

## Board Meeting Minutes

### May 16, 2025

#### I. CALL TO ORDER

Chair Osuji called the meeting to order at 9:30 am. Board Meeting was held in person and via WebEx.

##### **Board members present:**

Dr. Angela Osuji, Board Chair  
Dr. Lucy Payne  
Amy Aho  
Brandee Shoemaker (Virtual)  
Dr. Gift Saloka  
Dr. Kurt Stumpf (Virtual)  
Jennifer Trask  
Glazell Toledo  
Rochelle Dyer (Virtual)  
Janie Yang (Virtual)

##### **Board members absent:**

Dr. Quennel Cooper  
Justin Hoelscher

##### **Board staff (present at various times):**

Dr. Yelena Bailey, Executive Director  
Debby Odell, Licensing and Operations Manager  
Caren Custer, Compliance and Data Specialist  
Katherine Oswald, Office Manager  
Erin Doan, Director of Educator Preparation and Pathways  
Katherine Anthony-Wigle, Data & Policy Specialist  
Maria Zaloker, Teacher Ethics Attorney (Virtual)

##### **Attorney General's Office:**

Nathan Hartshorn (Virtual)  
Daniel Schueppert (Virtual)  
David Cullen (Virtual)

#### II. APPROVAL OF BOARD MEETING AGENDA

MOTION: Toledo moved to approve the Agenda with flexibility. Trask seconded the motion.

VOTE: All yes.

RESULT: The motion passed.

#### III. CONSENT AGENDA

MOTION: Payne moved to approve the Consent Agenda. Aho seconded the motion.

VOTE: All yes.

RESULT: The motion passed.

#### IV. ORAL ARGUMENTS

The board heard oral arguments in the matter of Mr. Travis M. Turgeon's license. The board was advised by Assistant Attorney General Nathan Hartshorn. Oral arguments were made by Assistant Attorney General Daniel Schueppert. No one appeared on behalf of Mr. Turgeon.

MOTION: Payne made a motion to move into Closed Session. Saloka seconded the motion.

VOTE: All yes.

RESULT: The motion passed.

#### V. DISCIPLINE MATTERS (Closed Session)

Nathan Hartshorn, Assistant Attorney General, was present for the license deliberation of Mr. Turgeon. Board members Trask, Toledo, and Aho were not present for deliberations. Executive Director Yelena Bailey and Teacher Ethics Attorney Maria Zaloker were not present for deliberations.

Pursuant to Minnesota Statutes 13D.01, subdivision 2, the Board moved into closed session for the purposes of disciplinary proceedings.

#### VI. REPORT OUT: DISCIPLINE MATTERS (Open Session)

Chair Osuji announced Board action from Closed Session as follows:

1. **Katie Hanson (FFN 451743)**: The Board adopted a stipulation agreement and consent order whereby Katie Hanson's licenses are voluntarily surrendered.
2. **Kelly Morris Metzler (FFN 432150)**: The Board adopted a stipulation agreement and consent order whereby Kelly Morris Metzler's teaching license is subject to a one year stayed suspension.
3. **Travis Turgeon (FFN 423494)**: The Board adopted findings of fact, conclusions of law, and order, whereby Travis Turgeon's teaching license is revoked.
4. **Claire Watne (FFN 1006331)**: The Board adopted a stipulation agreement and consent order whereby Claire Watne's teaching license is subject to a one year stayed suspension.

#### VII. PUBLIC COMMENT

*Matt Ryg, Education Minnesota*

Matt Ryg spoke on behalf of Education Minnesota for the topic of educator out-of-field permissions and how teachers should work towards licensing within the new field instead of relying on the out-of-field permission.

## **VIII. UNFINISHED BUSINESS**

### *A. Out-of-Field Permissions Policy*

Dr. Yelena Bailey, PELSB Executive Director, presented data on out-of-field permissions areas and the number of OFPs in Minnesota. Board members discussed addressing special education first and how experienced educators with an OFP can be more prepared in the classroom than a Tier 1 license holder for that classroom. After discussion, board members requested additional data.

### *B. Special Education Subcommittee Update*

Debby Odell, PELSB Licensing and Operations Manager, updated the board on the subcommittee's progress from the May 6 meeting. The subcommittee reviewed neighboring states' educator licenses for cross-categorical special education along with submitted feedback pertaining to the topic. The board discussed establishing a task force to allow greater representation.

MOTION: Trask made a motion to create the task force. Aho seconded the motion.

VOTE: All yes.

RESULT: The motion passed.

## **IX. NEW BUSINESS**

### *A. Board Bylaws*

Dr. Bailey presented the Executive Committee's recommended changes to the Board Bylaws; noting that there are significantly fewer recommended changes for this year than last year.

### *B. Compliance Report*

Caren Custer, PELSB Data and Compliance Specialist, reported that for the 2025 fiscal year, Minnesota public school districts collectively achieved a 99.67% compliance rate with licensure requirements. Further detail can be found on the new STAR data dashboard published on the PELSB website.

### *C. Board Elections*

Prior to Dr. Bailey's update for board elections, Chair Osuji notified the board members of Dr. Quennel Cooper's immediate resignation as well as her own resignation effective June 30. Dr. Bailey then informed board members that the openings include the Chair, Vice Chair, and Executive Committee.

Amy Aho nominated Dr. Lucy Payne for the Chair position. Dr. Payne accepted the nomination and subsequently nominated Ms. Aho for Vice Chair; Ms. Aho accepted the nomination. Dr. Payne nominated Dr. Gift Saloka to continue on the Executive Committee; Dr. Saloka accepted the nomination.

Further nominations will be directed to Dr. Bailey via email.

## **X. REPORTS**

### **A. COMMITTEES & SUBCOMMITTEES**

#### *i. Executive Committee*

The committee met on May 7 to approve the agenda, bylaws, and preparations for board elections. The next meeting is on June 11.

#### *ii. Licensing Committee*

The committee is meeting next on May 19.

#### *iii. Teacher Preparation Committee*

The committee met on May 5. All items are on the consent agenda. The next meeting is on June 9.

#### *iv. Legislative Committee*

No report.

#### *v. Increase Teachers of Color and Indigenous Teachers Committee*

The committee met on May 15.

#### *vi. Standards and Rules Advisory Committee*

The committee met on May 1 and had a robust discussion on streamlining teacher licensure, a topic that will be addressed at the board retreat.

### **B. Staff Report**

Dr. Bailey highlighted that the Board is looking for continued feedback pertaining to the Standards and Rules Advisory Committee discussion. Dr. Bailey also noted that board retreat information is now on the PELSB website and a GovDelivery notice will be sent out as well. Panelists for the federal education policy session are being finalized.

### **C. Chair Report**

Chair Osuji announced board members Ms. Yang, Dr. Saloka, and Ms. Dyer as the members for the R-4683 Subcommittee. Chair Osuji reiterated Dr. Cooper's resignation from the board effective immediately as well as her retirement come June 30.

## **XI. ADJOURN**

Chair Osuji adjourned the meeting at 10:59 am.

## Appendix A: CONSENT AGENDA

### I. APPROVE MINUTES

Approve Minutes from April 25, 2025, board meeting.

### II. UNIT APPROVALS

	Unit	Recommendation
i	TNTP	Accept Interim Report

### III. PROGRAM APPROVALS

#### Bemidji State University

	Program	Staff Recommendation
i	Communication Arts and Literature (baccalaureate)	Continuing approval
ii	Developmental Adaptive Physical Education	Continuing approval
iii	Health	Continuing approval
iv	Mathematics (baccalaureate)	Continuing approval
v	Mathematics (post baccalaureate)	Continuing approval
vi	Physical Education (baccalaureate)	Continuing approval
vii	Physical Education (post baccalaureate)	Continuing approval
viii	Middle Level Science (baccalaureate)	Continuing approval
ix	Middle Level Science (post baccalaureate)	Continuing approval
x	Science: Chemistry (baccalaureate)	Continuing approval
xi	Science: Chemistry (Post baccalaureate)	Continuing approval
xii	Science: Earth Science (baccalaureate)	Continuing approval
xiii	Science: Earth Science (post baccalaureate)	Continuing approval
xiv	General Science (baccalaureate)	Continuing approval
xv	Life Science (baccalaureate)	Continuing approval
xvi	Life Science (post baccalaureate)	Continuing approval
xvii	Science: Physics (baccalaureate)	Continuing approval
xviii	Science: Physics (post baccalaureate)	Continuing approval
xix	Social Studies (baccalaureate)	Continuing approval
xx	Social Studies (post baccalaureate)	Continuing approval
xxi	Special Education: Autism Spectrum Disorders (FasTrack)	Continuing approval
xxii	Special Education: Emotional Behavioral Disabilities (FasTrack)	Continuing approval
xxiii	Special Education: Learning Disabilities (FasTrack)	Continuing approval
xxiv	Instrumental and Classroom Music (baccalaureate)	Continuing approval
xxv	Vocal and Classroom Music (baccalaureate)	Continuing approval
	Program	PRP/TPC Recommendation
xxvi	Special Education: Academic and Behavioral Strategist	Initial Approval

### Crown College

	Program	PRP Recommendation
i	Communication Arts and Literature	Interim conditional approval with focus and interim reports
ii	Elementary Education	Interim conditional approval with focus and interim reports
iii	Middle Level Communication Arts and Literature	Continuing approval with focus and interim report
iv	Middle Level Math	Continuing approval with interim report
v	Middle Level Science	Continuing approval with interim report
vi	Middle Level Social Studies	Continuing approval with focus and interim report
vii	Social Studies	Interim conditional approval with focus and interim reports
	Program	Staff Recommendation
viii	Preprimary	Continuing approval

### Fond Du Lac Tribal and Community College

	Program	PRP Recommendation
i	Elementary Education	Initial approval (second cycle) with interim report

### Minnesota State University Mankato

	Program	PRP Recommendation
i	Elementary Education	Continuing approval with focus and interim report
	Program	Staff Recommendation
ii	Developmental Adaptive Physical Education	Continuing Approval
iii	Computer Keyboarding	Continuing Approval

### Metropolitan State University

	Program	Staff Recommendation
i.	Early Childhood Education	Continuing approval with focus (accept interim report)
ii.	Elementary Education	Continuing approval with focus (accept interim report)
iii.	Special Education: Academic and Behavioral Strategist	Continuing approval with focus (accept interim report)

*Remainder of page left blank intentionally*

### Saint Mary's University

	Program	Staff Recommendation
i.	Reading	Continuing approval

### University of Minnesota Crookston

	Program	PRP Recommendation
i	Early Childhood Education	Continuing approval with focus and interim report
ii	Elementary Education	Continuing approval with focus and interim report
	Program	Staff Recommendation
iii	Agricultural Education	Continuing Approval
iv	Communication Arts and Literature	Initial Approval (second cycle)
v	Work-Based Learning	Continuing Approval

## IV. LICENSES AND PERMISSIONS

None.

## V. TEACHER PREPARATION – DISCRETIONARY VARIANCES

	Unit/Program	Rule	Precedent
a.	Minnesota State University Mankato	8705.2100, Subp.3B	Approve
b.	Minnesota State University Mankato	8705.1010, Subp. 3C	Approve with conditions