

Foreign Credential Evaluation

If you trained as a teacher outside the United States or its territories, you may be eligible for a license to teach in Minnesota. Because of significant differences among nations in training and licensure requirements, you will need to submit the following material to a professional evaluation service that has been authorized by the Minnesota Professional Educator Licensing and Standards Board:

- Transcripts of credits
- Pattern of training
- Degrees awarded

Providers of these evaluation services are listed on the [Website of the National Association of Credential Evaluation Services \(NACES\)](http://www.naces.org/members.htm) (<http://www.naces.org/members.htm>).

Please contact the service of your choice directly if you have questions regarding the submission of your materials.

Only through this detailed course-by-course evaluation process can we determine if your teacher preparation is equivalent to the training required for a license in Minnesota. We will need to know that you have completed the equivalent of a bachelor's degree in teacher education. We will also need to know the grade levels and major and minor subjects you have been trained to teach.

Submit the application to teach in Minnesota by completing the appropriate tiered application, the original detailed course-by-course evaluation, your fingerprint card, and payment to the Professional Educator Licensing and Standards Board. The application can be found on the [PELSB website](https://mn.gov/pelsb) (<https://mn.gov/pelsb>).

Original documents need to be mailed to:

Minnesota Professional Educator Licensing and Standards Board
1500 Highway 36 West, Suite 300
Roseville, MN 55113-4266

For questions or assistance you can contact customer service by phone at 651-539-4200 or by [email](mailto:pelsb@state.mn.us) at pelsb@state.mn.us.