

MNGAC Archiving Committee Meeting Agenda and Notes

Date	Time	Location
December 16, 2025	11am-12pm	Zoom

Preparation notes for Attendees

Attendees			
Notetaker:	Jennifer Corcoran - x	Melinda Kernik - x	Nick Linell -
Karen Majewicz - x	Ryan Mattke - x	Mary Mortensen - x	Alysa Zimmerle - x
Geoff Bitner - x	Adam Smith -		

Action Items from previous meetings / Updates	Status/Notes

Topics for Discussion and Decisions	Notes	Decisions
Administrative Stuff	Documents in Google Drive & Microsoft 365 - Governance	

	○ Chair and vice chair ● MN GAC Archiving Workgroups (Reports) ☰ MN GAC - Archiving Committee - Work Plan (Mar...	
Archiving MN Geodata	Who is willing to work on this? Melinda, Mary, Karen, MnGeo (Brent will join and suggest someone to carry it forward), Nick ● Sustainability/guarantees? ○ Always a sense of system change in the digital space → need systems/policies that account for that change over time ● BTAA program is enabling storage and access → have five years of funding; would ensure that data lives on by offering it elsewhere if needed ● BTAA Collection vs Preservation Archive ● Process for getting the data? ○ BTAA is working on developing a process, looking at a targeted approach ● Focus on one theme at a time or one agency at a time ● Start with identified priority datasets	● Meeting on Jan 6th ● GAC Archiving Document Review - sign up for a report (1st tab) and take notes (2nd tab)
Image Services Sustainability Subcommittee	Geoff Bitner has agreed to chair the Image Service Sustainability Committee as a subcommittee of the Archiving Committee	● Start by asking members of previous committee to serve on subcommittee
Communicating about our work	Communication plan Take a look – are these the right groups?	● Re-administer the poll on priority data sets for archiving ● Develop education outreach

	Share more broadly: NGAC Data Sharing document Also: Library of Congress recommended formats	
Presenting about our work	Plan to do a presentation/poster at GIS/LIS in 2026	Who would like to volunteer to submit a proposal next spring? • Maybe a joint proposal/panel with MnGeo & BTAA
Future meetings	3rd Tuesdays at 11am Next meeting is January 20	Check in on geodata subcommittee and ISS subcommittee; form an education/outreach subcommittee