

STATE OF MINNESOTA
OFFICE OF ADMINISTRATIVE HEARINGS
FOR THE BOARD OF TEACHING

In the Matter of the Teaching License
of Michele H. Gagne

PREHEARING ORDER

A prehearing conference was held on September 9, 2009, at the Office of Administrative Hearings, 600 North Robert Street, St. Paul, MN. Bernard E. Johnson, Assistant Attorney General, appeared on behalf of the Board of Teaching. Gregg M. Corwin, Attorney at Law, appeared on behalf of Michele H. Gagne.

The parties have discussed resolution of the matter without a hearing, and anticipate that any discovery will be handled informally. However, they agreed to set the matter on for hearing in the event that settlement is not attained.

IT IS HEREBY ORDERED:

1. This matter is scheduled for hearing on **October 23, 2009**, commencing at **9:30 a.m.**, at the Office of Administrative Hearings, 600 North Robert Street, St. Paul, Minnesota.

2. The parties shall exchange proposed written exhibits and witness lists, and file copies with this office by **October 16, 2009**. See Minn. R. 1400.6950. To the extent possible, the parties shall enter into prehearing stipulations regarding the facts involved in the hearing and foundation for anticipated exhibits. Any party objecting to foundation for any written exhibit shall notify the offering party and judge in writing at least two working days prior to the hearing or the foundation objection is waived.

3. Hearings are ordinarily digitally recorded. In the event that any party requests a court reporter, notice shall be given to the Office of Administrative Hearings no later than **October 16, 2009**. See Minn. R. 1400.7400, subp. 2.

4. Requests for subpoenas for the attendance of witnesses or the production of documents shall be made in writing to the administrative law judge pursuant to Minn. R. 1400.7000. A copy of the subpoena request shall be served on the other party. A subpoena request form is available at www.oah.state.mn.us.

5. The parties have not requested accommodation for a disability or appointment of an interpreter. The Office of Administrative Hearings shall be notified promptly if either an accommodation or interpreter is needed.

6. This case may be appropriate for mediation. The parties are encouraged to consider requesting the Chief Administrative Law Judge to assign a mediator so that mediation can be scheduled promptly.

Dated this 10th day of September 2009.

s/Beverly Jones Heydinger
BEVERLY JONES HEYDINGER
Administrative Law Judge