

Emergency Preparedness Committee Meeting Minutes

Meeting Date: October 9, 2025 1:00 PM – 3:00 PM

Attendees

- Carla Coates
- Eric Potvin and Delia
- Angela Contreras
- Matt Goodman
- Stacey Stark
- Megan Sisko
- Roger Schulz
- Rick Schute
- Brian Huberty
- Curt Carlson
- Britta Maddox

Agenda Items

GAC Orientation –

- Opened our eyes to MNIT policies all committees are required to follow, which prompted some changes
- EPC Website – will become Hub Site through MnGeo
- Outreach Committee of the GAC is building
- Committees will support/update on Hub site after initial roll-out
- YouTube and social media sites for EPC – removed per MNIT policy
- Chair@mgacepc.org - no longer a valid email address
- Bmaddox@coonrapidsmn.gov is my email address, or you will receive communications from MnGeo

Meeting Cadence Proposal -

- Change Leadership Meeting to EPC Business Meeting
 - Covers priority project updates from project teams, other team updates, regular EPC business, and planning for the training
- Change EPC Meeting to Quarterly EPC Training Presentation
 - GIS-focused emergency management exercises or learning about applied GIS in the emergency management and public safety sectors, etc.
- 2nd Thursday of 2nd Month of Quarter -

- Feb | May | Aug | Nov
- Virtual only – hosted by MnGeo with 10 days public notice provided
- Training/Presentation may be hands-on/in-person and/or virtual depending on what we are doing/covering
- Oct 9, 2025 EPC Meeting – this meeting
- Feb 12, 2026
- May 14, 2026
- No November 2026 Meeting due to -
 - October meeting was the summer meeting but later
 - Big transition for fire departments to a new federal reporting standard
 - Possible for a brief meeting if needed regarding priority projects
- Aug 13, 2026
- Nov 12, 2026
- Feb 11, 2027
- May 13, 2027

END OF TERM

Membership Updates -

- Discussion will be had at the GAC's Executive Committee Meeting to define 'members' and 'observers' for all committees
- Britta will reach out to existing list of EPC Contacts (500+) to gauge continued interest

Vice-Chair – Matt Goodman

- Duties
 - Assist with the clerical duties of the EPC and its workgroups/teams
 - Maintain the EPC Hub
 - "Other duties as assigned"

Other Opportunities to Lead -

- Metro Area Emergency Manager's Association (MEMA) liaison – Rick Schute
- Association of MN Emergency Managers (AMEM) liaison – Matt Goodman
- 3D Geomatics Steering team – still looking for a member from the emergency services sector

Congratulations to Stacey Stark!

- AMEM Conference
- Stacey received the "Emergency Management Advocate Award" and Matt received an award for "Best Practices in Emergency Management".
- GIS on their radar! There is a bridge!
- Full award nomination information can be found on the EPC Sharepoint site/Hub (eventually)

Existing Priority Projects -

- Critical Infrastructure Data Workflow – Stacey Stark – Active
- Underground Utilities Data Sharing Team – Steve Swazee – Completed

- US National Grid Materials – Randy Knippel – Active; looking for a new champion
- MNSAV – Steve Swazee - Completed

Priority Project Survey

- MN Fire Risk Assessment Tool rebuild
- In conversation with SFMO, discussed the need to rebuild this tool but lack of bandwidth
- Suggesting that this may be a project that should be prioritized for MnGeo

Review of Priority Project Survey

This is your opportunity to tell the GAC what it can do for you!

Each term the GAC solicits input on priorities important to Minnesota's geospatial community. This feedback is collected across two surveys:

- **Priority Project Ideas Survey** - to collect priority project ideas
- **Project Prioritization Survey** - to rank new priority project ideas and incomplete priority projects from the previous term

Please review the [current list of priorities](#) and use the Priority Project Ideas Survey to add any additional need(s) that you would like considered for prioritization.

Submit your ideas by **October 31, 2025**

[Submit to the Priority Project Ideas Survey](#)

Critical Infrastructure Assessment – Stacey Stark / Matt Goodman

- Meet every other month
- Mission is to develop a workflow for state critical facilities to be updated in statewide and national databases.
- Sharing best practices for GIS in emergency management
- HIFLD gone; what of it was being used and how can we replace it?

Education – Cory Richter

- Mission is to develop training standards and programs for the Minnesota GIS and ESS communities that will promote productive interaction, provide training to those communities and facilitate state and national training opportunities
- MN Geospatial Community Resilience Volunteer Program

ON HOLD - Geospatial Assistance - Brian Huberty

- Mission is to develop procedures which will facilitate delivery of geospatial support to the Minnesota Emergency Services Sector during disasters

New EPC Objective -

- Liaise GIS with Emergency Management to build emergency preparedness from a GIS perspective

- Build bridges with HSEM, DPS, SFMO, MEMA, AMEM, any others....

Already have Johanna Mouton, Maplewood Fire; Angela Contreras, SFMO; and Carla Coates, HSEM joining EPC

Furthering this is also the request from earlier to liaise with MEMA, AMEM, and 3D Geo

Hope to use the quarterly trainings and presentations for practical applications of GIS tools in emergency management and public safety

Presentation: Supporting Local Emergency Preparedness with GIS – John Nerge and Roger Schulz

Prepared by: Britta Maddox, bmaddox@coonrapidsmn.gov