

Standards Committee Meeting Draft Notes

May 4, 2026, 2:30 – 4:00 pm
Microsoft Teams meeting

Agenda

1. Call to order (chairs)

- a. Welcome and introductions/roll call

Attendance Voting Members (M) / Guests (G):

Carlson, Curtis L (MNIT) (M), Jared B - Jackson Co (G), Mark Sloan (G), Pamela Oslin (MESB) (M), Marcia Broman (M), Chad Riley (M), Richardson, Bart C (MNIT) (M), Tumberg, Dennis (M), Mark Kotz (M), Preston Dowell (G), Lahti, Linse (DNR) (M), Nancy Rader (M), Christy Christensen (G), Thurnau, Kory (MNIT) (G), Jack Bovee (G), Morey, Peter (DOT) (M), Barnett, Vic (M)

- b. Approval of agenda (approved)

- c. Approval of [meeting minutes from 9/15/25](#) (approved)

2. Updated guidelines for GAC committees – open meeting laws (Kotz)

Brief information provided. No comments or discussion.

3. PLSS Point Data Standard Public Review (Kotz)

Kotz provided summary of edits to the standard based on comment review and discussion. Two main subject:

- 1) Increase clarity of Purpose , 2) Mandatory elements concerns

Comments discussion by Linse Lahti, Marcia Broman, Barnett, Christy Christensen, SME's Thurnau and Dowell, Co-Chairs Kotz and Carlson, Jack Bovee, etc. One key topic of conversation was concern about the GAC having items in GAC standards listed as “mandatory” and other organization that collect data specifying “mandatory” data elements for their purposes. While GAC standards have no compliance requirements, there is a need for communication to create more clarity about this. Kotz mentioned that this topic had come up at a GAC meeting several months ago and as a result, the Standards Committee chairs have created some communications pieces that MnGeo will help to promote to speak to this confusion. These communications are planned to be published at the same time that the final PLSS Point Data Standard notifications are published.

Motion to approve comments and responses: Motion: Kotz, 2nd Carlson

Aye: Rader, Richardson, Carlson, Riley, Oslin, Tumberg, Lahti, Kotz

No: (none)

Abstain: Morey

Kotz moves to approve the standard document as is and request approval from the GAC at the May 20 meeting.
2nd – Barnett.

Vote by show of hands in meeting 11 votes

Aye: Carlson, Richardson, Rader, Tumberg, Kotz, Lahti, Broman, Riley, Oslin, Barnett, Morey.

Nay: (none)

Abstain: (none)

Motion passes – the document as written is forwarded to the GAC for review/approval.

4. Additional GAC priorities assigned to the Standards Committee

- a. Transportation Asset Standard (Harrigan)
- b. Bikeways Data Standard Expansion for Trails (Kotz)

Kotz summarized priority scoring process at GAC now assigned to committees. Trying to include more of these in the committee work plans.

T.A.S. – currently on hold pending federal work.

Bikeways expansion to trails. No owner or workgroup had come forward to bring this through the process so not likely to see much action. **Bart Richardson volunteered to look into possible DNR Parks and Trails involvement.**

5. Proposed Feature Publication Attribute for address and road standards (Kotz)

Kotz provided some further clarification about the proposal and the categories. Vic Barnett also provided some further explanation. Linse Lahti also gave insight to the difference between Decision to Publish and Data Classification. Jack Bovee also provided some specific examples and instances found in greater MN and more rural parts of the state. Barnett moved that the proposal move forward to public review. Morey 2nd. Vote to move the proposal forward to public review:

Aye: Carlson, Tumberg, Barnett, Richardson, Broman, Kotz, Rader, Lahti

Nay: (none)

Abstain: Oslin

6. Update on Lake and Wetland Basin ID Standard revision (Lahti)

Linse Lahti provided an update on the update to the Lake & Wetland Basin ID Standard. Delays have been caused by changes to schedules and reprioritization over the winter. Important revisions made to standard clarifying what the ID represents and what it does not. Clarified the Basin ID standard. No longer used by federal but now just state only.

7. Unique ID field width increase (Carlson)

(Subject item tabled for next meeting)

8. Review action items (Carlson)

Bart Richardson will look into DNR Parks and Trails sponsorship/participation/involvement in Bikeways Standard expansion to include other types of trails.

Kotz will submit the draft PLSS Point Data Standard to the GAC and request approval at their May 20 meeting.

9. Adjourn

Motion to adjourn made by Carlson. 2nd: Morey

Aye: Morey, Riley, Kotz, Oslin, Rader, Carlson, Richardson

No: (none)

Abstain: (none)