

AEMT/PARAMEDIC EDUCATION PROGRAM INSPECTION FORM

Date:

Program Name:

Program #:

STATUTES:

- **MS 144E.285 Education Programs, subd.1(a) Approval Required:** All education programs for EMR, EMT, AEMT, or paramedic must be approved by the board.
- **Subd.7 Audit.** The board may audit education programs approved by the board. The audit may include, but is not limited to, investigation of complaints, course inspection, classroom observation, review of instructor qualifications, and student interviews.
- *** MS 144.057 Background Studies:** Subd.1(1): individuals providing services that have direct contact, as defined under 245C.02, subd.11 with patients and residents in hospitals, boarding care homes, outpatient surgical centers, nursing homes and home care agencies, assisted living / dementia care facilities, amongst others outlined

DOCUMENTS (Must be on file)

- ☐ License App. Documentation (MS 144E.285, subd.1(b)(1))
- ☐ Program Coordinator (MS 144E.285, subd.1(b)(3))
- ☐ Medical Director (MS 144E.285, subd.1(b)(3))
- ☐ CAAHEP Accreditation (MS 144E.285, subd.2(a)(1))
- ☐ Program Approval (MS 144E.285 subd.1(b)(5))
- ☐ Faculty (MS 144E.285, subd.1(b)(4))
 - ☐ Instructor Qualifications (MS 144E.283)
 - ☐ DOT Certification (MS 144E.283, (a)(4))
 - ☐ Instructor CEU's (MS 144E.283, (a)(5))
- ☐ USDOT EMS Standards (MS 144E.285, subd.1(b)(2))
 - ☐ Course Outline (MS 144E.285, subd.1(b)(5))
 - ☐ Lesson Plans
 - ☐ Textbook and supplements; Reference Materials
 - ☐ Written Examinations
 - ☐ Skill Verification
- ☐ Clinical / Field Experience (MS 144E.285, subd.1(b)(2))
 - ☐ Written Agreements
 - ☐ Clinical Rotations & Objectives
 - ☐ Clinical / Field Rotation Form
 - ☐ Background Study Information/Account * (MS 144.057, subd.1(1))
- ☐ Student Admission Criteria (MS 144E.285, subd.1(b)(1)(iii))
- ☐ Student Information (MS 144E.285, subd.1(b)(5))
- ☐ Student Success Ratio (MS 144E.285, subd.1b(3))
- Operational Procedures
 - ☐ Instructor Recruitment Process
 - ☐ Instructor Orientation Process
 - ☐ Instructor Performance Evaluation
 - ☐ Student Performance Criteria
 - ☐ Student Evaluation & Remediation
- ☐ Course Notification (MS 144E.285, subd.1(b)(6))
 - ☐ Student Course Completion Confirmation (e-Licensing system)

Comments:

INSTRUCTIONAL AIDS AND EQUIPMENT (MS 144E.285 subd.1(b)(1)(iv))

- ☐ **Classroom/Office**
 - ☐ Didactic Classroom Space
 - ☐ Practical Skills Practice Area
 - ☐ Educational Aids (AV equipment, PowerPoint, computer(s))
- ☐ **RECOMMENDED EQUIPMENT**
- ☐ **Personal Protective Equipment:** gloves, masks, gowns, eye protection
- ☐ **Mechanical Aids to Breathing**
 - ☐ Intubation Manikin
 - ☐ O2 Cylinder with regulator
 - ☐ O2 Delivery Devices (NRM, nasal cannula, connection tubing)
 - ☐ Bag-Valve-Mask Device with reservoir (adult, child, infant)
 - ☐ Oro/Nasopharyngeal Airways
 - ☐ Supraglottic Airway (Combitube, PTL or King LT)
 - ☐ Invasive airway management (ETT)
 - ☐ Suction Device (tubing, rigid & flexible catheters, sterile water)
- ☐ **CPR Equipment**
 - ☐ Manikins (adult, child, infant & supply of disposable parts)
 - ☐ Manikin Cleaning Supplies
 - ☐ AED Trainer(s)
- ☐ **Patient Assessment & Vital Signs:** (BP cuffs, stethoscope, penlight)
- ☐ **Spinal Injury Management Equipment**
 - ☐ Spinal Immob. Equipment for all age groups
 - ☐ Cervical Collars (adjustable or various sizes and pediatric sizes)
- ☐ **Splinting & Bandaging Equipment**
 - ☐ Fixation Splints (board, air, vacuum, commercial)
 - ☐ Traction Splint
 - ☐ Tourniquet, Dressings & Bandages (various: bleeding, burn, roller)
- ☐ **Enrichments** (please list any additional)
 - ☐ Blood Glucose Monitor
 - ☐ Nebulizer administration sets
 - ☐ IV Infusion (infusion arm, catheters, solutions, administration sets)
 - ☐ IO Infusion (manikin, needles and/or drill device)
 - ☐ Medication Administration (prefilled meds, syringes, needles, sharps)
 - ☐ Moulage Kit or similar substitute
 - ☐ Extrication (various extrication tools & supplies)
 - ☐ Other:

FOR OFFICE USE ONLY

- ☐ New Program Approval
- ☐ Program Audit/Re-Approval

Correction Order Issued:

Number(s):