

Memorandum

Date: November 21, 2025

To: PELSB Board Members

From: Emily Busta, Registered Teacher Apprenticeship Specialist

Re: Board Resolution – CEUs for Cooperating Teachers

Background

See the October 10 memorandum from Emily Busta, MDE Registered Teacher Apprenticeship Specialist, for a detailed background regarding CEUs for cooperating teachers ([Board Resolution Cooperating Teachers - Memorandum \(Report\).docx](#)).

Currently, PELSB's licensure renewal rule limits the number of clock hours a cooperating teacher may earn when hosting a teacher candidate. [Minnesota Rule 8710.7200 Sub. 4 B \(1\)](#) allows up to 24 clock hours per field experience placement per semester, with a maximum of 30 clock hours within a five-year renewal cycle.

Given the increased expectations and time commitment required of journeyworkers and mentor teachers who support apprentices and residents, partners working with Registered Teacher Apprenticeship Programs (RTAP) and Teacher Residencies are requesting the Board consider a resolution to waive the 30-clock hour maximum within a five-year renewal cycle. Instead, we propose allowing journeyworkers and mentor teachers to earn up to 24 clock hours per semester, without a limit.

This change would serve as a meaningful acknowledgment of the dedication and additional effort educators provide to ensure the success of future teachers. In a time where it has become increasingly challenging to recruit cooperating teachers, this is a way to show appreciation for journeyworkers' and mentor teachers' contributions to the field.

At the October 10 meeting, the Board stated that the waiver resolution should apply to all cooperating teachers and not just for journeyworkers and mentor teachers. Additionally, the Board suggested that PELSB staff provide guidance to relicensure committees regarding the waiver resolution. Finally, the Board agreed with PELSB staff that the differences between cooperating teachers and journeyworkers/mentor teachers would be added to the next rulemaking review of tiered licensure requirements for renewal.

The Board indicated it would review a proposed resolution at the November 21 meeting and take action.

Options

- Move to review and adopt the proposed resolution.
- Table for further consideration.
- Move to not adopt the proposed resolution.