

Cannabis Events:

Pre-Inspection List for Event Vendors

This document is meant to help licensed cannabis or lower-potency hemp edible (LPHE) retailers participating in a cannabis event licensed by OCM to prepare for and maintain compliance on event day. Vendors at a cannabis event must maintain compliance with the requirements of their license in addition to event-specific requirements.

The office is providing a list of items likely to be inspected as part of an event inspection. This list may not be exhaustive of all items that the office will inspect, and it is the responsibility of each license holder to thoroughly read all applicable laws and rules to maintain compliance.

- **Approved vendors:** All vendors selling cannabis or hemp products must be a licensed cannabis retailer, licensed microbusiness with a retailer endorsement, licensed mezzobusiness with a retailer endorsement, licensed medical cannabis combination business, licensed lower-potency hemp edible (LPHE) retailer, compacted Tribal enterprise, or a cannabis business licensed by a compacted Tribal regulatory agency and be authorized for retail sales. Cannabis retailers who intend to conduct deli-style sales at the event must also hold a Cannabis Flower Packaging Endorsement. Only vendors included on the approved vendor list submitted to OCM by the licensed event organizer may participate in the event [M.S. § 342.39, subd. 2(5)].
- **Vendor security:** Vendors must implement security measures to prevent unauthorized access, theft, and diversion of cannabis or hemp products at their booth (M.R. P. 9810.1500, subps. 5A, 5B, 7A).
- **Staff training:** Vendor staff must be trained on safe handling of cannabinoid products and preventing sales to underage or visibly intoxicated individuals [M.S. § 342.40, subd. 7(g)(1); M.R. P. 9810.1102, subp. 2].
- **Age verification (sales):** Vendors must verify that all customers are 21 years of age or older prior to any sale or distribution of samples [M.S. § 342.40, subd. 7(d)].
- **Product compliance:** All products offered for sale must comply with OCM requirements, including packaging, labeling and potency limits [M.S. § 342.40, subd. 7(i)].
- **Medical cannabis:** Medical sales are prohibited at cannabis events [M.S. § 342.40, subd. 7(g)(3)].
- **Samples:** All samples must meet applicable labeling and potency requirements and be tracked in Metrc, the statewide tracking system (M.S. § 342.40, subd. 7a).
 - Only cannabis or LPHE license holders authorized for retail sales may provide samples of cannabis or hemp [M.S. § 342.40, subd. 7a(a)].
 - Labeling information must be provided to customers for any products being served outside of their original container for on-site consumption [M.S. § 342.40, subd. 7a(a)].

- Depending on the product type, the sample must comply as follows [M.S. § 342.40, subd. 7a(b)]:
 - Up to 1 gram of cannabis flower.
 - Up to 1 gram of cannabis concentrate.
 - Cannabis edibles containing up to 10 milligrams of THC.
 - Lower-potency hemp edibles (LPHEs) containing up to 5 milligrams THC, 100 milligrams of CBD, CBG, CBN, or CBC, or any combination of those cannabinoids.

Additional requirements for cannabis license holders

- **Product storage:** All product storage areas must be secured with commercial-grade locks and have a posted sign stating “Restricted Access. Authorized Personnel Only” (M.R. P. 9810.2700, subp. 2; M.R. P. 9810.1104, subp. 3).
- **Weighing equipment:** Vendors conducting deli-style sales must have a cannabis flower packaging endorsement and must use weighing devices that comply with Minnesota Statutes, chapter 7601, and that are clean and maintained in sanitary condition (M.S. § 342.27, subd. 2a; M.R. P. 9810.1100, subp. 7).
- **Transport documentation:** Vendors must have transport manifests available demonstrating that products were transported in compliance with state requirements (M.S. § 342.40, subd. 6; M.R. P. 9810.2300, subp. 3B).
 - All regulated products must be transported by a licensed cannabis transporter (M.S. § 342.40, subd. 6).
 - Licensed LPHE retailers may **not** transport their own product (M.S. § 342.40, subd. 6).
- **Inventory records:** Records must be maintained documenting access to storage areas, including dates, personnel, and inventory changes (M.R. P. 9810.1104, subp. 1B).
- **Inventory tracking:** All event sales must be entered into the statewide tracking system within 24 hours of the sale [M.S. § 342.40, subd. 7(j); M.R. P. 9810.2700, subp. 6]. Refer to the [Metrc Support Bulletin on the temporary event sales process \(MN IB 58\)](#) for more information regarding the transfer process for regulated products intending to be sold at the event.
- **Product disposal:** Damaged, expired, recalled, or contaminated products must be properly segregated and disposed of [M.S. § 342.40, subd. 5; M.R. P. 9810.1100, subp. 2A(6)].