

Meeting Notes: 2025 GAC Outreach Committee Monthly Meeting

Date: 07/03/2025

Facilitator: Jessica Fendos

Confirmed Attendees: Alec Trenda, Norman Anderson, Megan Sisko, Jeff Kalar, John Nerge, Sally Wakefield, Stacy Stark, Cara Leitheiser, Abby Stamm

Absent: Kendis Scharenbroich, Chris Cantey, Carla Coates

Note Taker: John Nerge

Agenda

1. Go over GAC home and three committee hubs that the build team has put together
2. Align build support for other GAC committee hubs – next
3. Open Data glossary – future effort
4. MnGAC Annual report – future effort

Meeting Minutes

Roll Call

- Call to order at 2:03pm

Approval of Previous Meeting Minutes (May 2025)

- Reviewed and approved without objections.
- No June meeting, so no minutes for that month
- Discussed ideas for GAC promotion at MN GIS/LIS annual conference (action item below)

Review of Agenda

- No additional agenda items were raised.

Agenda item 1 – GAC home and committee hubs

- They are with MnGeo and then MNIT Communications for style/contents review in the month of July
- Demoed pages during meeting, links not public yet

Agenda item 2 – Align build support for other GAC committee hubs

- Talked about the order of importance for completing each site
- Suggestions for the next sites include:
 - o Archiving
 - o K-12 Education
 - o Parcels and Land Records
 - o PLSS Preservation
 - o Emergency Management (might be top priority)
- Cara to help with the next round of Hub site builds

Agenda item 3 – Open Data glossary

- Working on communicating to County leaders with minimal to no GIS experience to help them understand the work, would be good to agree on what exactly we mean by Open Data so the message is consistent
- Could include some main terminology, don't need full glossary with things like what is LiDAR
- Idea to have the Open Data subcommittee start with initial definitions of terms, John to help with wordsmithing final terms and running by non-GIS people

Agenda item 4 – MnGAC annual report

- Posed question if Outreach committee could take on writing this
- In the pipeline, but a lot going on, so recommending tackling this in the next fiscal term (maybe June 2026)
- Think that report is due at the end of each term, not each year

Adjournment

- Meeting adjourned at 2:58pm

Action Items

- Brainstorm ways to promote GAC awareness at the GIS/LIS conference (ribbons, stickers, activities, etc.)
- MnGeo reviewing Hub sites and making requested changes
- Review open data terms once submitted by Open Data subcommittee