

Board Meeting Minutes

August 16, 2024

I. CALL TO ORDER

Chair Osuji called the meeting to order at 9:31. The Board Meeting was held in person, and remotely via WebEx.

Board members present:

Dr. Angela Osuji, Board Chair
Amy Aho
Dr. Gift Saloka
Dr. Kurt Stumpf
Jennifer Trask (remote)
Justin Hoelscher
Glazell Toledo
Brandee Shoemaker (remote)
Dr. Lucy Payne
Rochelle Dyer
Dr. Quennel Cooper (remote)
Janie Yang (remote)

Board members absent:

Reuben Moore

Board staff (present at various times):

Dr. Yelena Bailey
Michelle Hersh-Vaught
Michelle Sandler (remote)
Emily Busta
Maria Zaloker (remote)
Debby Odell
Tyra Nelson-Reck (remote)

II. APPROVAL OF BOARD MEETING AGENDA

MOTION: Payne moved to approve the Agenda with flexibility. Aho seconded the motion.

VOTE: All aye.

RESULT: The motion passed.

III. DISCIPLINE MATTERS (Closed Session)

Pursuant to Minnesota Statutes 13D.01, subdivision 2, the Board moved into closed session for the purposes of disciplinary proceedings.

IV. REPORT OUT: DISCIPLINE MATTERS (Open Session)

Chair Osuji announced Board action from Closed Session as follows:

1. **Eric Burtness (FFN 466330)**: The Board adopted a stipulation agreement and consent order whereby Eric Burtness's teaching license is voluntarily surrendered.

2. **Jamye Casperson (FFN 326454)**: The Board adopted a stipulation agreement and consent order whereby Jamye Casperson's teaching licenses are voluntarily surrendered.
3. **Remi Eichten (FFN 449404)**: The Board adopted a stipulation agreement and consent order whereby Remi Eichten's teaching license is subject to a one year stayed suspension.
4. **Elizabeth Artiera Evans (FFN 460290)**: The Board adopted a stipulation agreement and consent order whereby Elizabeth Artiera Evans's teaching licenses are subject to a one year stayed suspension.
5. **Grant Klennert (FFN 435265)**: The Board adopted a stipulation agreement and consent order whereby Grant Klennert's teaching licenses are revoked.
6. **Bradyn McLean (FFN 1013566)**: The Board adopted findings of fact, conclusions of law, and order, whereby Bradyn Mclean's renewal application is denied.
7. **John Pereda (FFN 436309)**: The Board adopted a stipulation agreement and consent order whereby John Pereda's teaching license is subject to a two-year stayed suspension.
8. **Kaelin Winkelman (FFN 1033872)**: The Board adopted a stipulation agreement and consent order whereby Kaelin Winkelman's teaching license application is granted subject to a one-year stayed suspension.

V. CONSENT AGENDA

MOTION: Stumpf moved to approve the Consent Agenda. Aho seconded the motion.

VOTE: All aye.

RESULT: The motion passed.

VI. PUBLIC COMMENT

There was no public comment this month.

VII. UNFINISHED BUSINESS

A. Extending OFP Posting Resolution to End of School Year

Follow-up item from the June Board Retreat. Based on the retreat conversation, three different recommendations were proposed:

1. Allow the waiver of the 15-day initial posting period for schools seeking to utilize a teacher who would need an out-of-field permission to fill an open assignment to expire on December 31, 2024.
2. Continue to not count out-of-field permissions issued against a teacher's five lifetime OFPs through the 24-25 school year.
3. Continue to waive the district verification that a retired teacher on a lifetime sub license was replacing a teacher on an approved leave until rulemaking with suggested changes for this rule has closed.

Aho made a motion to extend all items in the current resolution through the 2024-2025 school year. Aho then amended her motion to reflect the three recommendations brought forward from the board retreat. Toledo seconded.

Vote: All aye.

RESULT: The motion passed.

VIII. NEW BUSINESS

B. Fiscal Year 2025 Budget

Dr. Bailey presented on PELSB's 2025 Budget. She spoke on budgeting for operations, staff, grants and the IT modernization project.

C. Fiscal Year 2025 Grants

Ms. Hersh Vaught presented on the grants PELSB will distribute in fiscal year 2025. Grants include:

- Teacher Mentorship and Retention of Effective Teachers
- Collaborative Urban and Greater Minnesota Educators of Color (CUGMEC)
- Preparation Pathways (PPG)
- Marketing and Outreach
- Student Teaching Stipend Pilot

At this time, all funds have been awarded for all grants. However, some grant contracts are awaiting final signatures; therefore, PELSB is unable to release grantee names. Once all contracts have been executed, an announcement will be shared with the public.

D. Bylaws

The Executive Committee presented on recommended changes to the Board's bylaws. These include expanding the number of seats on committees and clarifying board chair, member, and staff duties. The Board is expected to vote on the proposed changes at the September board meeting.

IX. REPORTS

A. COMMITTEES & SUBCOMMITTEES

Executive Committee:

The Executive Committee met on August 7 to discuss bylaw recommendations and to review the August board meeting agenda.

Licensing Committee:

The Licensing Committee met on July 31 where they approved out-of-field permissions, cross-curricular delivery permissions, and discretionary variance requests. The next meeting is scheduled for August 21.

Teacher Preparation Committee:

The Teacher Preparation Committee met on August 7. All items were on the consent agenda for approval. The next meeting is September 3.

Legislative Committee:

No report.

Increase Teachers of Color and Indigenous Teachers Committee:

The Increase Teachers of Color and Indigenous Teachers Committee met on August 15. The committee talked about 2023 legislative changes and adjustments to consider for the upcoming year. The next meeting will take place on September 15 in person at the PELSB office.

Standards and Rules Advisory Committee:

The Standards and Rules Committee met in person August 1. The advisory group discussed the goals of the committee going forward. The next meeting is November 6.

B. STAFF REPORT

Dr. Bailey thanked staff for all their hard work during the busy licensing season. Additionally, recognized three new staff joining the PELSB team: Paul Klinge (temporary position in customer service), Jason Jensen (permissions), Dawn Markling (customer service).

C. CHAIR REPORT

Dr. Osuji also thanked staff for their hard work and welcomed new staff members. Board members will be offered an ethics training in September following the board meeting.

X. ADJOURN

Meeting was adjourned at 10:50 am.

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Appendix A: August Consent Agenda

1. APPROVE MINUTES

Approve Minutes from June 21, 2024 board meeting.

2. UNIT APPROVALS

	Unit	TPC Recommendation
i.	Northeast Metro 916	Initial Approval

3. PROGRAM APPROVALS

a. Hamline University

	Program	Staff Recommendation
i.	Communication Arts and Literature	Continuing approval, accept interim report
ii.	Middle Level Communication Arts and Literature	Continuing approval, accept interim report

b. Northeast Metro 916

	Program	Staff Recommendation
i.	Autism Spectrum Disorders (Additional to ABS)	Initial Approval
ii.	Emotional or Behavioral Disorders (Additional to ABS)	Initial Approval

c. University of Minnesota Duluth

	Program	Program Request
i.	Early Childhood	Voluntary Discontinuation
ii.	Special Education: Early Childhood	Voluntary Discontinuation

4. LICENSES AND PERMISSIONS

None

5. TEACHER PREPARATION – DISCRETIONARY VARIANCES

	Unit/Program	Rule	TPC Recommendation
a.	Concordia College Moorhead	8705.1010, Subp. 3B1a	Approve
b.	Concordia University St. Paul	8705.1010, Subp. 3C2	Approve with conditions
c.	Minnesota State University Moorhead	8705.1010, Subp. 3G	Approve
d.	University of St. Thomas	8705.1010, Subp. 4F	Deny