

Application for PELSB Approval of Continuing Education Clock Hours Training

While not required, a trainer can seek to have a training approved by PELSB. PELSB will only review trainings that are ongoing and offered throughout the year. Trainings that are accepted through the Renewal Training Subcommittee will be added to a resource list on the PELSB website for teachers and Minnesota school districts. All trainings will still need to be reviewed and approved by the local continuing education committees. Applications can be submitted to the [training submission email box](#).

PELSB approval means that a training is guaranteed by PELSB to meet clock hour requirements. Each educator will still be required to submit their CEU certificate to their school/district or local re-licensure committee. If approved, PELSB will include information about the training on its webpage.

1. Name of training:
2. Name of organization or company:
3. Format (select all that apply):

☐ In person	☐ Online	☐ Hybrid
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 - Will the training be split into more than one session?

☐ Yes	☐ No	☐ Varies
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4. Website for training information. (If approved, this webpage will be added to PELSB's webpage).
5. How much will the training cost each attendee and/or school/district?
6. Length of training
7. Does this training consist of one or more of the mandatory requirements for renewal?
If yes, please check the applicable mandatory requirements. Please complete appropriate section in "Mandatory Requirements Review Form"

☐ Positive Behavior Intervention Strategies
☐ Accommodating, Modifying, Adapting Curricula
☐ Reading Preparation
☐ Key Warning Signs for Early-Onset Mental Illness in Children and Adolescents
☐ Suicide Prevention
☐ English Language Learners
☐ Cultural Competency
☐ American Indian History and Culture.

8. Background information and qualifications of the trainer or organization specific to requested training. Information could include but should not be limited to education, company mission statement, past training programs, professional experience, personal experience, etc.

9. Please submit an electronic folder containing all resources (slide presentations, handouts, videos, etc.) used in the training. List all the included materials here.