

MNGAC Archiving Committee Meeting Agenda and Notes

Date	Time	Location
April 21, 2026	11am-12pm	Zoom

Preparation notes for Attendees

Attendees				
Notetaker: All	Jennifer Murphy -	Melinda Kernik - x	Nick Linell - x	Brent Lund - x
Karen Majewicz - x	Ryan Mattke - x	Mary Mortensen - x	Alysa Zimmerle - x	Koary Thurnau - x
Geoff Bitner - x	Adam Smith -			

Action Items from previous meetings / Updates	Status/Notes

Topics for Discussion and Decisions	Notes / Decisions
Administrative Stuff	• Documents in Google Drive & Microsoft 365 • Governance ◦ Chair and vice chair • MN GAC Archiving Workgroups (Reports)

	 MN GAC - Archiving Committee - Work Plan (March 2025)
Questions for the Archiving Committee	How much one-to-one direct communication would we need for Minnesota state/etc data? • Maybe not much Data licenses – BTAA would need to track the license for each data set. Figure out priority data sets if we were going to pilot an archiving program – rely on past survey? • Maybe focus on state data first...but county data is often replaced more frequently • MN SDI plan would likely include archiving as part of it in the future Report/recommendation to use the BTAA program as a place to archive public data in Minnesota (for now)? Propose a GAC resolution asking/instructing data producers in the state to cooperate with archiving requests from the BTAA program? • Given workloads, cost to maintain, etc – seems like a good solution; bring it to the GAC for recommendation/similar What does that mean long term for the committee? • Meeting less frequently, but maintain the committee as a reference If we're going to archive with BTAA, how does prior work apply? • Ideas/Thoughts [see March notes for initial discussion]: • Could MnGeo agree along the lines of “If the BTAA GIN project comes to an end in the future, MnGeo would at least take on storage of the archived data”? ○ AS recommends we put together a report – what are the recommendations of the committee • Would BTAA GIN saving a copy might be a viable solution for getting a comprehensive

	copy of MN geodata? ○ ● Archive/record for discoverability; put in S3 bucket for semi-permanent cloud storage; ○ For this project, in addition to putting in BTAA S3 bucket, would it make sense to send that dataset to somewhere in MnGeo for preservation storage? ■ ○ How often to snapshot – recommend working with data producers? ■ Too much to ask data producers to make a recommendation for every data set ● Think of MnGeo data copy as microfiche – it's there, but hard to get to? ○ Would we offer a copy of the archive to MnGeo at certain intervals? Include this as an option in the report.
Image Services Sustainability Subcommittee	Geoff Bitner has agreed to chair the Image Service Sustainability Committee as a subcommittee of the Archiving Committee ● Add discussion about alternative delivery methods (COGs, e.g.) ● Would this fit better as part of the new imagery committee that is forming? KT will bring this to that meeting this week.
Communicating about our work	Communication plan Take a look – are these the right groups? Share more broadly: NGAC Data Sharing document Also: Library of Congress recommended formats ● Re-administer the poll on priority data sets for archiving ● Develop education outreach

Presenting about our work	Plan to do a presentation/poster at GIS/LIS in 2026 Who would like to volunteer to submit a proposal next spring? • Maybe a joint proposal/panel with MnGeo & BTAA
Future meetings	3rd Tuesdays at 11am Next meeting is May 19 Check in on geodata subcommittee and ISS subcommittee; form an education/outreach subcommittee