

STATE OF MINNESOTA  
OFFICE OF ADMINISTRATIVE HEARINGS  
FOR THE DEPARTMENT OF HUMAN SERVICES

In the Matter of the Revocation of the Child  
Care License of Nicholle Leigh Bode

**SCHEDULING ORDER**

This matter came before Administrative Law Judge Manuel J. Cervantes on a Notice of and Order for Hearing, filed December 3, 2010.

Kathleen Heaney, Assistant Sherburne County Attorney, represents Sherburne County Social Services and the Minnesota Department of Human Services (Department). Nicholle Leigh Bode (Respondent) represents herself.

I am enclosing some information for Ms. Bode from the Office of Administrative Hearings website (*Contested Case Hearing Preparation* and *How to Be a Good Witness*) to help her prepare for the hearing. There is information in the *Contested Case Hearing Preparation* document on how to contact the Volunteer Lawyers Network concerning possible legal representation.

**IT IS HEREBY ORDERED:**

1. By 4:30 p.m. on **Thursday, December 23, 2010**, each party will file and serve copies of the pre-labeled exhibits that it proposes to offer into the hearing record. The Department shall label its exhibits sequentially using numbers. The Respondent shall label her exhibits sequentially using letters.
2. By 4:30 p.m. on **Thursday, December 23, 2010**, each party will file and serve a list of the witnesses that it intends to call at the evidentiary hearing, including a short summary of their proposed testimony.<sup>1</sup>
3. By 4:30 p.m. on **Thursday, December 30, 2010**, the parties will file and serve a statement (under Minn. R. 1400.6950 (2)) detailing any objection to the foundation of a written exhibit.
4. A hearing in this matter will be held at the Spruce Room, Sherburne County Government Center, on **Thursday, January 6, 2011 beginning at 10:00 a.m.**

Dated: December 7, 2010

s/Manuel J. Cervantes  
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MANUEL J. CERVANTES  
Administrative Law Judge

<sup>1</sup> The Department has filed a list of prospective witnesses with its initial pleadings.

