

**Medical Direction and Variance Renewal**  
**Form for Ambulance Licensing**

Ambulance Service: \_\_\_\_\_ OEMS License No. \_\_\_\_\_

**A. Medical Direction: A medical director shall:**

1. be currently licensed as a physician in this state;
2. have experience in, and knowledge of, emergency care of acutely ill or traumatized patients; and
3. be familiar with the design and operation of local, regional, and state emergency medical service systems.

**The responsibilities of medical director shall include, but are not limited to:**

1. Approving standards for training and orientation of personnel that impact patient care.
2. Approving standards for purchasing equipment and supplies that impact patient care.
3. Establishing standing orders for pre-hospital care
4. Approving triage, treatment, and transportation guidelines for adult and pediatric patients
5. Participating in the development and operation of continuous quality improvement programs including, but not limited to, case review and resolution of patient complaints.
6. Establishing procedures for the administration of drugs; and
7. Maintaining the quality of care according to the above standards and procedures established.

**Annually, I or my designee(s), shall assess the practical skills of each person on the ambulance service roster, and signed statement verifying the proficiency of each person will be maintained in the ambulance service licensure files. (Minnesota Statutes 144E.265)**

- B. Variance renewal:** Current variance information is listed on the enclosed computer information. The licensee must provide updated information to renew a medication variance. **The licensing renewal date will be the anniversary date for the variance.**

**Place confirm the variances listed on your license and place a check next to all medications applicable to your variance renewal. Requests for new variances requires an application to the OEMS.**

- |   |   |
|---|---|
| <input type="checkbox"/> 1. Beta agonist by metered dose inhalation | <input type="checkbox"/> 4. Epinephrine |
| <input type="checkbox"/> 2. Beta agonist by nebulization            | <input type="checkbox"/> 5. Glucagon    |
| <input type="checkbox"/> 3. Nitroglycerin                           |   |

**In requesting renewal of variances, the licensee certifies that at all times, at least one attendant on duty is trained to administer the drug for which the ambulance service has been granted a variance. By the annual anniversary date of the approved variance, the licensee's medical director shall certify in writing that each attendant has satisfactorily completed the required training and retained skill proficiency; and, prior to allowing an attendant who was hired after the variance was granted to administer a drug, the attendant satisfactorily completed the required training. Documentation shall be retained in the licensee's files. (Minnesota Rules, 4690.8300)**

**Authorized Signature**

By signing this document, I agree to the requirements and responsibilities found in MS 144E. 265

\_\_\_\_\_  
Signature of Medical Director

\_\_\_\_\_  
Date