

## Foreign Credential Evaluation

If you trained as a teacher outside the United States or its territories, you may be eligible for a license to teach in Minnesota. Because of significant differences among nations in training and licensure requirements, you will need to submit the following material to a professional evaluation service that has been authorized by the Minnesota Professional Educator Licensing and Standards Board:

- Transcripts of credits
- Pattern of training
- Degrees awarded

Providers of these evaluation services can be found on the [National Association of Credential Evaluation Services](#) (NACES) and the [Association of International Credential Evaluators](#) (AICE) websites.

Please contact the service of your choice directly if you have questions regarding the submission of your materials.

Only through this detailed **course-by-course evaluation** process can we determine if your teacher preparation is equivalent to the training required for a license in Minnesota. We will need to know that you have completed the equivalent of a bachelor's degree in teacher education. We will also need to know the grade levels and major and minor subjects you have been trained to teach.

PELSB must have a current USA address in order to return the original evaluation. Only send copies of any out-of-country licenses and/or diplomas. Originals are not always returned.

Submit the application to teach in Minnesota by completing the appropriate tiered application, the original detailed course-by-course evaluation, your fingerprint card, and payment to the Professional Educator Licensing and Standards Board. The application can be found on the [PELSB website](#).

Original documents need to be mailed to:

Minnesota Professional Educator Licensing and Standards Board  
1021 Bandana Blvd. E., Suite 222  
Saint Paul, MN 55108-5111

For questions or assistance you can contact customer service by phone at 651-539-4200 or by [email](#).