

## Board Meeting Minutes

### June 18, 2025

#### I. CALL TO ORDER

Chair Osuji called the meeting to order at 9:30 am. Board Meeting was held in person and via WebEx.

##### **Board members present:**

Dr. Angela Osuji, Board Chair  
Dr. Lucy Payne  
Amy Aho  
Brandee Shoemaker  
Dr. Kurt Stumpf (Virtual)  
Jennifer Trask  
Justin Hoelscher  
Glazell Toledo  
Rochelle Dyer (Virtual)  
Janie Yang (Virtual)

##### **Board staff (present at various times):**

Dr. Yelena Bailey, Executive Director  
Debby Odell, Licensing and Operations Manager  
Katherine Oswald, Office Manager  
Erin Doan, Director of Educator Preparation and Pathways  
Caren Custer, Data and Compliance Specialist  
Maria Zaloker, Teacher Ethics Attorney (Virtual)  
Tanwaporn Chino, Communications Specialist

##### **Board members absent:**

Dr. Gift Saloka

#### II. APPROVAL OF BOARD MEETING AGENDA

MOTION: Aho moved to approve the Agenda with flexibility. Toledo seconded the motion.

VOTE: Yes: Payne, Aho, Stumpf, Dyer, Hoelscher, Toledo, Shoemaker, Trask.

Yang did not vote due to technical issues.

RESULT: The motion passed.

MOTION: Payne made a motion to move into Closed Session. Trask seconded the motion.

VOTE: Yes: Payne, Aho, Dyer, Hoelscher, Toledo, Shoemaker, Trask.

Stumpf and Yang did not vote due to technical issues.

RESULT: The motion passed.

### III. DISCIPLINE MATTERS (Closed Session)

Pursuant to Minnesota Statutes 13D.01, subdivision 2, the Board moved into closed session for the purposes of disciplinary proceedings.

### IV. REPORT OUT: DISCIPLINE MATTERS (Open Session)

Chair Osuji announced Board action from Closed Session as follows:

1. **Erin Bakke (Caughron) (FFN 456124):** The Board adopted a stipulation agreement and consent order whereby Erin Bakke's teaching licenses are subject to a one year stayed suspension.
2. **Brandon Bunney (FFN 475142):** The Board adopted findings of fact, conclusions of law, and order, whereby Brandon Bunney's teaching license is revoked.
3. **Brent Ekstrom (FFN 1027897):** The Board adopted a stipulation agreement and consent order whereby Brent Ekstrom's teaching license is voluntarily surrendered.
4. **Tracy Land (FFN 341208):** The Board adopted a stipulation agreement and consent order whereby Tracy Land's teaching licenses are subject to a one year stayed suspension.
5. **Morgan Olson (FFN 419900):** The Board adopted a stipulation agreement and consent order whereby Morgan Olson's teaching licenses are subject to a one year stayed suspension.

### V. CONSENT AGENDA

MOTION: Aho moved to approve the Consent Agenda. Shoemaker seconded the motion.

VOTE: All yes.

RESULT: The motion passed.

### VI. PUBLIC COMMENT

*Chris Hoehn, Minnesota School Jobs*

Chris Hoehn addressed the board to express appreciation for the PELSB licensing team's engagement with current and aspiring license holders at MNSchoolJobs events in 2025. Mr. Hoehn also presented statistics on licensee participation with PELSB at MNSchoolJobs events.

## **VII. UNFINISHED BUSINESS**

### *A. Out-of-Field Permissions Policy*

Dr. Yelena Bailey, PELSB Executive Director, presented previous resolution policies addressing teacher shortage. The board extended the resolution through the end of 24-25 school year. Dr. Bailey stated several community partners have reached out inquiring on keeping the resolutions due to current budget cuts and policy changes. Board members discussed possible barriers for educators that have reached their five-year OFP limit.

### *B. Board Bylaws*

Dr. Bailey presented the Executive Committee's recommended changes to the board bylaws. These changes include:

1. Adding the statutory reference on board member removal to the board duties section (page 12).
2. Revising the language on board participation in grant review and unit review to add flexibility (page 12).
3. Adding an appendix with legislative priorities (appendix C).

Changing the language 'stakeholder' to 'community partner' within the bylaws was also proposed. This language change would be present on pages 8, 10, and 11.

MOTION: Aho moved to adopt the revisions proposed by the Executive Committee, as well as additional revisions changing the term 'stakeholder' to 'community partner'. Shoemaker seconded the motion.

VOTE: All yes.

RESULT: The motion passed.

### *C. Board Elections*

Dr. Bailey presented the nominations for the four open board governance positions. These positions include board chair, board vice chair, and two seats on Executive Committee. Each seat has one nomination: Dr. Payne nominated for board chair, Ms. Aho nominated for vice chair, and Dr. Saloka and Ms. Shoemaker for Executive Committee. The nominees were appointed by acclamation.

## **VIII. NEW BUSINESS**

### *A. Arts Steering Committee*

Alina Campana, Minnesota Department of Education arts specialist, and Max Clark-Vail, Perpich Center for Arts Education leadership and data specialist, proposed structural changes for educator licenses. These proposed changes include creating a K-12 Media Arts license, discontinuing the K-12 Vocal and Classroom Music and the K-12 Instrumental and Classroom Music licenses and replacing them with a single K-12 Music license, and retaining the K-12 Dance and Theater license alongside the K-12 Dance license and K-12 Theater license.

Board members raised concerns to the lack of current arts teachers contributing to the initial work for the report. Another concern relates to combining licenses may result in teachers being assigned jobs outside their

realm of knowledge. Concerns for further strain on teacher preparation providers was also addressed pertaining to the educator license structural changes.

The Board has requested for additional information before determining interest in next steps.

## **IX. REPORTS**

### **A. COMMITTEES & SUBCOMMITTEES**

#### *i. Executive Committee*

The committee met on June 11 to approve the board meeting agenda and finalize items for the board retreat. The next meeting is on July 9.

#### *ii. Licensing Committee*

The committee is meeting next on June 23.

#### *iii. Teacher Preparation Committee*

The committee met on June 2. All items are on the consent agenda. The committee had a lengthy conversation on process and procedure when communicating with partners. The next meeting is on July 7.

#### *iv. Legislative Committee*

No report.

#### *v. Increase Teachers of Color and Indigenous Teachers Committee*

No report.

#### *vi. Standards and Rules Advisory Committee*

No report.

### **B. Staff Report**

Dr. Bailey summarized the positive conversations on looking to the future that occurred during the 2025 board retreat. Dr. Bailey also highlighted the previous month's work groups and community partner meetings. Dr. Bailey finished with wishing Chair Osuji a wonderful retirement and thanking her for her years of service to the board.

### **C. Chair Report**

Chair Osuji spoke on her time with PELSB and her position as board chair, thanking her fellow board members, and expressing her hope for a positive legacy.

## **X. ADJOURN**

Chair Osuji adjourned the meeting at 11:08 am.

## Appendix A: CONSENT AGENDA

### I. APPROVE MINUTES

Approve Minutes from May 16, 2025, board meeting.

### II. UNIT APPROVALS

	Unit	TPC Recommendation
i	University of St. Thomas	Continuing Approval with Focus Areas with interim report
ii	Martin Luther College	Continuing Approval with Focus Areas
iii.	Bemidji State University	Continuing Approval with Focus Areas

### III. PROGRAM APPROVALS

#### Augsburg University

	Program	TPC Recommendation
i	Elementary	Probation
ii	Special Education: Academic and Behavioral Strategist	Probation
	Program	Staff Recommendation
iii	Mathematics	Continuing approval (accept interim report)
iv	Middle Level Mathematics	Continuing approval (accept interim report)
v	Science - Chemistry	Continuing approval (accept interim report)
vi	Science – General Science	Continuing approval (accept interim report)
vii	Science – Life Science	Continuing approval (accept interim report)
viii	Science – Physics	Continuing approval (accept interim report)

#### Bemidji State University

	Program	PRP/TPC Recommendation
i	Elementary Education (nonconventional)	Approve variance for interim conditional approval
ii	Elementary Education (conventional)	Continuing approval

Bethel University

	Program	Staff Recommendation
i	Middle Level Communication Arts and Literature	Continuing approval
ii	Middle Level Mathematics	Continuing approval
iii	Middle Level Social Studies	Continuing approval
	Program	PRP/TPC Recommendation
iv	Communication Arts and Literature	Approve variance for interim conditional approval
v	Elementary Education	Continuing approval
vi	Mathematics	Approve variance for interim conditional approval
vii	Social Studies	Approve variance for interim conditional approval
viii	Instrumental and Classroom Music	Approve variance for interim conditional approval
ix	Vocal and Classroom Music	Approve variance for interim conditional approval

Capella University

	Program	TPC Recommendation
i	Early Childhood Education	Probation
ii	Reading	Probation

Concordia College Moorhead

	Program	Staff Recommendation
i	Mathematics (baccalaureate)	Continuing approval (accept interim report)
ii	Mathematics (post baccalaureate)	Continuing approval (accept interim report)
iii	Middle Level Mathematics	Continuing approval (accept interim report)
iv	WLC: French K-8	Continuing approval (accept interim report)
v	WLC: German K-8	Continuing approval (accept interim report)
vi	WLC: Spanish K-8	Continuing approval (accept interim report)

Concordia University St. Paul

	Program	TPC Recommendation
i	Music: Instrumental and Classroom	Approve variance for interim conditional approval
ii	Music: Vocal and Classroom	Approve variance for interim conditional approval
iii	Visual Arts	Approve variance for interim conditional approval
iv	Physical Education	Approve variances for interim conditional approval
	Program	Staff Recommendation
iv	Health	Continuing Approval
v	Reading	Continuing Approval

Crown College

	Program	Staff Recommendation
i	Health	Accept voluntary discontinuation
ii	Physical Education	Accept voluntary discontinuation

Gustavus Adolphus College

	Program	Staff Recommendation
i	Communication Arts and Literature	Continuing approval
ii	Elementary Education	Continuing approval
iii	Health	Continuing approval
iv	Mathematics	Continuing approval
v	Middle Level Communication Arts and Literature	Continuing approval
vi	Middle Level Mathematics	Continuing approval
vii	Middle Level Science	Continuing approval
viii	Middle Level Social Studies	Continuing approval
ix	Science – Chemistry	Continuing approval
x	Science – General Science	Continuing approval
xi	Science – Life Science	Continuing approval
xii	Science - Physics	Continuing approval
xiii	Physical Education	Continuing approval
xiv	Social Studies	Continuing approval
xv	Instrumental and Classroom Music	Continuing approval
xvi	Vocal and Classroom Music	Continuing approval
xvii	Visual Arts	Continuing approval
xviii	WLC: Classical: Latin – Greek	Continuing approval
xix	WLC: Modern: Spanish	Continuing approval

LDA MN

	Program	PRP/TPC Recommendation
i	Special Education: Academic and Behavioral Strategist	Continuing approval with focus

*Remainder of page intentionally left blank.*



Minnesota State University Mankato

	Program	PRP Recommendation
i	Elementary Education	Approve variance for interim conditional approval with interim reports
ii	Health	Approve variance for interim conditional approval
iii	Math	Approve variance for interim conditional approval
iv	Music: Instrumental and Classroom	Approve variance for interim conditional approval
v	Music: Vocal and Classroom	Approve variance for interim conditional approval
vi	Physical Education	Approve variance for interim conditional approval
vii	Science: Chemistry (baccalaureate and post baccalaureate)	Approve variance for interim conditional approval
viii	Science: Earth Science (baccalaureate and post baccalaureate)	Approve variance for interim conditional approval
ix	Science: General Science (baccalaureate and post baccalaureate)	Approve variance for interim conditional approval
x	Science: Life Science (baccalaureate and post baccalaureate)	Approve variance for interim conditional approval
xi	Science: Physics (baccalaureate and post baccalaureate)	Approve variance for interim conditional approval
xii.	Special Education: Autism Spectrum Disorders	Approve variance for interim conditional approval
xiii	Special Education: Developmental Disabilities	Approve variance for interim conditional approval
xiv	Special Education: Early Childhood Education	Approve variance for interim conditional approval
xv	Special Education: Emotional Behavioral Disabilities	Approve variance for interim conditional approval
xvi	World Languages and Cultures: French K-12	Approve variance for interim conditional approval
xvii	World Languages and Cultures: German K-12	Approve variance for interim conditional approval
xviii	World Languages and Cultures: Spanish K-12	Approve variance for interim conditional approval
	Program	Staff Recommendation
xix	Health (stand alone)	Accept voluntary discontinuation
xx	Middle Level Communication Arts and Literature (post baccalaureate)	Continuing approval
xxi	Middle Level Mathematics (post baccalaureate)	Continuing approval
xxii	Special Education: Autism Spectrum Disorders (undergraduate)	Initial Approval (second cycle)

xxiii	Special Education: Emotional Behavioral Disabilities (undergraduate)	Initial Approval (second cycle)
-------	--	---------------------------------

Minnesota State University Moorhead

	Program	Staff Recommendation
i	Developmental Adaptive Physical Education	Continuing approval

Southwest Minnesota State University

	Program	PRP/TPC Recommendation
i	Agricultural Education	Approve variance for interim conditional approval
ii	Communication Arts and Literature	Approve variance for interim conditional approval
iii	English as a Second Language (initial)	Approve variance for interim conditional approval
iv	Early Childhood Education	Approve variance for interim conditional approval
v	Elementary Education (residency)	Approve variance for interim conditional approval
vi	Health Education	Approve variance for interim conditional approval
vii	Mathematics	Approve variance for interim conditional approval
viii	Music – Instrumental and Classroom	Approve variance for interim conditional approval
ix	Music – Vocal and Classroom	Approve variance for interim conditional approval
x	Physical Education	Approve variance for interim conditional approval
xi	Reading	Continuing approval with focus and interim report
xii	Science - Chemistry	Approve variance for interim conditional approval
xiii	Science – General Science	Approve variance for interim conditional approval
xiv	Science – Life Science	Approve variance for interim conditional approval (no focus)
xv	Social Studies	Approve variance for interim conditional approval
xvi	Special Education: Academic and Behavioral Strategist (residency)	Approve variance for interim conditional approval
xvii	Visual Arts	Approve variance for interim conditional approval (no focus)
	Program	Staff Recommendation
xviii	DAPE	Continuing approval
xix	ESL (additional license)	Continuing approval

xx	Middle Level Communication Arts and Literature	Continuing approval
xxi	Middle Level Math	Continuing approval
xxii	Middle Level Science	Continuing approval
xxiii	Middle Level Social Studies	Continuing approval
xxiv	Preprimary	Continuing approval
xxv	Special Education: Autism Spectrum Disorders (additional)	Continuing approval
xxvii	Special Education: Developmental Disabilities (Additional to ABS)	Continuing approval
xxviii	Special Education: Emotional Behavioral Disabilities (additional)	Continuing approval
xxix	Special Education: Learning Disabilities (additional)	Continuing approval
xxx	WLC: Spanish K-8	Continuing approval
xxxi	Work-Based Learning	Initial Approval (second cycle)

#### St. Catherine University

	Program	Staff Recommendation
i	Preprimary	Continuing approval
ii	Preprimary	Continuing approval
	Program	TPC Recommendation
iii	Early Childhood Education	Approve variance for interim conditional approval with interim reports
iv	Library Media Specialist	Continuing approval with focus

#### St. Cloud State University

	Program	Staff Recommendation
i	Elementary	Continuing approval with focus (Accept interim report)
ii	Library Media Specialist (initial license)	Continuing approval
iii	Library Media Specialist (endorsement)	Continuing approval
iv	CTE Communication Technology (initial and additional licensure)	Continuing approval
v	CTE Construction (initial and additional licensure)	Continuing approval
vi	CTE Manufacturing (initial and additional licensure)	Continuing approval
vii	CTE Transportation (initial and additional licensure)	Continuing approval

#### TNTP

	Program	PRP Recommendation
i	Elementary	Continuing approval with focus
ii	Special Education: Academic and Behavioral Strategist	Continuing approval with focus

University of Minnesota Duluth

	Program	PRP Recommendation
i	Elementary Education	Continuing approval with focus and Interim report
ii	Health	Continuing approval
iii	Math	Continuing approval
iv	Music – Instrumental and Classroom	Continuing approval with focus
v	Music – Vocal and Classroom	Continuing approval with focus
vi	Physical Education	Continuing approval
vii	Science - Chemistry	Continuing approval
viii	Science - Chemistry	Continuing approval
ix	Science – General Science	Continuing approval
x	Science – General Science	Continuing approval
xi	Science – Life Science	Continuing approval
xii	Science – Life Science	Continuing approval
xiii	Science – Physics	Continuing approval
xiv	Science – Physics	Continuing approval
xv	Special Education: Academic and Behavioral Strategist	Continuing approval with focus and Interim report
	Program	Staff Recommendation
xvi	Communication Arts and Literature	Continuing approval
xvii	Social Studies	Continuing approval
xviii	Visual Arts	Continuing approval
xix	WLC: Modern Spanish	Continuing approval

University of St. Thomas

	Program	Staff Recommendation
i	Elementary (post baccalaureate, residency)	Continuing approval
ii	Elementary (post baccalaureate)	Continuing approval
iii	Elementary (baccalaureate)	Continuing approval
iv	Special Education: Academic and Behavioral Strategist (undergraduate and post baccalaureate)	Continuing approval
v	Special Education: Academic and Behavioral Strategist (post baccalaureate, residency)	Continuing approval
vi	Special Education: Autism Spectrum Disorders	Continuing approval
vii	Special Education: Developmental Disabilities	Continuing approval
viii	Special Education: Early Childhood	Continuing approval
ix	Special Education: Emotional Behavioral Disabilities	Continuing approval
x	Special Education: Learning Disabilities	Continuing approval
xi	WLC: Modern: French	Initial Approval
xii	WLC: Modern: German	Initial Approval

**IV. LICENSES AND PERMISSIONS**

None.

**V. TEACHER PREPARATION – DISCRETIONARY VARIANCES**

	Unit/Program	Rule	TPC Recommendation
a.	Martin Luther College	8705.2200, Subp. 3(4), 8705.2200, Subp. 3aC, 8705.2600, Subp. 1 (allow more time for external review)	Approve with conditions