

Board Meeting Minutes

September 19, 2025

I. CALL TO ORDER

Chair Payne called the meeting to order at 9:30 am. Board Meeting was held in person and via WebEx.

Board members present:

Dr. Lucy Payne, Board Chair
Amy Aho
Brandee Shoemaker
Dr. Gift Saloka
Dr. Kurt Stumpf (Virtual)
Jennifer Trask (Virtual- joined in Closed Session)
Justin Hoelscher
Glazell Toledo
Rochelle Dyer
Liana Lingofelt
Nathan Wood

Board members absent:

Janie Yang

Board staff (present at various times):

Dr. Yelena Bailey, Executive Director
Erin Doan, Director of Educator Preparation and Pathways
Katherine Oswald, Office Manager
Caren Custer, Data and Compliance Specialist
Kat Anthony-Wigle, Data and Policy Specialist
Michelle Sandler, Teacher Education Specialist
Steve Rollin, Rulemaking Attorney
Maria Zaloker, Teacher Ethics Attorney (Virtual)

Attorney General's Office:

David Cullen, Assistant Attorney General
(Virtual)
Nathan Hartshorn, Assistant Attorney General
(Virtual)

II. APPROVAL OF BOARD MEETING AGENDA

MOTION: Aho moved to approve the Agenda with flexibility. Shoemaker seconded the motion.

VOTE: All aye.

RESULT: The motion passed.

MOTION: Aho made a motion to move into Closed Session. Shoemaker seconded the motion.

VOTE: All aye.

RESULT: The motion passed.

III. DISCIPLINE MATTERS (Closed Session)

Pursuant to Minnesota Statutes 13D.01, subdivision 2, the Board moved into closed session for the purposes of disciplinary proceedings.

IV. REPORT OUT: DISCIPLINE MATTERS (Open Session)

Chair Payne announced Board action from Closed Session as follows:

1. **Gerardo Guerrero (FFN 1031342):** The Board adopted findings of fact, conclusions of law, and order, whereby Gerardo Guerrero's teaching licenses are automatically revoked.
2. **Tarek Morey (FFN 471652):** The Board adopted a stipulation agreement and consent order whereby Tarek Morey's teaching licenses are subject to a one year stayed suspension.
3. **Andrea Overman (FFN 513660):** The Board adopted a stipulation agreement and consent order whereby Andrea Overman's teaching licenses are subject to a two year stayed suspension.
4. **Rebecca Schmidt (FFN 474513):** The Board adopted a stipulation agreement and consent order whereby Rebecca Schmidt's teaching licenses are subject to a one year stayed suspension.
5. **Alexander Strickler (FFN 1022385):** The Board adopted a stipulation agreement and consent order whereby Alexander Strickler's teaching licenses are subject to a one year stayed suspension.
6. **Corey Webb (FFN 505472):** The Board adopted a stipulation agreement and consent order whereby Corey Webb's teaching license is revoked.

V. CONSENT AGENDA

MOTION: Toledo moved to approve the Consent Agenda. Trask seconded the motion.

VOTE: Yes: Payne, Dyer, Saloka, Shoemaker, Hoelscher, Trask, Aho, Toledo, Lingofelt, Wood.

Stumpf did not vote due to technical difficulties.

RESULT: The motion passed.

VI. PUBLIC COMMENT

No public comment.

VII. UNFINISHED BUSINESS

A. Fiscal Year 2026 Retreat Dates

Dr. Yelena Bailey, PELSB Executive Director, informed the board that June 15, 2026, the date selected for the public engagement portion of the board retreat overlaps with a national conference for boards and agencies that oversee standards and licensure. The Executive Committee recommends moving the public engagement date to Thursday, June 25 and have the board meeting on June 26.

Aho made a motion to adopt the proposed dates and format. Shoemaker seconded the motion.

VOTE: All aye.

RESULT: The motion passed.

B. R4703 Update

Steve Rollin, PELSB Rulemaking Attorney, notified the board that on August 29, the Court of Administrative Hearings issued an order approving PELSB's requested changes to the school counseling governing rules. Four main changes were made to the rules. The State Register's Notice of Adoption is scheduled to be published on September 29.

C. R4863 Update

Mr. Rollin outlined seven possible changes to the rules governing teacher licensure, license renewal, and other legislative requirements. The R4863 Subcommittee met three times in July, where they developed recommended changes for the seven areas. Three additional issues arose after the subcommittee adjourned so PELSB staff developed recommendations. A revised version of the proposed rule was provided to the board members.

Board members asked for clarification on how the specific number of contact days was determined within part 8710.0310, Subpart 1a; language removal within part 8710.3000, Subpart 2; and the definition of "meaningful progress" within part 8710.0310, Subpart 1, item L.

D. CTE edTPA Cut Scores

Michelle Sandler, PELSB Teacher Education Specialist, presented information that was requested during the August board meeting; noting that there is a Career and Technical Education (CTE) lesson plan template, a CTE handbook, the Stanford standard setting score is 33, and that North Carolina, the only state that has currently adopted a CTE edTPA cut score, is following the Stanford standard summary and has 33 as the licensure passing standard.

Dyer made a motion to adopt the recommendation of Stanford to have an 11 (Planning) and 11 (Assessment) cut score. Aho seconded the motion.

VOTE: All aye.

RESULT: The motion passed.

VIII. NEW BUSINESS

A. FY26 Budget Update

Dr. Bailey outlined the annual budget, noting that licensure operations, teacher preparation oversight and daily support, annual teacher preparation provider program reviews, ongoing program review of licensure areas, and teacher conduct investigations are currently funded. Overall, PELSB's biennium budget is underfunded by nearly \$500k, but this is mitigated by a recent change in carryover law allowing agencies to carryover unspent funds from the previous biennium.

B. Teacher Preparation Data Report

Kat Anthony-Wigle, PELSB Data & Policy Specialist, and Caren Custer, PELSB Data & Compliance Specialist, presented the changes made to the Minnesota Educator Workforce Dashboard on the PELSB website.

- TPP Information page: terminology definitions were added
- Enrollment: teacher prep provider, preparation system type, economic development region, and race/ethnicity filter categories were added

Ms. Custer then presented findings from three surveys on quality of teacher preparation units. The first two surveys are taken upon program completion, asking the program alum if they would recommend the program and the other looking at common metrics program instructor survey. The third survey is taken after one year of part-time or full-time teaching by the licensed teacher and their supervisors.

Ms. Anthony-Wigle and Ms. Custer finished by noting that the Data Summary Report, which offers more specifics and contextual information, will be added to the PELSB website.

BOARD IN RECESS 11:00 – 11:05 AM

C. Board Metrics

Dr. Bailey presented the board's goals along with the proposed revised metrics based on survey feedback from the 2025 retreat.

Board members raised concerns on sending out another survey by email communication if the amount of work by staff is not made worth it in the survey results. Board members also proposed finding a way to include a survey in the license renewal process. Dr. Bailey responded that incorporating a survey has been of interest to PELSB staff but has not happened yet because it would be tricky with some of the MN.IT built systems.

IX. REPORTS

A. COMMITTEES & SUBCOMMITTEES

i. Executive Committee

The committee met on September 10 to approve the board meeting agenda and finalize board metrics. The next meeting is on October 1.

ii. Licensing Committee

The committee met on August 27 and September 9 to approve cross-curricular delivery permissions, discretionary variances, out-of-field placements, and tiered licenses. The next meeting is on September 23.

iii. Teacher Preparation Committee

The committee did not meet as all items on the consent agenda had precedent and were moved forward. The next meeting is on September 29.

iv. Legislative Committee

The committee met on September 15; Chris Hoehn presented information on a common application for instructional support roles. The committee also discussed Tier 1 and Tier 2 licensure items. The next meeting is on October 7.

v. Increase Teachers of Color and Indigenous Teachers Committee

No report.

vi. Standards and Rules Advisory Committee

The committee will meet on October 30.

B. Staff Report

Dr. Bailey highlighted community engagement within the last month as well as a save the date for October 10 when NASDTEC's Executive Director will be presenting in person after the board meeting.

C. Chair Report

Chair Payne welcomed two new board members: Ms. Lingofelt who will be joining the Executive Committee and Mr. Wood who will be joining the Licensing Committee. Chair Payne also recognized all the work that went into the rulemaking work.

X. ADJOURN

Chair Payne adjourned the meeting at 11:22 am.

APPENDIX A: CONSENT AGENDA

1. APPROVE MINUTES

Approve Minutes from August 15, 2025, board meeting.

2. UNIT APPROVALS

None

3. PROGRAM APPROVALS

Southwest Minnesota State University

	Program	Staff Recommendation
i.	Business Education	Initial Approval

University of Minnesota Twin Cities

	Program	Staff Recommendation
i.	World Languages and Cultures: Arabic, Chinese, Dakota, Dari, Farsi, French, German, Hebrew, Hmong, Italian, Japanese, Karen, Korean, Norwegian, Ojibwe, Pashto, Russian, Somali, Spanish, Swahili, Swedish, Urdu	Continuing approval

4. LICENSES AND PERMISSIONS

None

5. TEACHER PREPARATION – DISCRETIONARY VARIANCES

	Unit/Program	Rule	TPC Recommendation
a.	Augsburg University	8705.1010, Subp. 3B	Approve
b.	Winona State University	8705.1010, Subp. 3B	Approve