Chair Krafthefer seconded the motion. Roll call vote: yea votes from P. Dupris, K. Groh de Avina, A. Krafthefer, A. Lindgren, J. Miklausich, and B. Rappe. The motion passed.

B. Dates for Board Members to Volunteer to Complete Applications:

Board members were invited to come in and help process paper applications for licensing on July 6 and July 13, and to confirm their attendance with Alex. A space will be reserved and all are welcome to help.

C. Online Licensure System Updates

Carmen Martin and Matthew Porett with MN.IT Services presented the latest work for the online licensure system; the application is similar to a Wizard. They are hoping for a July 9 launch date, pending critical testing next week and hope to have a decision for the actual launch by June 29. Testing the online system is open to all stakeholders, district personnel, teachers, teacher preparation providers and PELSB staff/Board. The slide by slide presentation of screen shots will be uploaded on the PELSB website in the near future. The screen shot document changes with every change to the system. MN.IT will conduct a complete robust testing time period before going live.

D. Rulemaking Updates:

Alex Liuzzi reported the rule by rule analysis in SONAR needed minor clarification. Current updates can be found on the Office of Administrative Hearings website. All comments from the June 8 rulemaking hearing will be posted soon. All comments are welcome. Board staff will bring another proposal of changes to the June 29 Special Board Meeting.

At the last Board meeting we voted on Executive Committee members and learned of two errors in the process. We are working with counsel to remedy this: there is a statutory requirement that individual board members' vote should have been tallied and announced. We have the paper ballots and will announce the votes at the June 29 meeting. Candidates for the Executive Committee may need to waive the right to address the board based on board by-laws.

Interviews for the Communications Specialist position will be held on Monday, June 25. July 18 is tentative to do interviews for the Licensing and Operations Manager position.

### **III. Adjourn**

The meeting ended at 12:13 pm.

Respectfully submitted,

Lori Rosenthal, Recorder

Next meeting: Friday, June 29, 2018 at MDE, Room CC-13 at 11:00 am