

**GEORGE BECK FELLOWSHIP AGREEMENT**  
**MSBA Administrative Law Section and Mitchell Hamline School of Law**

**Background**

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The Administrative Law Section of the Minnesota State Bar Association (Administrative Law Section or Donor), in association with the Mitchell Hamline School of Law, is proud to offer the George Beck Fellowship Program (Program) in honor of retired Minnesota Administrative Law Judge George Beck. Throughout his distinguished career, Judge Beck provided an unparalleled level of service and dedication to the state of Minnesota and the practice of administrative law. He also understood the importance of bringing new attorneys and legal professionals into the practice of administrative law.

The Administrative Law Section has created the George Beck Fellowship as a means to provide second- and third-year law students with an opportunity to serve as a legal intern/extern with the Minnesota Office of Administrative Hearings. George Beck Fellows will gain substantial legal experience working alongside Administrative Law Judges and staff members at the Office of Administrative Hearings, and will have the opportunity to observe legal proceedings, conduct legal research and writing, interact with litigants, and participate in case outcome/strategy discussions. George Beck Fellows may also arrange with their law schools to earn credit for their work experience at the Office of Administrative Hearings.

The Program will be administered consistent with the requirements of local, state, and federal anti-discrimination law and the nondiscrimination policies of Mitchell Hamline School of Law.

**Funding**

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The Administrative Law Section will give an award of up to \$3,000.00 to a George Beck Fellow to provide financial assistance and cover any costs and expenses involved with fulfilling the duties and requirements of the Program in accordance with the guidelines established in this document.

**Donor**

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Administrative Law Section

Contact Information:

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## **Preferred Criteria**

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It is the Donor's intent that the George Beck Fellowship go to a second- or third-year full-time law student, or part-time student who has completed at least 28 credits, from one of the Minnesota law schools, who demonstrates:

- A commitment to public service
- A sincere interest in administrative law
- A commitment to diversity in the Minnesota legal profession
- Strong academic performance and good academic standing

Diversity is defined broadly to include geographic, academic, gender, sexual orientation, or ethnic diversity, outstanding special skills and/or talents, outstanding leadership achievements, unique work or service experience, and outstanding and/or extensive community involvement.

A student shall not be ineligible by virtue of participation in other fellowship or scholarship programs at Mitchell Hamline School of Law.

A student who participates for credit shall do so in conjunction with an independent externship or other externship course coordinated with a faculty member.

## **Selection Process**

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Applicants will be required to submit the following to the Office of Administrative Hearings:

- Resume
- Cover letter including an explanation of why the applicant is interested in participating in the Program
- Completed Judicial Internship/Externship Application
- Legal writing sample of no more than five pages in length written by applicant
- Contact information for three professional references

Applicants may be invited to interview with representatives of the Office of Administrative Hearings and/or the Administrative Law Section.

Consideration will also be given to recommendations from the George Beck Fellowship Program faculty/staff advisor at the Mitchell Hamline School of Law.

The final selection of the George Beck Fellow will be made by the Chief Judge of the Office of Administrative Hearings. The student will receive an offer letter from the agency outlining the requirements of the internship/externship and will receive a separate award letter from the Administrative Law Section outlining its commitment to provide a Program award.

## **Distribution of Funds**

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The Administrative Law Section will provide an award of up to \$3,000.00 to a George Beck Fellow, with

the amount of the award determined in the Administrative Law Section’s sole discretion. One half of the award will be distributed directly to the student upon confirmation that the student has accepted an offered position from the Office of Administrative Hearings. The second half of the award will be distributed upon confirmation that the student has successfully completed the internship/externship, which shall be determined in the sole discretion of the Office of Administrative Hearings.

**Mitchell Hamline School of Law Credit**

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Any arrangements for the student to earn school credit for the internship/externship must be made by and between the student and the Mitchell Hamline School of Law. The amount of credit earned depends upon the academic requirements established by Mitchell Hamline School of Law, which includes but is not limited to attendance, fieldwork hours, work activities involved, and registration and class availability.

The Administrative Law Section agrees that the selected student’s participation in the Program is intended to be educational in nature and agrees to comply with the academic requirements as established by Mitchell Hamline.

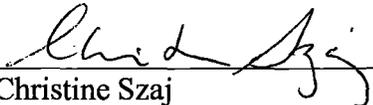
**Execution**

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The undersigned hereby agree that the above statements reflect the intent of the George Beck Fellowship:

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Andrew W. Davis, Chair of the Administrative Law Section  
MSBA Administrative Law Section

Date \_\_\_\_\_

  
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Christine Szaj  
Vice President, Community Partnerships and Operations  
Mitchell Hamline School of Law

Date 8/30/17