

## Board Meeting Minutes

### October 10, 2025

#### I. CALL TO ORDER

Chair Payne called the meeting to order at 9:31 am. Board Meeting was held in person and via WebEx.

##### **Board members present:**

Dr. Lucy Payne, Board Chair  
Amy Aho  
Brandee Shoemaker  
Dr. Gift Saloka  
Dr. Kurt Stumpf  
Jennifer Trask  
Justin Hoelscher  
Glazell Toledo  
Rochelle Dyer  
Janie Yang (Virtual)  
Liana Lingofelt  
Nathan Wood

##### **Board staff (present at various times):**

Dr. Yelena Bailey, Executive Director  
Debby Odell, Licensing and Operations Manager  
Erin Doan, Director of Educator Preparation and Pathways  
Steve Rollin, Rulemaking Attorney  
Caren Custer, Data and Compliance Specialist  
Tanwaporn Chino, Communications Specialist  
Maria Zaloker, Teacher Ethics Attorney (Virtual)  
Katherine Oswald, Office Manager

##### **Attorney General's Office:**

Nathan Hartshorn, Assistant Attorney General  
(Virtual)

#### II. APPROVAL OF BOARD MEETING AGENDA

MOTION: Trask moved to approve the Agenda with flexibility. Stumpf seconded the motion.

VOTE: All aye.

RESULT: The motion passed.

MOTION: Stumpf moved to enter Closed Session. Shoemaker seconded the motion.

VOTE: All aye.

RESULT: The motion passed.

#### III. DISCIPLINE MATTERS (Closed Session)

Pursuant to Minnesota Statutes 13D.01, subdivision 2, the Board moved into closed session for the purposes of disciplinary proceedings.

#### IV. REPORT OUT: DISCIPLINE MATTERS (Open Session)

Chair Payne announced Board action from Closed Session as follows:

- 1. Sean Fitzsimmons (FFN 350523):** The Board adopted a stipulation agreement and consent order whereby Sean Fitzsimmons's teaching license is subject to a three year stayed suspension.
- 2. Ameer Liabraaten (FFN 336040):** The Board adopted a stipulation agreement and consent order whereby Amy Liabraaten's teaching licenses are subject to a two year stayed suspension.

#### V. CONSENT AGENDA

MOTION: Toledo moved to approve the Consent Agenda. Aho seconded the motion.

VOTE: All aye.

RESULT: The motion passed.

#### VI. PUBLIC COMMENT

No public comment.

#### VII. UNFINISHED BUSINESS

##### *A. Board Metrics*

Dr. Yelena Bailey, PELSB Executive Director, presented the revised board metrics based on previous feedback from board members and community partners. No additional feedback was given, so the revised metrics will be used by PELSB staff.

##### *B. R4863 Update*

Steve Rollin, PELSB Rulemaking Attorney, presented the updated rulemaking language based on feedback from the September board meeting. Board members asked technical questions concerning consistency of language and requirements among the licensure tiers.

Board members also discussed language for computer science licensure at Minnesota Rules, part 8710.4875, subpart 6, item C that is intended for teacher preparation programs. The current language does not seem to reflect that.

Aho moved to table to a future meeting. Trask seconded the motion.

VOTE: all aye.

RESULT: The motion passed.

## **VIII. NEW BUSINESS**

### *A. Board Resolution – CEUs for Cooperating Teachers*

Emily Busta, Minnesota Department of Education Registered Teacher Apprenticeship Specialist, proposed a change to Minnesota Rules, part 8710.7200, subpart 4, item B (1). The change would lift the maximum number of clock hours that a mentoring teacher can earn in a five-year relicensure period.

Dr. Bailey clarified that local level relicensure committees will continue to ensure proper number of clock hours is earned. Additionally, the proposed resolution would strike the requirement for anyone, whether advising a student teacher, apprentice, or resident, to allow the same options. The strike would be temporary until details can be fleshed out. Board members voiced interest in the proposed change.

### *B. Board Resolution – CTE*

Dr. Zane Sheehan, Lakes Country Service Cooperative Associate Director of Teacher Licensure, proposed removing language “aligned to the assignment” from Minnesota Rules, part 8710.0312, subpart 2, item A (3). Current language for Tier 2 licensure has a qualification discrepancy against the other tiers. The LCSC has not seen many cases where the current language is causing a major barrier for teachers but anticipate more cases in the future. Board members voiced interest in the proposed change.

Resolution language will be brought to the November board meeting.

## **IX. REPORTS**

### *A. COMMITTEES & SUBCOMMITTEES*

#### *i. Executive Committee*

The committee met on October 1 to approve the board meeting agenda. The next meeting is on November 12.

#### *ii. Licensing Committee*

The committee met on September 23 to approve cross-curricular delivery permissions and discretionary variances. The next meeting is on October 14.

#### *iii. Teacher Preparation Committee*

The committee met on September 29. All items are on the consent agenda. The next meeting is on November 10.

*iv. Legislative Committee*

The committee met on October 7; Laura Mogelson from Minnesota Association of Colleges for Teacher Education presented their legislative priorities. PELSB's potential legislative priorities for 2026 was also reviewed. The next meeting is on November 10.

*v. Increase Teachers of Color and Indigenous Teachers Committee*

No report.

*vi. Standards and Rules Advisory Committee*

The next meeting will be in-person on October 30; student mental health experts Mark Sander and Amy Jones will be presenting.

*B. Staff Report*

Dr. Bailey highlighted the past month's community engagement and gave a reminder that NASDTEC's Executive Director will be giving a presentation after the board meeting ends.

*C. Chair Report*

Chair Payne notified board members that the PELSB Executive Director annual review survey will be sent out and results will be discussed in the November meeting's Closed Session. Dr. Payne also noted MEA conferences are taking place in October.

**X. ADJOURN**

Chair Payne adjourned the meeting at 10:37 am.

## Appendix A: CONSENT AGENDA

### I. APPROVE MINUTES

Approve Minutes from September 19, 2025, board meeting.

### II. UNIT APPROVALS

	Unit	TPC Recommendation
i.	Fond Du Lac Tribal and Community College	Extend initial approval
ii.	Indigo Education	Discontinue
iii.	Minneapolis Public Schools	Extend initial approval
v.	Northeast Metro 916 Intermediate School District	Extend initial approval
vi.	Southeast Service Cooperative	Extend initial approval

### III. PROGRAM APPROVALS

Minnesota State University Mankato

	Program	Staff Recommendation
i.	Reading	Initial Approval

### IV. LICENSES AND PERMISSIONS

None.

### V. TEACHER PREPARATION – DISCRETIONARY VARIANCES

	Unit/Program	Rule	TPC Recommendation
a.	Fond Du Lac Tribal and Community College	8705.11000, Subp. 1b.A(1) (length of extension)	Approve
b.	Minneapolis Public Schools	8705.11000, Subp. 1b.A(1) (length of extension)	Approve
c.	University of Minnesota Duluth	8705.1010, Subp. 4F, 8705.2200, Subp. 2.A.(2)(board-adopted teacher performance assessment)	Approve with conditions