

Leadership Forum: Meeting Minutes

Date: February 13, 2023, from 3:00 to 4:30 p.m.

Location: Zoom online meeting platform

Call to Order

Co-leads Curtis Shanklin (DOC) and Lisa Harrison-Hadler (OMHDD) began the meeting, welcomed everyone, and thanked them for attending.

Agenda Review

Curtis Shanklin (DOC) began the agenda review. The agenda consisted of Approval of December 5, 2022 Meeting Minutes, Leadership Forum Engagement, Director's Report, Chairs Reports, and Acceptance of Postponement of Plan Amendment Public Comment.

Attendance

Leadership Forum Members

- Curtis Shanklin, Department of Corrections (DOC)
- Lisa Harrison-Hadler, Office of Ombudsman for Mental Health and Developmental Disabilities (OMHDD)
- Ryan Baumtrog, Minnesota Housing (MHFA)
- Dan Baker, Department of Human Services (DHS)
- Dee Torgerson, Department of Employment and Economic Development (DEED)
- Kody Olson, Department of Health (MDH)
- Colleen Wieck, Governor's Council on Developmental Disabilities (GCDD)
- Scott Beutel, Department of Human Rights (MDHR)
- Gerri Sutton, Metropolitan Council (MetC)

Leadership Forum Designees

- Kate Weeks, Department of Public Safety (DPS)

Other State Agency Staff

- Bud Rosenfield (OMHDD)
- John Patterson (MHFA)
- Chris McVey (DEED)
- Alesia Thompson (DHS)
- Ama Boumi (DHS)
- Carrie Marsh (DEED)
- Gloria Smith (DHS)
- Holly Andersen (MDE)
- Melinda Czaia (MMB)
- Sheila Holbrook-White (MetC)
- Ryan Merz (DHS)
- Rosalie Vollmar (DHS)
- Tom Delaney (MDE)
- Margaret Zadra (OBFC)

Workgroups

- Gene Rossum (Workgroups)
- Mark Kinde (Workgroups)

OIO Staff

- Shelley Madore (OIO)
- Diane Doolittle (OIO)
- Caitlin Arreola (OIO)
- Chloe Ahlf (OIO)
- Rilyn Eischens (OIO)
- Madilyne Wegener (OIO)
- Mike Tessneer (OIO)

Members of the Public

- Tom Reed

Approval of Meeting Minutes

Action: Approve December 5, 2022, Leadership Forum Meeting Minutes

Motion – Wieck. Second – Baker.

In favor: Roll call vote was taken with 11 Ayes and 0 Nays. Motion carried.

- MHFA - Aye
- DHS – Aye
- DEED – Aye
- DOC – Aye

- MDH - Aye
- MDHR – Aye
- MDE - Aye
- DPS - Aye
- MetC - Aye
- OMHDD – Aye
- GCDD – Aye

Leadership Forum Engagement Video

Equity and Intersectionality

The Olmstead Implementation Office shared two videos highlighting equity and intersectionality. They described the purpose and meaning of intersectionality and focused on Kimberle Crenshaw, who coined the term “intersectionality.”

Intersectionality is the acknowledgment that everyone has their own unique experiences of discrimination and oppression. Everything and anything can marginalize people including gender, race, age, sexual orientation, and disability. Intersectionality recognizes that a person’s different identities do not exist independently of each other.

OIO asked, “How do you see intersectionality fitting into your agency’s work?” General discussion followed.

The full-length videos are available here:

[Kimberlé Crenshaw: What is Intersectionality? - YouTube](#)

[Intro to Disability + Intersectionality - YouTube](#)

Director’s Report

Shelley Madore (OIO) presented this agenda item. She highlighted information shared in the Director’s Report distributed to members prior to the meeting.

Leadership Forum Report

Leadership Forum co-chairs, Lisa Harrison-Hadler (OMHDD) and Curtis Shanklin (DOC) presented this agenda item. Lisa explained the public comment period would be adjusted to ensure that all plan amendments submitted adhere to the new mandates of the July 23, 2022 amended Charter. These mandates include:

- Each measurable goal will provide the overall number of people who are in the pool of individuals who may be impacted.

- Each measurable goal will be reported regarding national benchmarks.
- Establish and implement a process that identifies measurable goals that are failing to make progress and create a performance improvement plan to address issues.
- A process will be established and implemented that identifies a criterion for ending its oversight of measurable goals and the Leadership Forum will make recommendations to the Subcabinet.

To allow for this review of all Plan Amendments submitted, it is proposed that Plan Amendments will be finalized at the May 22, 2023 meeting and the Public Comment period will run from May 25 to June 23, 2023.

Discussion:

- Curtis Shanklin (DOC) explained that based on everything that has been submitted, there have been several questions. In order to have an appropriate amount of time to discuss the raised questions, the schedule needed to change to allow for more time.
- Bud Rosenfield (OMHDD) responded that he felt the Leadership Forum members need to have more discussion about what they want from the Plan.
- Colleen Wieck (GCDD) explained she would like to see better alignment with promises made about informed choice. She is concerned about the continuous improvement concept.

Following the discussion, the members voted on the revised schedule.

May 22, 2023 – Plan Amendments reviewed for Public Comment Survey

May 25, 2023 – Public Comment period begins

June 23, 2023 – Public Comment period ends

July 24, 2023 – Summary Report on the Public Comment Survey of Plan Amendments received by Leadership Forum

August 28, 2023 – Final review of Plan Amendments for Recommendations to the Subcabinet

September 25, 2023 – Subcabinet reviews Plan Amendments for inclusion in the 2023 Olmstead Plan Report

Approval of Postponement of the Plan Amendment Public Comment Until May 22, 2023

Action: Approve the Postponement of the Plan Amendment Public Comment

Motion – Rosenfield. Second – Wieck.

In favor: Roll call vote was taken with 11 Ayes and 0 Nays. Motion carried.

- MHFA - Aye
- DHS – Aye
- DEED – Aye

- DOC – Aye
- MDH – Aye
- MDHR - Aye
- MDE - Aye
- DPS - Aye
- MetC - Aye
- OMHDD – Aye
- GCDD – Aye

Next Leadership Forum Meeting

- March 27, 2023 – 3:00 to 4:30 p.m.

Adjournment

The meeting was adjourned at 4:24 p.m.

Alternate forms of this document

To request alternate formats for this document, please email MNOImsteadPlan@state.mn.us.

Leadership Forum: Meeting Minutes

Date: March 27, 2023, from 3:00 to 4:30 p.m.

Location: Zoom online meeting platform

Call to Order

Co-leads Curtis Shanklin (DOC) and Lisa Harrison-Hadler (OMHDD) began the meeting, welcomed everyone, and thanked them for attending.

Agenda Review

Curtis Shanklin (DOC) began the agenda review. The agenda consisted of Approval of February 13, 2023 Meeting Minutes, Leadership Forum Engagement, Director's Report, Leadership Forum Chairs Report, and Quarterly Report.

Attendance

Leadership Forum Members

- Curtis Shanklin, Department of Corrections (DOC)
- Lisa Harrison-Hadler, Office of Ombudsman for Mental Health and Developmental Disabilities (OMHDD)
- Ryan Baumtrog, Minnesota Housing (MHFA)
- Dan Baker, Department of Human Services (DHS)
- Timothy Lynaugh, Department of Public Safety (DPS)
- Colleen Wieck, Governor's Council on Developmental Disabilities (GCDD)
- Gerri Sutton, Metropolitan Council (MetC)

Leadership Forum Designees

- Rachel Garaghty, Department of Health (MDH)
- Chris McVey, Department of Employment and Economic Development (DEED)
- Kristie Billiar, Department of Transportation (DOT)

- Sonia Smith, Department of Education (MDE)

Other State Agency Staff

- Bud Rosenfield (OMHDD)
- John Patterson (MHFA)
- Chris McVey (DEED)
- Alesia Thomspson (DHS)
- Ama Boumi (DHS)
- Danelle Marie Gorra (DOC)
- Gloria Smith (DHS)
- Holly Andersen (MDE)
- Irene Kao (MHFA)
- Jolene Juhl (DHS)
- Kate Erickson (DOC)
- Kim Anderson (DHS)
- Peter Leiferman (DHS)
- Rosalie Vollmar (DHS)
- Sheila Holbrook-White (MetC)
- Tom Delaney (MDE)

Workgroups

- Gene Rossum (Workgroups)
- Mary Ann (Workgroups)
- Kellie Schmidt

OIO Staff

- Shelley Madore (OIO)
- Diane Doolittle (OIO)
- Caitlin Arreola (OIO)
- Chloe Ahlf (OIO)
- Rilyn Eischens (OIO)
- Madilyne Wegener (OIO)
- Mike Tessneer (OIO)

Members of the Public

- Amanda Schermerhorn
- Anne Redetzke
- Brent Krocak
- Elizabeth Marsh

- Karen Ryan
- Kathrine Williams
- KiloMarie Granda
- Kim Lieberman
- Shannon Peterson
- Sophie Strzok
- Wilfred Clashe

Approval of Meeting Minutes

Action: Approve February 13, 2023, Leadership Forum Meeting Minutes

Motion – Baker. Second – Baumtrog.

In favor: Roll call vote was taken with 11 Ayes and 0 Nays. Motion carried.

- MHFA - Aye
- DHS – Aye
- DEED – Aye
- DOT - Aye
- DOC – Aye
- MDH – Aye
- MDE - Aye
- DPS - Aye
- MetC - Aye
- OMHDD – Aye
- GCDD – Aye

Leadership Forum Engagement Video

Judith Heumann

The Olmstead Implementation Office shared a video highlighting the accomplishments and life of Judy Heumann, who passed away on March 4, 2023.

Known as the "Mother of the Disability Rights Movement," Judy was the primary organizer of the 504 Sit-In in San Francisco in 1977. It is the longest take-over of a federal building in U.S. history. The protest lasted 28 days and led to the implementation of Section 504 of the Rehabilitation Act, which paved the way for the Americans with Disabilities Act.

She served during the Clinton and Obama administrations as an Assistant Secretary for the Office of Special Education and Rehabilitative Services.

The video is available here: [Remembering Judy Heumann's lasting contributions to disability rights - YouTube](#)

Director's Report

Shelley Madore (OIO) presented this agenda item. She highlighted information shared in the Director's Report.

- Shelley discussed the status of three data collection projects underway to support new data reporting requirements under the July 2022 Charter revision as it relates to Plan goal reviews.

Discussion

- Ryan Baumtrog (MHFA) asked clarifying questions about the proposed timelines.
- Dan Baker (DHS) commented on the partnership opportunities with the RFP process.

Leadership Forum Report

Leadership Forum co-chairs, Lisa Harrison-Hadler (OMHDD) and Curtis Shanklin (DOC) discussed the approach of gathering new information to enhance the Olmstead Plan.

- The Plan will move forward as new information is gathered.
- The Plan will be made structurally sound. Example: if goals have expired then they should be reset for the coming year. This timing allows for further evaluation of national trends, etc.
- No goals will be dropped from the Plan unless there is overwhelming support.
- Development in conjunction with the Subcabinet to create a strategic process that will look at priorities and set goals for the Plan and addressing agency implementation strategies to meet targets.
- Moving forward, the strategic process will ensure that goals will be developed using data to be collected, and a formal structure of responsibilities is defined for goal review: OIO, Compliance, and Leadership Forum, and the frequency of reporting on progress is meaningful.
- The next steps include meetings with each agency to define immediate areas of concern to allow for the Plan Amendment process to move forward.
- A special proxy meeting will be scheduled for April 12.

Discussion

- Bud Rosenfield (OMHDD) commented that some terms might not be widely used across all agencies.
- Lisa Harrison-Hadler (OMHDD) discussed developing a framework around defining these terms.

- Curtis Shanklin (DOC) reviewed the next steps and what can be expected during the process.
- Mike Tessneer (OIO) followed up and shared with members what they can expect from the compliance office.

Quarterly Report

Mike Tessneer (OIO) presented this agenda item. He reviewed the status of the goals.

- Status of goals – February 2023
 - Met annual goal – 6
 - On track to meet annual goal – 3
 - Not on track to meet annual goal – 2
 - Did not meet annual goal – 6
 - In progress – 5

Goals targeted for improvement

- Transition services goal two: 46.7% of people at AMRTC are awaiting discharge to the most integrated setting. The 2023 goal to reduce by 25% or lower is not on track.
- Transition services goal three: the number of individuals at Forensic Services who moved to a less restrictive setting averaged 3.6 per month. The monthly average was 3.6 which did not meet the annual goal of 5 or more.
- Employment goal four: as of December 31, 2022, the number of Peer Support Specialists employed by mental health service providers was 74. The goal of 82 was not met.
- Positive supports goal four: during the past school year, 151,532 students were receiving special education services. This was an increase of 652 students. The goal was to reduce the number to 147.
- Positive supports goal five: during 2022, the number of students experiencing emergency use of restrictive procedures increased. The goal to reduce the number of incidents by 732 was not met. The overall annual goals were not met.
- Crisis services goal one: of the 3,431 crisis episodes, children remain in their community 72.4% of the time. This was a decrease of 1.1%. The 2022 goal to increase the percentage of children who remain in their community after a crisis to 85% was not met.
- Crisis services goal two: in the past year, of the 10,138 crisis episodes, adults remained in their communities 54.3% of the time. This was a decrease of 2.8%. The 2022 goal to increase the percentage by 65% was not met.

Acceptance of the Quarterly Report

Action: Accept February Quarterly Report

Motion – Baker. Second – Baumtrog.

In favor: Roll call vote was taken with 11 Ayes and 0 Nays. Motion carried.

- MHFA - Aye
- DHS – Aye
- DEED – Aye
- DOT - Aye
- DOC – Aye
- MDH – Aye
- MDE - Aye
- DPS - Aye
- MetC - Aye
- OMHDD – Aye
- GCDD – Aye

Upcoming Leadership Forum Meeting

- March 27, 2023 – 3:00 to 4:30 p.m.

Adjournment

The meeting was adjourned at 4:29 p.m.

Alternate forms of this document

To request alternate formats for this document, please email MNOImsteadPlan@state.mn.us.

Leadership Forum: Meeting Minutes

Date: May 22, 2023, from 3:00 to 4:30 p.m.

Location: Zoom online meeting platform

Call to Order

Co-leads Curtis Shanklin (DOC) and Lisa Harrison-Hadler (OMHDD) began the meeting, welcomed everyone, and thanked them for attending.

Agenda Review

Curtis Shanklin (DOC) began the agenda review. The agenda consisted of Approval of the March 27, 2023, Meeting Minutes, Discussion of the Plan – presentation by Commissioner Ho about a proposed new direction for the Olmstead Plan and discussion of what would come next if the Subcabinet were to adopt the new direction, and May Quarterly Report.

Attendance

Leadership Forum Members

- Curtis Shanklin, Department of Corrections (DOC)
- Lisa Harrison-Hadler, Office of Ombudsman for Mental Health and Developmental Disabilities (OMHDD)
- Dee Torgerson, Department of Employment and Economic Development (DEED)
- Dan Baker, Department of Human Services (DHS)
- Daron Korte, Department of Education (MDE)
- Gerri Sutton, Metropolitan Council (MetC)
- Colleen Wieck, Governor’s Council on Developmental Disabilities (GCDD)

Leadership Forum Designees

- John Patterson, Minnesota Housing (MHFA)

- Rachel Garaghty, Department of Health (MDH)
- Kate Weeks, Department of Public Safety (DPS)
- Kristie Billiar, Department of Transportation (DOT)

Other State Agency Staff

- Bud Rosenfield (OMHDD)
- John Patterson (MHFA)
- Gloria Smith (DHS)
- Jennifer Ho (MHFA)
- Chris McVey (DEED)
- Holly Andersen (MDE)
- Irene Kao (MHFA)
- Katrinna Dexter (DOC)
- Tom Delaney (MDE)
- Aisha Elmquist (OOLTC)

Workgroup Members

- Sue Hankner

OIO Staff

- Diane Doolittle (OIO)
- Caitlin Arreola (OIO)
- Chloe Ahlf (OIO)
- Rilyn Eischens (OIO)
- Madilyne Wegener (OIO)
- Mike Tessneer (OIO)

Approval of Meeting Minutes

Action: Approve March 27, 2023, Leadership Forum Meeting Minutes

Motion – Wieck. Second – Baker.

In favor: Roll call vote was taken with 11 Ayes and 0 Nays. Motion carried.

- MHFA - Aye
- DHS – Aye
- DEED – Aye
- DOT - Aye
- DOC – Aye
- MDH – Aye
- MDE - Aye

- DPS - Aye
- MetC - Aye
- OMHDD – Aye
- GCDD – Aye

Presentation by Commissioner Ho

Propose a new Direction of the Plan

Commissioner Ho presented this agenda item. She discussed several points about proposing a new direction for the current Olmstead Plan.

- She reflected on the current legislative session and all that was accomplished.
- The surplus allows the agency to be more creative in their work.
- Commissioner Ho (MHFA), Commissioner Harpstead (DHS), Colleen Wieck (GCDD), and Bud Rosenfield (OMHDD) came together to look at the current Plan and identified opportunities to revitalize and bring about a new Plan.
- The new Plan could start fresh and engage areas where there is developed passion in the interagency space. The Plan would be inspiring to the public and stakeholders, and people with disabilities. It could include things such as what the public wants to see the agencies do.
- She discussed the idea of changing the Subcabinet meetings to quarterly to engage more creativity.
- She wrapped up by asking if there were ideas and expressed her excitement about the future.

Discussion

- Daron Korte (MDE) commented that he appreciates the effort of having a conversation about making a new Plan. He discussed the role of Commissioners when it comes to the new Plan.
- Dan Baker (DHS) commented that when agencies are together, they need to spend their time collaborating and looking at where they can add the greatest value.

Celebrating Minnesota’s Olmstead Plan

Mike Tessneer presented this agenda item. The presentation showcased the current Plan’s success and accomplishments. The presentation can be found in the meeting materials packet.

- 23 states have Olmstead Plans, only Minnesota updates the plan annually, makes annual progress reports, and covers a wide range of topics.
- Progress has been made in the area of reducing mechanical restraints and Minnesota now prohibits using restraints and seclusion, except in limited emergencies.
- Restrictive procedures declined by nearly 80% to 1,800 reports.
- The Olmstead Subcabinet adopted an Employment First Policy. In 2014, about 12% of Medical Assistance (MA) recipients worked in competitive, integrated employment.
- In 2014, 5,995 people with disabilities lived in integrated rental housing of their choice and received support for rent. By 2022, that number more than doubled to 12,897 people.

Discussion

- Colleen Wieck (GCDD) shared that the GCDD also has a report available on their website about the progress.
- Dan Baker (DHS) said he is pleased to see the work of positive supports is being recognized as an area that has made advancement.

Agency Responsibilities and Reporting

Mike Tessneer (OIO) presented this agenda item. He discussed that the next steps of the Plan are dependent on the Subcabinet and collaboration.

- What are the most important parts of the Plan that need to go forward? Are there things that are left out? Is there a structure to be put in place to make the Plan more effective?
- During this time, there would be a de-emphasis on quarterly reporting and there would be an expectation that policy changes to conform with goals in the Plan would continue. Reporting would not be a part of that process.
- More information will be available once the Subcabinet meets on May 31, 2023. Mike will continue to update the Leadership Forum.

OIO Director Position Opening

John Patterson (MHFA) presented this agenda item. He shared that there is currently an opening for a new director for the Olmstead Implementation Office. He expressed to the Leadership Forum to share the position with their networks.

- The position is currently open and will close on June 5.
- He encouraged everyone to spread the word to people they believe are effective leaders and have a commitment to the role as well as the ability to work among different agencies.

This is an opportunity for someone to create and lead transformational change. Implement a new plan that is innovative, aspirational, infused with energy, and informed by the expertise of people with lived experiences. The new Plan will break down barriers for people with disabilities by placing their expertise at the center of its creation and implementation.

Learn more and [apply today](#) with job ID #65733

Quarterly Report

Mike Tessneer (OIO) presented the executive summary of the May Quarterly Report. A more detailed look at the Quarterly Report can be found in the meeting materials packet.

- Normally, there would have been many amended annual goals which makes it unable to determine which goals have been met and are on track. However, one goal is not on track to meet annual goal, one did not meet annual goal, and 10 are in process.
- The 10 goals in process need to be determined if they will be moving forward.
- During the last quarter, 34 individuals left ICF/DD programs for more integrated settings. This is an increase from the previous quarter.
- There were 184 individuals with disabilities under age 65 in a nursing facility longer than 90 days that were moved to more integrated settings. This is a decrease of 12.
- There were 373 individuals moved from other segregated settings to more integrated settings. This is an increase of 30 from the previous quarter.
- Targeted for improvement: 47.4% of people at AMRTC no longer meet the hospital level of care and are awaiting discharge to the most integrated setting. This is not on track to meet the annual goal of 25% or lower.
- During the last quarter, the number of individuals at Forensic Services who moved to less restrictive settings averaged 2.7 per month. This is below the 2022 annual goal of five or more.

Acceptance of the Quarterly Report

Action: Accept February Quarterly Report

Motion – Wieck. Second – Patterson.

In favor: Roll call vote was taken with 10 Ayes and 0 Nays. Motion carried.

- MHFA - Aye
- DHS – Aye
- DEED – Aye
- DOT - Aye
- DOC – Aye
- MDE - Aye
- DPS - Aye
- MetC - Aye
- OMHDD – Aye
- GCDD – Aye

Upcoming Leadership Forum Meeting

- July 24, 2023 – 3:00 to 4:30 p.m.

Adjournment

The meeting was adjourned at 4:10 p.m.

Alternate forms of this document

To request alternate formats for this document, please email MNOImsteadPlan@state.mn.us.

Leadership Forum: Meeting Minutes

Date: July 24, 2023, from 3:00 to 4:30 p.m.

Location: Zoom online meeting platform

Call to Order

Lisa Harrison-Hadler (OMHDD) began the meeting, welcomed everyone, and thanked them for attending.

Agenda Review

Lisa Harrison-Hadler reviewed the agenda. The agenda consisted of Approval of the May 22, 2023 Meeting Minutes and an update on the plan to develop the next Olmstead Plan.

Attendance

Leadership Forum Members

- Lisa Harrison-Hadler, Office of Ombudsman for Mental Health and Developmental Disabilities (OMHDD)
- Dan Baker, Department of Human Services (DHS)
- Dee Torgerson, Department of Employment and Economic Development (DEED)
- Gerri Sutton, Metropolitan Council (MetC)
- Colleen Wieck, Governor's Council on Developmental Disabilities (GCDD)

Leadership Forum Designees

- John Patterson, Minnesota Housing (MHFA)
- Kate Weeks, Department of Public Safety (DPS)

Other State Agency Staff

- Gloria Smith (DHS)
- Kristie Billiar (DOT)

- Darlene Zangara (DHS)
- Jensina Rosen (DHS)
- Rosalie Vollmar (DHS)
- Sheila Holbrook-White (MetC)
- Nanette Larson (DOC)
- Melinda Czaia (MMB)
- Jolene Juhl (DHS)
- Holly Andersen (MDE)
- Ama Boumi (DHS)
- Chris McVey (DEED)

Workgroup Members

- Sue Hankner

Public

- Jennifer Freeburg
- Brent Krocak
- Linda Huber

OIO Staff

- Diane Doolittle (OIO)
- Caitlin Arreola (OIO)
- Chloe Ahlf (OIO)
- Rilyn Eischens (OIO)
- Madilyne Wegener (OIO)
- Mike Tessneer (OIO)

Approval of Meeting Minutes

Action: Approve May 22, 2023 Leadership Forum Meeting Minutes

Motion – Patterson. Second – Wieck.

In favor: Roll call vote was taken with 7 Ayes and 0 Nays. Motion carried.

- MHFA - Aye
- DHS – Aye
- DEED – Aye
- DPS - Aye
- MetC - Aye
- OMHDD – Aye
- GCDD – Aye

Presentation by the Olmstead Implementation Office

Planning to Develop the Next Olmstead Plan

OIO shared a presentation of the planning process to develop the next Olmstead Plan.

- Interview Leadership Forum members, key state staff, and key stakeholders.
- Summarize feedback received since 2018 about the current plan.
- Summarize findings, outcomes, and recommendations from workgroups.
- Conduct risk analysis and identify key goals in the current plan that should continue.
- Identify and summarize budget increases and policy changes from the 2023 legislative session that will benefit people with disabilities.
- Hold listening sessions: three or four open sessions with the public, a handful of targeted sessions with specific communities and organizations who may otherwise be missed.
- Hire MAD to map the ecosystem of state programs for people with disabilities.
- Review and assess Olmstead Plans from other states for examples.

Discussion

- Dan Baker (DHS) commented that he likes the idea of continuing progress and evolutionary change, such as bringing more people into the work. He also discussed addressing ableism in the plan and how more people can be involved in the plan.
- Mike Tessner (OIO) suggested involving additional state offices, agencies, and councils such as Minnesota Council on Disability.
- Kate Weeks (DPS) discussed looking at alternative ways of reaching people who need services and being more intentional in supporting how they provide these services.
- John Patterson (MHFA) asked the group what their thoughts were about the timing of the process and any suggestions or concerns about the listening sessions.
- Colleen Wieck (GCDD) suggested asking the Lieutenant Governor to help host listening sessions to increase engagement.
- Kristie Billiar (DOT) suggested doing both in-person and virtual sessions.
- John Patterson (MHFA) discussed some of the operations of the proposed Olmstead Community Council, which will be made up of people with disability to co-create and monitor the plan.
- Colleen Wieck (GCDD) discussed data collection and where they can find that information.
- Dee Torgerson (DEED) commented about data dashboards and having data available to share.

Upcoming Leadership Forum Meeting

- August 28, 2023 – 3:00 to 4:30 p.m.

Adjournment

The meeting was adjourned at 4:10 p.m.

Alternate forms of this document

To request alternate formats for this document, please email MNOLmsteadPlan@state.mn.us.

Leadership Forum: Meeting Minutes

Date: October 23, 2023, from 3:00 to 4:30 p.m.

Location: Zoom online meeting platform

Call to Order

Dan Baker (DHS) began the meeting, welcomed everyone, and thanked them for attending.

Agenda Review

Dan Baker (DHS) began the agenda review. The agenda consisted of Approval of the July 24, 2023 Meeting Minutes, introduction of chair, members, and new Olmstead Implementation Office Director, feedback from interviews with Leadership Forum and Next Iteration of Olmstead Plan, Reporting on Current Olmstead Plan and Meeting Cadence for 2024, and Future Agenda Items for December Meeting.

Attendance

Leadership Forum Members

- Dan Baker, Department of Human Services (DHS)
- Kristie Billiar, Department of Transportation (DOT)
- Nora Cronin, Department of Veterans Affairs (MDVA)
- Kody Olson, Department of Health (MDH)
- Ryan Baumtrog, Department of Housing (MHFA)
- Lisa Harrison-Hadler, Office of Ombudsman for Mental Health and Developmental Disabilities (OMHDD)
- Gerri Sutton, Metropolitan Council (MetC)
- Colleen Wieck, Governor's Council on Developmental Disabilities (GCDD)

Leadership Forum Designees

- Chris McVey, Department of Employment and Economic Development (DEED)
- Amanda Jensen-Stahl, Department of Employment and Economic Development (DEED)

- Jami Doeden, Department of Corrections (DOC)
- Tom Delaney, Department of Education (MDE)
- Kate Weeks, Department of Public Safety (DPS)

Other State Agency Staff

- John Patterson (MHFA)
- Gloria Smith (DHS)
- Ben Johnson (MDVA)
- Darlene Zangara (Minnesota Commission of the Deaf, DeafBlind & Hard of Hearing)
- Holly Andersen (MDE)
- Irene Kao (MHFA)
- Kate Erickson (DOC)
- Jolene Juhl (DHS)
- Rosalie Vollmar (DHS)
- Mike Tessneer (DHS)

Workgroup Members

- Sue Hankner

OIO Staff

- Aisha Elmquist (OIO)
- Diane Doolittle (OIO)
- Caitlin Arreola (OIO)
- Chloe Ahlf (OIO)
- Rilyn Eischens (OIO)
- Madilyne Wegener (OIO)

Public

- Jana Johnson
- Matt Witham
- Rosalie Eisenreich

Introduction of Members and Olmstead Implementation Director

Dan Baker (DHS) introduced the new members of the Leadership Forum and the new Olmstead Implementation Office Director, Aisha Elmquist. The members shared about themselves and discussed “What is one thing that makes you hopeful for this stage of the Olmstead Plan?”

Approval of Meeting Minutes

Action: Approve July 24, 2023 Leadership Forum Meeting Minutes

Motion – Wieck. Second – Billiar.

In favor: Roll call vote was taken with 12 Ayes and 0 Nays. Motion carried.

- MHFA - Aye
- DHS – Aye
- DEED – Aye
- DOT - Aye
- DOC – Aye
- MDH – Aye
- MDE – Aye
- MDVA - Aye
- DPS - Aye
- MetC - Aye
- OMHDD – Aye
- GCDD – Aye

Feedback from Interviews with Leadership Forum and Next Iteration of Olmstead Plan

Chloe Ahlf (OIO) and Madilyne Wegener (OIO) first discussed feedback from interviews OIO staff conducted with Leadership Forum members over the summer of 2023. The purpose was to discover what has worked well and what could be improved with the Minnesota Olmstead Plan. They were also asked about structural gaps and opportunities.

The feedback included the following points:

- Now that the Plan is not under court jurisdiction, Members want increased collaboration between State Agencies and improvement on internal and public clarity.
- Members also want to expand scope of segregation addressed by the Plan, desire a more transformational Plan, and want to rethink reporting processes so they are streamlined to allow more energy to be spent on policy solutions.
- Leadership Forum can be a space for agencies to share what they're working on and how they can work together.
- Desire to focus on large-scale goals where agencies can collaborate, rather than specific smaller-scale goals.
- Support training and resources for state staff specific to disability and unlearning ableism.
- Create a digital database of all state disability related work and information, both as a resource for agencies and the public.

Aisha Elmquist (OIO) then presented on a proposed new direction for the Olmstead Plan.

- Co-creation of the Plan: hire consultants with lived experience to co-create the next iteration of the Olmstead Plan. Hold community events where consultants will be present and receive public comments. Consultants meet and work directly with Subcabinet agencies.

Aisha Elmquist also described how OIO is conducting outreach and working with agency tribal liaisons.

Discussion

- Tom Delaney (MDE) commented that there are connections between what OIO shared and what is in the Plan. He discussed identifying barriers for people who are receiving services and that there are people with disabilities who are not receiving services.
- Colleen Wieck (GCDD) also discussed that there are people not receiving disability services who could be. She also asked what the timeline will look like for the Plan and asked how many co-creators will be hired.
- Aisha Elmquist (OIO) responded that they are looking at approximately 15 people. OIO is actively working on a proposed timeline.

Reporting on Current Olmstead Plan

Mike Tessneer (DHS) presented this agenda item. He shared information about proposed revised reporting under the Olmstead Plan.

Overview

- The 2022 Olmstead Plan will continue to be in effect.
- The goals and metrics are not changing, but the proposed revisions include changes to where and how frequently the data will be reported until a new Plan is adopted by the Subcabinet.
- The proposed revision is solely related to reporting, and each goal would either:
 - Continue certain goal reporting under the regular schedule, or
 - Shift to goal monitoring only, where agencies have the choice of:
 - Posting the data on an agency website and sharing that information with the Olmstead Implementation Office, or
 - Reporting to Olmstead Compliance for inclusion in the Quarterly Report

Mike Tessneer reviewed the document outlining the proposed goals and proposed reporting requirements.

Discussion

- Tom Delaney (MDE) said that during the OIO interviews, MDE was one of the agencies that discussed current goal reporting as it compares to the federal goals the agency continuously reports on. He said they are happy to measure goals in the Plan, and it would be beneficial to have better alignment with federal reporting.
- Colleen Wieck (GCDD) asked questions, including: What is the due date for next quarterly report and annual report? Where will reporting be posted for the public? Are there discussions with the state agencies to reduce the narrative in the quarterly reports?
- Mike Tessneer (DHS) shared that there haven't been conversations yet on where the data will be reported or on which website. The quarterly report information is due to Compliance by November 6 and will be released by Compliance later in November. The narrative in the quarterly report could be streamlined, and Compliance is open to that idea.

Approval of Reporting on Current Olmstead Plan

Action: Approve Revised Reporting on Current Olmstead Plan

Motion – Delaney. Second – Billiar.

In favor: Roll call vote was taken with 11 Ayes and 0 Nays. Motion carried.

- MHFA - Aye
- DHS – Aye
- DEED – Aye
- DOT - Aye
- DOC – Aye
- MDE – Aye
- MDVA - Aye
- DPS - Aye
- MetC - Aye
- OMHDD – Aye
- GCDD – Aye

Meeting Cadence for 2024 and Future Agenda Items for December Meeting

Aisha Elmquist (OIO) presented this agenda item. She discussed planning for future meetings. OIO is considering adding monthly Leadership Forum meetings due to the amount of work necessary with the new Plan. She also gave an overview of some future agenda items.

Future Agenda Items

- Debrief on Subcabinet meeting and next steps on the Olmstead Plan
- Summary of feedback received on Olmstead Plan from 2020 to 2023
- Summary of Workgroup recommendations
- Land acknowledgement for Leadership Forum and Subcabinet meetings
- Quality of Life survey

Upcoming Leadership Forum Meeting

- December 4, 2023 – 3:00 to 4:30 p.m.

Adjournment

The meeting was adjourned at 4:22 p.m.

Alternate forms of this document

To request alternate formats for this document, please email MNOLmsteadPlan@state.mn.us.

Meeting Minutes: Leadership Forum

Date: 12/4/2023

Location: Zoom online meeting

Call to Order

Co-chair Kate Erickson (Department of Corrections) began the meeting. She welcomed everyone, thanked them for attending, and did roll call.

Attendance

Leadership Forum Members and Designees

- Kate Erickson, Department of Corrections (DOC)
- Daron Korte, Department of Education (MDE)
- Chris McVey, Department of Employment and Economic Development (DEED)
- Colleen Wieck, Governor's Council on Developmental Disabilities (GCDD)
- Robsan (Halkeno) Tura, Department of Health (MDH)
- Ryan Baumtrog, Minnesota Housing Finance Agency (MHFA)
- Dan Baker, Department of Human Services (DHS)
- Gerri Sutton, Metropolitan Council (MetC)
- Lisa Harrison-Hadler, Office of the Ombudsman for Mental Health and Developmental Disabilities (OMHDD)
- Kristie Billiar, Department of Transportation (DOT)
- Kate Weeks, Department of Public Safety (DOT)
- Nora Cronin, Department of Veterans Affairs (MDVA)

Other State Staff

- Aisha Elmquist, Olmstead Implementation Office (OIO)
- Chloe Ahlf, OIO
- Madi Wegener, OIO
- Diane Doolittle, OIO
- Caitlin Arreola, Minnesota Council on Disability
- Jolene Juhl, DEED

- Sheila Holbrook-White, MetC
- Mike Tessneer, DHS
- Irene Kao, MHFA
- John Patterson, MHFA
- Gloria Smith, DHS
- Nora Cronin, MDVA
- Tom Delaney, MDE
- Jennifer Eilts, DHS
- Rosalie Vollmar, DHS

Other Attendees

- Jenny Arndt
- Sue Hankner
- Tracy Erickson
- Carrie Marsh
- Georgann Rumsey
- JoAnn Leppink
- Holly Andersen

Agenda Review

After roll call, Kate Erickson reviewed the agenda. The agenda included approval of the October 2023 Meeting Minutes, introduction of a land acknowledgement, discussion of themes from public input since 2020, Workgroup recommendations, an update on 2024 Olmstead Plan reporting, an update on Plan revision, and a discussion question. The discussion question was, “What thoughts or suggestions do you have regarding the next stage of the Plan? For example, has your agency conducted engagement or other efforts we could learn from in this work?”

Approval of Meeting Minutes

Action: Approval of October 23, 2023 Leadership Forum Meeting Minutes

Motion – Wieck. Second – McVey

In favor: Roll call vote was taken with 11 Ayes and 0 Nays. Motion carried.

- DOC – Aye
- MDE – Aye
- DEED – Aye
- GCDD – Aye

- MDH – Aye
- MHFA – Aye
- DHS – Aye
- MetC – Aye
- DOT – Aye
- DPS – Aye
- MDVA – Aye

Land acknowledgement

Aisha Elmquist (OIO) presented on the purpose of land acknowledgment and provided language written by Jacob Day with DHS that will be used for land acknowledgements at Leadership Forum and Subcabinet meetings in the future.

Themes from public input on the Olmstead Plan

Rilyn Eischens (OIO) presented on themes drawn from public input on the Olmstead Plan between 2020 and 2023.

Discussion

Kate Erickson (DOC) said these themes have been common in public input on the Olmstead Plan for many years and that she hopes the Leadership Forum can take a creative approach to work on these issues.

Ryan Baumtrog (MHFA) asked if any topic areas have received more or fewer comments over the years. Rilyn Eischens (OIO) responded that the data was collected in different ways over the years, making it difficult to compare trends over time.

2023 Workgroup recommendations

Diane Doolittle (OIO) presented an overview of the second set of recommendations from each of the five Workgroups.

Discussion

Mike Tessneer (DHS) said he wanted to highlight a campaign by the Governor’s Council on Developmental Disabilities and Office of the Ombudsman for Mental Health and Developmental Disabilities, related to the Prevention of Abuse and Neglect Workgroup recommendations.

Colleen Wieck (GCDD) responded that the campaign, called Treat People Like People, has a number of state partners and external partners, including the Office of the Ombudsman for Mental Health and Developmental Disabilities.

Lisa Harrison-Hadler (OMHDD) thanked them for recognizing the collaborative efforts in Treat People Like People.

Kate Erickson (DOC) said she was a co-lead for the Juvenile Justice and Special Education Workgroup for two years and wanted to highlight that the need for data was a common theme across Workgroup recommendations. She thanked Workgroup members for their work.

Update on 2024 Olmstead Plan reporting

Mike Tessneer (DHS) shared that he will be inviting agency staff to participate in discussions about the format for goal reporting in 2024. He also shared that a new Olmstead compliance officer will begin in December.

Aisha Elmquist (OIO) shared that the impetus for these discussions is that several agencies have requested a simpler reporting process. Mike Tessneer agreed.

Discussion

Kate Erickson (DOC) asked if OIO has explored technologies that could help streamline the reporting process.

Mike Tessneer (DHS) said they have investigated strategies to streamline reporting in the past and are open to exploring a range of options in these discussions.

OIO communications updates

Chloe Ahlf (OIO) shared that OIO is updating its website based on recommendations from a consultant, which included interviews with people with disabilities about the website.

Olmstead Plan revision updates

Aisha Elmquist (OIO) provided an update on the Quality of Life Survey, and that OIO is in process of selecting a vendor to conduct the work. She also shared some discussion points from the Olmstead Subcabinet meeting in November. In addition, she explained that OIO is hiring consultants with lived experience to co-create the next Olmstead Plan as well as policy consultants. OIO will also hold community input events as part of developing the next Plan.

Discussion

Colleen Wieck (GCDD) asked if the consultants with lived experience will include family members of people with disabilities. Aisha Elmquist responded that people with disabilities and support persons of people with disabilities (such as family members who may or may not have disabilities themselves) would be eligible to be consultants.

Discussion questions

Kate Erickson (DOC) asked Leadership Forum members to share their thoughts and suggestions for moving forward into the next stage of the Olmstead Plan.

- Colleen Wieck (GCDD) suggested that OIO refer to the Minnesota Employment Opportunities Survey and other resources on GCDD's website.
- Kate Weeks (DPS) shared that the department produced a report about the accessibility of crime victim services for people with disabilities.
- Lisa Harrison-Hadler (OMHDD) thanked Aisha Elmquist and OIO for adjusting the Quality of Life Survey to no longer require guardian consent for people with disabilities to participate.
- Kate Erickson (DOC) shared that the department is starting to allow people incarcerated in state correctional facilities to self-identify as having a disability.
- Kristie Billiar (DOT) said that it will be important to ensure agency work isn't siloed during the next phase of the Olmstead Plan and that agencies can access relevant data.

Kate Erickson (DOC) asked Leadership Forum members to share lessons learned from community engagement in their own agencies.

- Colleen Wieck (GCDD) shared that the Partners in Policymaking program includes a full day of Olmstead education.
- Kristie Billiar (DOT) said that the disability community is diverse and that community engagement needs to reflect that diversity.

Adjournment

The meeting was adjourned at 4:27 p.m.

Next Meeting

Date: Wednesday, January 17, 2024

Time: 3:00 to 4:30 p.m.

Location: Zoom online platform