

Minnesota Adult-Use Cannabis: Disclosure of Changes to Business Structure

This document is for business license applicants or license holders to request an update to their business structure information. All business structure changes must be reviewed and approved by OCM to take effect.

A certificate issued by the Minnesota secretary of state must be submitted to the email address listed below, that clearly associates the business name of record with the new business structure. Copies of applications to the Secretary of State will not be accepted.

Failure to provide complete and accurate information may result in delays of licensure.

Submit this completed form and associated documents from the Minnesota secretary of state via email to ocm.licensing@state.mn.us.

Section 1: Business Structure Information on Record

Current legal business name on record with OCM	
Current assumed name (DBA), if applicable, on record with OCM	
Current business structure designation. E.g., sole proprietor, LLC, LLP.	
OCM license or application number	
Applicant name	
Applicant phone number	
Applicant email address	

Section 2: New Business Structure Details

New legal business structure	
New assumed name (DBA), if applicable	
Effective date of business structure change	
New business structure designation. E.g., sole proprietor, LLC or LLP.	
New Federal Employer Identification Number (FEIN/EIN): Required for all business entities.	
New Minnesota State Tax ID: Required, if applicable to your business.	
Sole proprietorship: If your business is a sole proprietorship and you do not have a FEIN, please provide your Social Security number (SSN) instead.	