

Proposed **Board Compensation Policy**

Background

Pursuant to Minn. Stat. § 62V.04, subd. 12(b), beginning January 1, 2016, MNsure Board members are compensated in accordance with Minn. Stat. § 15.0575. According to this section, members of the board are “. . . compensated at the rate of \$55 per day spent on Board activities, when authorized by the board, plus expenses in the same manner and amount as authorized by the commissioner’s plan adopted under section 43A.18, subdivision 2.” The statute directs boards to adopt internal standards prescribing what constitutes a day spent on board activities.

Policy Statement

Per diem and expense reimbursement shall be provided to Board members for any day on which they attend the following activities, either in person or via phone:

- Regular, special, and emergency MNsure Board meetings,
- Scheduled MNsure Advisory Committee meetings,
- Attendance before legislative committees and other legislative bodies as a representative of MNsure and/or the MNsure Board,
- Attendance at other meetings open to the public which a Board member attends so as to represent MNsure and/or the MNsure Board.

To the extent possible, work group meetings will be scheduled on the same day as other work group meetings or Board meetings.

The following expenses associated with attendance at an above-described event are reimbursable for a Board member:

- Travel expenses, such as mileage, parking, and transit expenses;
- Lodging expenses.

Commissioner’s Plan rates are available on the Minnesota Department of Administration’s website at this link: <http://www.mmd.admin.state.mn.us/commissionersplan.htm>.

Per diem and expense reimbursement may also be available for a Board Member’s attendance at other meetings related to the business of MNsure not included in activity list above. These reimbursements require approval by the Board Chair. In cases where the per diem and expense reimbursement are for the Board Chair, approval will be provided by the Board Vice-Chair.

Board members will submit a form documenting their Board activities and reimbursable expenses, which MNsure staff will process for payment.



BOARD CHAIR APPROVAL

Date _____ Signature_____